



**INVITATION FOR  
EXPRESSION OF INTEREST  
FOR  
EMPANELMENT OF TRAINING PROVIDERS UNDER  
PRADHAN MANTRI KAUSHAL VIKAS YOJNA (PMKVY 2.0)**

**(4<sup>th</sup> Empanelment Round)**

**EOI No: MSSDS/AEP/G/ 79 /2018**

**Last Date for Submitting the Proposal: 23/08/2018**

**Time: 03:00 PM**

Maharashtra State Skill Development Society  
Fourth Floor, MTNL Telephone Exchange Building  
G.D. Somani Road, Cuffe Parade,  
Mumbai - 400005

## Disclaimer


Maharashtra State Skill Development Society (herein after called "MSSDS", or "SSDM", or "Authority") is inviting proposals for the scope of work mentioned herein through this Expression of Interest (Eoi). The information contained in this Expression of Interest ("Eoi") or subsequently provided to Applicants, whether verbally or in documentary or any other form by or on behalf of the Authority or any of their employees or advisers, is provided to Applicants on the terms and conditions set out in this Eoi and such other terms and conditions subject to which such information is provided.

This Eoi is not an agreement and is neither an offer nor invitation by MSSDS to the prospective applicants or any other person. The purpose of this Eoi is to provide interested parties with information that may be useful to them in the formulation of their proposals pursuant to this Eoi. The assumptions, assessments, statements and information contained in this Eoi, may not be complete, accurate, adequate or correct. Each applicant should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments and information contained in this Eoi and obtain independent advice from appropriate sources.

MSSDS may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this Eoi. The issue of this Eoi does not imply that the authority is bound to select an Applicant or to empanel the Selected Applicant.

MSSDS accepts no liability of any nature whether resulting from negligence or otherwise however caused arising from reliance of any applicant upon the statements contained in this Eoi. Interested parties are expected to make their own inquiries and research for gathering the insights, knowledge and information that may be required for submitting a proposal.

MSSDS reserves the right not to proceed with the Eoi and bidding process or invite afresh with or without amendments at any stage without assigning any reasons thereof, or to alter the timetable reflected in this document or to change the process or procedure to be applied. It also reserves the right to decline to discuss the proposal further with any party submitting a proposal in response to this Eoi. Information provided at this stage is merely indicative.



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**PART – A**

## 1. Background

### I. Maharashtra State Skill Development Society

MSSDS is a nodal agency for implementing, monitoring, co-ordination and convergence related to Skill Development & Entrepreneurship activities to leverage employability. Commissioner, Skill, Employment and Entrepreneurship acts as Ex-Officio C.E.O., MSSDS. MSSDS implements centrally and state sponsored skill development schemes in the state of Maharashtra for skilling of unemployed youth. It also acts as a catalyst in strengthening Skill Eco System of Maharashtra. MSSDS also has partnerships with industries for demand and outcome based skilling of candidates, and also plans to undertake survey/research of the existing status of skill gaps and finally works out an integrated strategy for enhancing the employability of youth in the State.

### II. Pradhan Mantri Kaushal Vikas Yojana (PMKVY 2.0)

The Union Cabinet had approved India's largest Skill Certification Scheme, Pradhan Mantri Kaushal Vikas Yojana (PMKVY), which was launched on 15 July, 2015, on the occasion of World Youth Skills Day by Honorable Prime Minister. PMKVY is implemented by National Skills Development Corporation (NSDC) under the guidance of the Ministry of Skill Development and Entrepreneurship (MSDE). With a vision of a "Skilled India", MSDE aims to skill India on a large scale with speed and high standards. PMKVY is the flagship scheme that is driving towards greater realization of this vision.

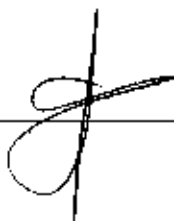
Owing to its successful first year of implementation, the Union Cabinet has approved the Scheme for another four years (2016-2020) to impart skilling to 10 million youth of the country, for which Government of India has allocated a budget of Rs.12,000 crore with an objective to enable and mobilize a large number of youth (unemployed youth or, school/college dropouts) to take up industry designed quality skill training, become employable and earn their livelihood from increased productivity with existing workforce.

PMKVY 2.0 shall mainly focus on trainings such as short term, recognition of prior learning, special projects, Kaushal & Rojgar Mela and placement assistance.

The PMKVY 2.0 scheme shall be implemented under two components:

- i. Centrally Sponsored State Managed (CSSM): 25% of the funds of PMKVY 2.0 shall be allocated to the States and total physical target allocated to Maharashtra for skilling is 1,67,127 youth from 2016-2020 where yearly target is 55,709.
- ii. Centrally Sponsored Centrally Managed (CSCM): 75% of the PMKVY 2.0 funds shall be available to MSDE for skilling through National Skill Development Corporation (NSDC)

Being a **Project Implementation Agency** for promotion of skill development, entrepreneurship & innovation in the state, MSSDS has been entrusted to execute this scheme in Maharashtra. In this reference, MSSDS invites the Expression of Interest (Eoi) (4<sup>th</sup>



4<sup>th</sup> Round of Empanelment under PMKVY 2.0 CSSM Component

Empanelment Round) from interested and eligible training providers for submission of proposal for empanelment to undertake project under CSSM component of PMKVY 2.0. The eligible empaneled training provider shall implement PMKVY 2.0 training in identified/proposed sector/job roles as listed at Annexure-6 across Maharashtra.

**III. Objective:**

MSSDS has the mandate to implement the Pradhan Mantri Kaushal Vikas Yojana (PMKVY 2.0) scheme's state managed component by empaneling the training partners.

MSSDS being a state level nodal agency for implementing state level component of PMKVY 2.0, is expected to ensure achievement of overall PMKVY 2.0 goals and objectives that with respect to the key indicators and processes. Empanelment of Training Partners is one of the significant aspects for the smooth and seamless implementation of the Scheme.

In view of the above, MSSDS by way of this EOI, invites application from interested applicants, for engaging an independent Training Partners (TP) herein referred to as 'Applicant' for implementation of PMKVY 2.0 for sectors & job roles as listed at Annexure-6 in the State.

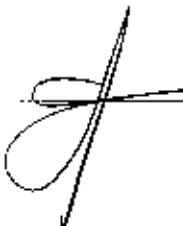
**2. Schedule for invitation of Eoi**

Sr. No.	Information	Details
1.	Date & Time for Commencement of Downloading Tender Document	Date: 06/08/2018 Time: 11:00 AM
2.	Tender Reference Number	MSSDS/AEP/G / 79 /2018
3.	Last date & Time for sending requests for clarifications	Date: 09/08/2018 Time: 5:00 PM
4.	Date, Time and venue of Pre-Bid Conference	Date: 10/08/2018 Time: 3:00 PM Venue: Conference Room, 4 <sup>th</sup> Floor, MTNL Telephone Exchange Building, G.D. Somani Road, Cuffe Parade, Mumbai- 400005 <i>The format for submitting queries is attached in Annexure 7</i>
5.	Last date & time for downloading, online preparation (Upload of Technical Document)	Date: 19/08/2018 Time: 3:00 PM
6.	Last Date (deadline) & Time for submission of bids	Date: 23/08/2018 Time: 3:00 PM
7.	Date and Time for Opening of Technical Bids	Date: 27/08/2018 Time: 11:30 AM

Sr. No.	Information	Details
8.	Address for Communication	<b>Mission Coordinator</b> Maharashtra State Skill Development Society, 4th Floor, MTNL Telephone Exchange Building, Cuffe Parade, Mumbai – 400005, Maharashtra <b>Phone No: 022-22160210</b> <b>Email – <a href="mailto:missionco@mssds.in">missionco@mssds.in</a></b>

### 3. General Terms / Conditions & Instructions for Bidders

- I. All documents to be submitted online including supporting documents.
- II. Proposal should be duly page numbered
- III. The page numbering should be in a proper sequence and the documents should be uploaded in the same sequence.
- IV. Every page of the submitted proposal including all the documents should be duly sealed and signed by the authorized signatory.
- V. All the centres (private training partners, corporates, and Government-affiliated centres) who are willing to impart short term skill development training programme and placement in accordance with prescribed norms of PMKVY 2.0 guidelines are eligible to apply.
- VI. Interested parties may submit their Eoi as mentioned in the above schedule along with a online payment of Rs. 5000/- (Rupees Five Thousand Only) as non-refundable processing charges irrespective of the number of proposed training centre ('s). Late submission will not be entertained. The state and central government training organizations / institutes are exempted from paying processing charges.
- VII. Empaneled training partner shall follow Accreditation, Affiliation & Continuous Monitoring of Training Centres for the Skills Ecosystem, Branding and Communication Guidelines for program implementation as per the defined norms/criteria in PMKVY 2.0 Manual or its latest version & instructions given by Ministry of Skill Development & Entrepreneurship, Government of India.
- VIII. Joint Ventures (JVs)/Special Purpose Vehicles (SPVs)/Consortiums/Franchise Centres are not permitted to respond to this EOI.
- IX. Training Partner (TP) shall be responsible for training centers resources, setup, trainers, trainee mobilization, training, placement and post placement activities as per the prescribed guidelines of PMKVY 2.0. Any amendments in the guideline or processing manual of PMKVY 2.0 shall be applicable and binding to the successful training partner.
- X. TPs shall have to conduct Kaushal and Rojgar Melas in the presence of MP/ local MLA/ Dignitaries and State Government Officials every six months with a good press/media coverage; they are also required to participate actively in Job Fairs organized by Directorate of Employment, Government of Maharashtra and on-ground activities.



4<sup>th</sup> Round of Empanelment under PMKVY 2.0 CSSM Component

- XI. TPs shall be responsible for paying the insurance fee for every enrolled candidate in their respective batch.
- XII. Registration of students and batch formation to be done in consultation with MSSDS as per PMKVY 2.0 guideline and shall abide all rules & regulations laid down by MSSDS.
- XIII. TPs shall have Industry Alliance to provide internships, on-the-job training and placement facilitation for candidate.
- XIV. Compliance to MSSDS's requirement of entering candidate training life cycle data in the required format at MSSDS Portal is must.
- XV. Trainers should match education qualification & experience criteria as mention in Model Curriculum of job role and/or as desired by SSC guideline. Assessment and Certification of trainer with respective SSC is mandatory for imparting training under PMKVY 2.0.
- XVI. TP shall have to provide undertaking cum indemnity bond available on PMKVY 2.0 website.
- XVII. MSSDS reserves the right to withdraw this EoI, without assigning any reasons for the same, if MSSDS determines that such action is in the best interest of the Scheme.
- XVIII. All eligible applicants need to be registered on <https://ese.maharashtra.etenders.in> to generate login credentials and to download the EoI document for online proposal preparation etc.
- XIX. The EoI submitted by the applicant shall remain valid for a period of 120 days after the closing date for submission of EoI prescribed in this document. EoI validity expressed for less than 120 days shall be rejected.
- XX. At any time prior to deadline for submission of EoI; MSSDS may modify the EoI document. The amended document shall be notified through website and such amendments shall be binding on the Bidders.
- XXI. MSSDS may at its sole discretion and at any time during the evaluation of EOI, disqualify any applicant, if the applicant has made misleading or false representations in the forms, statements and attachments submitted in proof of the eligibility requirements.
- XXII. MSSDS shall have all the rights to disqualify the application during the evaluation of EoI if:
- Submitted an EoI without required documentation;
  - Use of modified formats for submission;
  - Blacklisted by State/UT/Central Government or any Public Sector Undertaking under them;
  - Been in litigation with any Government agencies/institutions in India;
  - Processing fee in the form of NEFT/RTGS of Rs.5,000/- in the favor of MSSDS, not paid with the proposal.
- XXIII. Applicants shall have to pay a refundable Earnest Money Deposit (EMD) of Rs. 1,00,000/- (Rupees One Lakh only) irrespective of the number of proposed training centre ('s).
- EMD to be paid in the form of NEFT/RTGS to 'Maharashtra State Skill Development Society' and payment receipt must accompany with proposal. Proposals that are not



- accompanied by the above Earnest Money Deposit (EMD) payment receipt shall not be considered.
- b. The EMD of the unsuccessful agency would be returned (without interest) after the finalization of short listing.
  - c. The EMD will be forfeited on account of one or more of the following reasons:
    - I. In case, applicant withdraws from the Eol process during the period of validity of Eol (Eol shall be valid for 120 days from date of submission of proposal),
    - II. In case, applicant does not participate in the subsequent process of Eol (Presentation before the committee, Signing of Agreement) after having been shortlisted. Note: Government institutions shall be exempted from EMD.
  - d. Applicants can make payment of Processing Fees/EMD using any one payment mode - ICICI Online / NEFT / RTGS / Exemption.
    - I. **ICICI Online:** if participant opts for ICICI Online he can make the payment using available Net Banking option/ credit card/debit card.
    - II. **NEFT/RTGS:** if participant opts for NEFT/RTGS, a challan is generated in this case. The challan contains beneficiary details towards which participant has to make NEFT/RTGS in his bank. The beneficiary details/challan no is unique and specific to the Tender for the vendor.
    - III. **Exemption:** In case participant is of exempted category he may use this option. The participant needs to ensure, to submit the required document in this regard during bid preparation in the tender. He also need to ensure that the Exemption he is opting for, is applicable as per tender condition.

XXIV. For any Technical Discrepancy/error on <https://ese.maharashtra.etenders.in> prospective applicants is requested to contact the below nodal person:-

Name – D.D. Pawar  
Designation – Mission Coordinator  
Contact No. – 022-22160210  
Email – [missionco@mssds.in](mailto:missionco@mssds.in)



#### 4. Shortlisting Criteria

The Applicant should be any private training partners / corporates / Government-affiliated centres and should submit the proposal as per the attached annexures of Part-B of this EoI. The applicant must also submit documented proofs in support of the information provided in annexures of Part-B. Application without documented proofs shall be liable to reject.

- a. The minimum eligibility criteria for non-government applicant agencies are following
  - i. be in the business/executing skill development trainings
  - ii. Have been active and operational continuously in India/Maharashtra for at-least last three years on the date of application.
  - iii. Have average annual turnover of Rs. 1 Crore in the past three consecutive years (FY 2015-16, FY 2016-2017, FY 2017-18) out of which minimum Rs. 75 Lakh should be from business/execution of skill development trainings.
    - a. For Not-For-Profit organizations – Foundations / NGO / Society etc., out of annual turnover of Rs. 1 Crore in the past three consecutive years (FY 2015-16, FY 2016-2017, FY 2017-18) having average turnover / expenditure of minimum Rs. 75 Lakh in business/execution of skill development trainings in the last three consecutive years (FY 2015-16, FY 2016-2017, FY 2017-18) shall also be eligible under this EoI.
    - iv. Not have been blacklisted by any State or Central Government agency
- b. Pure State/ Central Government institutions shall be exempted from paying processing charges and EMD and Performance Security Deposit.
- c. Agency/applicant having four or above star rating centers, as per Center Accreditation and Affiliation Process of NSDC on SMART portal, shall be preferred for award of project. Award of project shall only be given to training centers with 3 star rating if 4 or above star rating centers are not available for award of project. Training centers with 2 or below star rating shall not be eligible for award of project.
- d. The Centers already accredited and affiliated by SSC under SMART may be considered for number allocation on priority.
- e. NSDC partner companies which have been funded by NSDC or other training providers which are already working under PMKVY 2.0 CSCM component will be given preference in the selection process. However, they shall be awarded target only for those job roles other than approved job roles in which the training is being imparted by the respective training partner under CSCM component and for such awarded targets, the TP shall undergo the Center Accreditation and Affiliation Form (CAAF) process.
- f. After due evaluation of applications, State Project Approval Committee (SPAC) will award the project. The awarded TP / applicant will not impart training under Franchisee model.
- g. TP's shall have to select job roles from the list of job roles mentioned in Annexure - 6 for which they will be awarded targets.

## 5. Other instructions to applicants

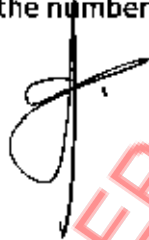
- a. All documents should be submitted online and no hardcopy of the proposal shall not be accepted.
- b. All the documents should be legible and readable. Failure to furnish the documents in a legible format will result in the documents not being considered for evaluation.
- c. Proposal and all supporting documents should be duly page numbered
- d. Proposal should have a table of content along with page numbers
- e. The page numbering should be in a proper sequence and the documents should be uploaded in the same sequence.
- f. Every page of the submitted proposal including all the documents should be duly sealed and signed by the authorized signatory.
- g. The agency should provide a proper action plan clearly mentioning the implementation plan
- h. Applicant is expected to examine all instructions, forms, terms and specifications in the EoI document. Failure to furnish all information required by the documents or submits an EoI not substantially responsive to the bidding documents in every respect may result in the rejection of the application.
- i. The shortlisted agency should furnish a Performance Security Deposit (PSD) of 10% amount of the total cost of the target allocated to TP, in the form of a Bank Guarantee (BG). However, TP may submit the same in two parts:
  - a. TP to first submit Rs. 1 lakhs per training center; and
  - b. Subsequently submit remaining PSD amount i.e 10% amount of the total cost of the target allocated after deducting Rs. 1 lakh per TC (in case the 10% amount is more than Rs. 1 lakh per TC) before the release of payment against first invoice.

Earnest Money Deposit (EMD) can be adjusted against PSD. The PSD shall remain valid for a period of Agreement / duration prescribed by MSSDS.
- j. General power of attorney/Board of Directors resolution/ Deed of Authority contract and all correspondences/documents thereof. Format for General Power of Attorney is given at Annexure-2
- k. Overall Project duration (2018-2020) under CSSM component of PMKVY 2.0 has been further divided into two financial years i.e. 2018-19 and 2019-20 for allocation and achievement of approved targets by MSDE, GoI.
- l. Training target may be allocated for 2018-19 and 2019-20 on the basis of proposed Implementation Plan submitted by the TP as per the PMKVY2.0 guidelines. However, training target assigned for 2019-20 may be revised by MSSDS on the basis the performance for year 2018-19.
- m. Aspirational Districts: GoI has identified four Aspirational Districts in the State namely Gadchiroli, Nandurbar, Osmanabad and Washim. As per the directions of MSDE, to enable

4<sup>th</sup> Round of Empanelment under PMKVY 2.0 CSSM Component

and strengthen skill development activities there, Aspirational Districts will get additional physical and financial targets under PMKVY 2.0 CSSM. Same may be taken in to consideration by shortlisted TPs to plan the skill development activities.

- n. Validity of the Agreement will be maximum of 2 years from the date of signing the Agreement.
- o. Funding pattern will be as per PMKVY 2.0 guidelines (as amended from time to time).
- p. The Applicant has to follow PMKVY 2.0 guidelines / any circular issued by MSSDS pertaining to CSSM component (as amended from time to time) for Training delivery, Assessment & Certification, Placement, Tracking, Payouts etc.
- q. For further details, visit website <https://ese.maharashtra.etenders.in> or <https://kaushalya.mahaswayam.in>
- r. There will be adjusted payments for the candidates who drop out post disbursement of the first tranche. The amount disbursed to the TP against a dropped or failed candidate in the first tranche shall be adjusted in the subsequent tranches.
- s. Candidates may enroll second time in the same or different course in the Scheme, but the payout for such candidates shall only be given for a maximum of two courses provided there is a six-month gap between the certification date of the first course and batch start date of the subsequent course.
- t. Annual reconciliation of pay-outs disbursed against each candidate certified and placed by the TP shall be undertaken before disbursement of the final tranche.
- u. Any excessive payment shall be adjusted and released or recovered from the TP.
- v. Once the training provider is empanelled with MSSDS they will have to set up the centre and get it accredited through SMART portal and get the centre affiliated with the SSC through SMART within 60 days of signing the Agreement. Based on the rating of the centre the number allocation will be done by MSSDS.



**PART – B**

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### 1. Important Instructions

- The applicant should fill the details in each Table Forms given in point no. 2 to 10 and attach all supporting documents.
- Proposal should carry the Covering Letter, as per the format enclosed at **Annexure-1**.
- List of job roles approved by MSDE for CSSM component under PMKVY 2.0 and for which this EOI is being released is enclosed at **Annexure-6**.

### 2. Applicant's Details

SN.	Description	Supporting Document/s	Details	
1.	Organization name	<ul style="list-style-type: none"> <li>• If Proprietorship Firm                             <ul style="list-style-type: none"> <li>✓ Copy of Certificate of the Proprietorship duly certified by a Chartered Accountant.</li> <li>✓ Copy of trade license/sales tax registration/IT registration</li> </ul> </li> <li>• If Partnership Firm                             <ul style="list-style-type: none"> <li>✓ Copy of Registered Partnership Deed / Certificate of the Partnership duly certified by a Chartered Accountant.</li> </ul> </li> <li>• If Public/ Private Limited Company                             <ul style="list-style-type: none"> <li>✓ Copy of Registration/Incorporation Certificate and Memorandum and Articles of Association.</li> </ul> </li> <li>• If Society / Trust / Association                             <ul style="list-style-type: none"> <li>✓ Copy of Registration Certificate and Bylaws of Society / Trust / Association.</li> </ul> </li> </ul>		
2.	Type of organization			
2.1	Whether the organization is Not-For-Profit? (Yes / No)			
3.	Registration number			
4.	Date of registration			
5.	Place of registration			
6.	PAN CARD		Copy of the PAN Card	
7.	Registered address		Copy of the Electricity Bill	
8.	Single Point of Contact (SPoC)		Name, Designation, Mobile Number & E-mail	
9.	Training Partner (TP) ID on SMART Portal	Provide TP ID if already empanelled on SMART Portal		

### 3. Turnover of Organization

The applicant should give declaration by Chartered Accountant on their letter head duly signed and sealed in following format applicable to their type of organization (For-Profit / Non-For-Profit)

#### 3.1 Format for the For-Profit Organizations

#### To whomsoever it may concern

It is hereby certified that the (Name of Agency) is a For-Profit organization (Please attach the supporting document for For-Profit)

On the basis of audited financial statements, we hereby certify that (Name of Agency) having registered office at (Office address) has average overall annual turnover of Rs. .... which is more than Rs. 1 Crore (Rupees One Crore) and average turnover in Skill Development activities Rs. .... which is more than Rs. 75 Lakhs (Rupees Seventy-Five Lakhs) in the past three consecutive years (FY 2015-2016, FY 2016-17, FY 2017-18). The details of annual turnover are mentioned below:

Sl. No.	Financial Year	Overall Annual Turnover (INR) (in Lakhs)	Turnover in Skill Development (INR) (in Lakhs)
1	2015-16		
2	2016-17		
3	2017-18		
Total Turnover (INR) (In Lakhs)			
Average turnover (INR) (In Lakhs)			

Note:

1. Audited financial statements for the past three years (FY 2015-16, 2016-2017, 2017-18) should be submitted by the Applicant.
2. Work orders/sanction letters/completion certificates supporting the skill development turnover should be provided and page numbered properly.

(Chartered Accountant):

Signature Name Registration No. Contact No.

Seal:

Date:

Place:



### 3.2 Format for the Not-For-Profit Organizations

#### To whomsoever it may concern

It is hereby certified that the (Name of Agency) is a Non-For-Profit organization (Please attach the supporting document for Not-For-Profit)

On the basis of audited financial statements, we hereby certify that (Name of Agency) having registered office at (Office address) has average overall annual turnover of Rs. .... which is more than Rs. 1 Crore (Rupees One Crore) and average turnover / expenditure\* in Skill Development activities Rs. .... which is more than Rs. 75 Lakhs (Rupees Seventy-Five Lakhs) in the past three consecutive years (FY 2015-2016, FY 2016-17, FY 2017-18). The details of annual turnover are mentioned below:

Sl. No.	Financial Year	Overall Annual Turnover (INR) (in Lakhs)	Turnover / Expenditure* in Skill Development (INR) (in Lakhs)
1	2015-16		
2	2016-17		
3	2017-18		
Total Turnover (INR) (in Lakhs)			
Average turnover (INR) (in Lakhs)			

Note:

1. Audited financial statements for the past three years (FY 2015-16, 2016-2017, 2017-18) should be submitted by the Applicant.
2. Work orders/sanction letters/completion certificates supporting the skill development turnover / expenditure\* should be provided and page numbered properly.
3. \*Applicable only for Not-For-profit organization as per Clause 4.a.iii.a

(Chartered Accountant):

Signature Name Registration No. Contact No.

Seal:

Date:

Place:





#### 4. Past Training & Placement Performance

- Provide details of past experience of conducting similar skill development training in last 3 years (FY 2015-16, 2016-2017, 2017-18).
- Provide details of skill training programmes run under Central Government (excluding PMKVY and STAR scheme) funding, State Government funding and especially under PMKVY and STAR scheme in Tables below:-

##### Central Govt. Funded Training Programs (excluding PMKVY and STAR)

S. No.	Name of Project	Funding Ministry/ Dept.	Key Description of the Project	Project Duration (Start & End Date)	Total Candidates Trained	Total Candidates Certified	Total Candidates Placed	Placement %	Remarks

##### State Govt. Funded Training Programs

S. No.	Name of Project	Funding Ministry/ Dept.	Key Description of the Project	Project Duration (Start & End Date)	Total Candidates Trained	Total Candidates Certified	Total Candidates Placed	Placement %	Remarks

##### PMKVY and STAR Schemes

S. No.	Name of Project	Funding Ministry/ Dept.	Key Description of the Project	Project Duration (Start & End Date)	Total Candidates Trained	Total Candidates Certified	Total Candidates Placed	Placement %	Remarks

Work orders/sanction letters/work completion certificates for all the projects should be provided and page numbered properly.

#### 5. Details of Existing Training Centres:

- If training centre is non-operational mention the date from which it is non-operational in remarks column.
- Attach plan lay out of the existing centre.

Sl. No.	Training Centre Name	Complete Address	State	Owned or Rented (if rented provide copy of latest rent)	Area in sq. mtr. (Show office and training area separately)	Training is State Sponsored or Central Sponsored	Training Centre Started from	Courses /Job Roles run so far	Residential or Non-residential	Details of Current Projects / training	Remark

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**4<sup>th</sup> Round of Empanelment under PMKVY2.0 CSSM Component**

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**6. Details about centres in Maharashtra**

**i. CAAF approved Centres**

Sl. No.	Training Centre Name	Complete Address	District	CAAF approved YES/NO	Centre ID	Star Grading	Approved /applied job role	Training/ Batch Capacity Job Role wise	Job role wise No. of batches Batches

**ii. New Training Centre Details**

Sl. No.	Training Centre Name	Complete Address	District	Name of proposed Job roles training	Training/ Batch Capacity Job Role wise	Job role wise No. of batches

**iii. Details of Trainers at CAAF Centres**

Sl. No.	Training Centre Name	Complete Address	District	Trainer name	Education qualification of the trainer	Experience of the trainer	Contact Detail of trainer along with email & Mobile no.	Certified by which SSC	Certified for which Job Role	Certified since when	Certificate No. / ID

**iv. Training Content Availability**

Sl. No.	Name of SSC	Name of Job role	Student Workbook availability	Trainer Handbook Availability	NSQF aligned (Yes/No)	In-house developed or SSC Model Content

**v. Trainings currently being conducted at CAAF Approved Centers**

Sl. No.	Training Center Name	Name of the Project	Training under-going In Job Role	Target	Training start date	Training completion date	Capacity for Vacant Job Role

**7. Provide details of only trained, certified and placed candidates**

Sr. No.	Name of Project	Name of Trade/ Course/ Job role	Duration of Trade/ Course/ Job role	Name of Candidate	Contact details of Candidate	Placement details of Candidates


**\*Candidate details shall be verified on random basis and verification outcome may be used for the proposal evaluation purpose.**

**Note: Following details pertaining to centers may be annexed with the proposal:-**

- I. Photographs of CAAF approved/under-process centres.
- II. Photographs of food production facility for residential centres.
- III. Photographs of accommodation facility for residential centres.
- IV. Photographs of Placement and Entrepreneurship cell, counselling room, lab, classrooms, center area etc.

**8. Strategy to be adopted for mobilization of trainees**

(Please give detail pertaining to the proposed mobilization strategies and best practices that the applicant will adopt for mobilization of candidates for PMKVY 2.0 training)

**9. Best Practices to be adopted for quality assurance**


(Please give details regarding best practices to be adopted to ensure quality assurance including IT or MIS platform)

**10. Methodology to be adopted for placement and post placement tracking mechanism**

(Please give detail regarding methodology to be adopted for placement of the successful trainees and their post placement tracking mechanism)

**11. Details of the Centre Management Team**

Sl. No.	Name of the staff	Designation	Years of Experience	Area of Experience	Proposed role in management



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**12. Proposed Implementation Plan**

Sl. No.	District	Sector	Job Role	Proposed Target		Name & Address of the Proposed Centre	Empanelment on SMART Portal (Yes/ No)	Empanelment on SMART Portal, if Yes		If No, provide the status of empanelment
				2018-19	2019-20			Centre ID	Star Category	
			<b>Total</b>							



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### Annexure 1: Forwarding Letter

{Strictly on applicant's letterhead}

Date:

To,

The Chief Executive Officer,  
Maharashtra State Skill Development Society,  
Fourth Floor, MTNL Telephone Exchange Building,  
Cuffe Parade, Mumbai - 400005

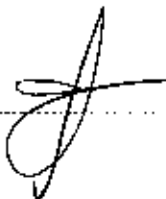
Dear Sir,

**Sub:** EoI (4<sup>th</sup> Empanelment Round) published by MSSDS for empanelment to undertake the project under Centrally Sponsored and State Managed Component under Pradhan Mantri Kaushal Vikas Yojana (PMKVY 2.0) in Maharashtra

Please find enclosed Proposal in respect of the empanelment to undertake the project under Centrally Sponsored and State Managed Component under Pradhan Mantri Kaushal Vikas Yojana (PMKVY 2.0) in Maharashtra, in response to the Expression of Interest (EoI) Document issued by Maharashtra State Skill Development Society (MSSDS)

We hereby confirm that:

1. The proposal is being submitted by (name of the agency who is the applicant, in accordance with the conditions stipulated in the EoI).
2. We have examined in detail and have understood the terms and conditions stipulated in the EoI Document issued by MSSDS and in any subsequent communication sent by MSSDS. We agree and undertake to abide by all these terms and conditions. Our Proposal is consistent with all the requirements of submission as stated in the EoI or in any of the subsequent communications from MSSDS.
3. The information submitted in our Proposal is complete, is strictly as per the requirements as stipulated in the EoI, and is correct to the best of our knowledge and understanding.
4. We would be solely responsible for any errors or omissions in our Proposal. We acknowledge that MSSDS will be relying on the information provided in the Proposal and the documents accompanying such Proposal for empanelment of the applicant for the aforesaid programme, and we certify that all information provided in the application is true and correct; nothing has been omitted which renders such information misleading; and all documents accompanying such proposal are true copies of their respective originals.



4<sup>th</sup> Round of Empanelment under PMKVY2.0 CSSM Component

5. We acknowledge the right of MSSDS to reject our Proposal without assigning any reason or otherwise and hereby waive, to the fullest extent permitted by applicable law, our right to challenge the same on any account whatsoever.
6. We satisfy the legal requirements and meet all the eligibility criteria as laid down in the EoI.
7. This Proposal is unconditional and we hereby undertake to abide by the terms and conditions of the EoI.
8. We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice.
9. We have enclosed the processing fee payment receipt and EMD payment receipt with the proposal. The details are as under:-

	Amount in INR	Payment Receipt No.	Date of Payment
Processing Charges	Rs. 5000/-		
EMD	Rs. 1,00,000/-		

In witness thereof, we submit our proposal for the EoI published by MSSDS

For and on behalf of:

Signature:

Name:

Designation

(Company seal)

(Authorized signatory)



## Annexure 2: Format for Power of Attorney

*(Required only if the Signatory to the Bid is not directly authorized by the Company Board, or Partners. Otherwise the Board Resolution/Partners Resolution would suffice)*

Date:

To,

The Chief Executive Officer,  
Maharashtra State Skill Development Society  
Fourth Floor, MTNL Telephone Exchange Building, Cuffe Parade,  
Mumbai - 400005

Dear Sir,

**Sub:** EoI (4<sup>th</sup> Empanelment Round) published by MSSDS for empanelment to undertake the project under Centrally Sponsored and State Managed Component under Pradhan Mantri Kaushal Vikas Yojana (PMKVY 2.0) in Maharashtra

**<Proposer's name>** hereby authorizes **<Designated Representative's name>** to act as a representative of **<Proposer's name>** for the following activities vide its Board Resolution (and Power of Attorney if applicable) attached herewith.

- To attend all meetings conducted by MSSDS (PIA) and shall discuss, negotiate, finalize and sign any Proposal or agreement and contract with MSSDS related to EoI.

Yours faithfully,

**<Signature and Name of appropriate authority of the Proposer >**

**<Signature and name of the Designated Representative of the Proposer for acceptance of this Power of Attorney>**

For

**<Name of Proposer >**

**Encl: Board resolution for Authorized signatory**



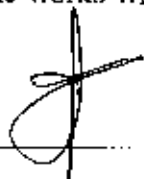
**Annexure 3: Format for Bank Guarantee for Performance Security**

Date:  
xx/xx/2018

To,  
The Chief Executive Officer,  
Maharashtra State Skill Development Society,  
Fourth Floor, MTNL Telephone Exchange Building,  
Cuffe Parade, Mumbai - 400005

**Sub: Submission of Performance Bank Guarantee**

- I. This Deed of Guarantee made on this day of ....., 2018 between Bank of ..... (Hereinafter called the "Bank") on the one part, and Maharashtra State Skill Development Society (MSSDS) (Hereinafter called "the Authority") on the other part.
- II. Whereas the Authority has awarded the Contract for conducting skill development training under Pradhan Mantri Kaushal Vikas Yojna (PMKVY 2.0) – Centrally Sponsored & State Managed Component (Hereinafter called the Contract) to: ..... (Name of Training Partner) (Hereinafter called the Service Provider).
- III. AND WHEREAS the Service Provider is bound by the said Contract to submit to the Authority a Performance Bank Guarantee for a total amount of Rs..... (Amount in figures and words)
- IV. NOW, WE THE UNDERSIGNED ..... (Name of Bank) do hereby unconditionally and irrevocably undertake to pay to the Authority an amount not exceeding Rs. ....(Amount in figures and words) without any demur, merely on a demand in writing from the Authority stating that the amount claimed is due and payable by the Service Provider. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this Guarantee. We, the Bank, further undertake to pay to the Authority any money so demanded notwithstanding any dispute raised by the Service Provider in any manner whatsoever and our liability under these presents is absolute, unconditional, unequivocal and irrevocable.
- V. We, the Bank, further agree that the Guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said Contract.
- VI. This Guarantee shall be valid till 30<sup>th</sup> June, 2020 from the date of signing. We undertake not to revoke this guarantee during its validity period without the written consent of the Authority.
- VII. At any time during the period in which this Guarantee is still valid, if the Authority agrees to grant a time extension to the Service Provider or if the Service Provider fails to complete the works within the time of completion as stated in the Contract, or fails to





discharge itself of the liability or damages or debts it is understood that the Bank will extend this Guarantee under the same conditions for the required time on demand by the Authority and at the cost of the Service Provider.

- VIII. The Guarantee hereinbefore contained shall not be affected by any change in the Constitution of the Bank or of the Service Provider.
- IX. The neglect or forbearance of the Authority in enforcement of payment of any moneys, the payment whereof is intended to be hereby secured or the giving of time by the Authority for the payment hereof shall in no way relieve the Bank of their liability under this deed.
- X. We, the Bank, undertake not to revoke this Guarantee except with the consent of the Authority in writing. This Guarantee shall be valid up to 30<sup>th</sup> June, 2020 and we undertake to renew/extend this Guarantee from time to time till the completion of performance by the Service Provider of its obligations under the Contract and/or as demanded by the Authority.
- XI. The expressions "the Authority", "the Bank" and "the Service Provider" hereinbefore used shall include their respective successors and assignees.
- XII. "Notwithstanding anything contained hereinabove :-
1. Our liability under this Bank Guarantee shall not exceed Rs.....  
(Amount in figures and words)
  2. The Bank Guarantee shall be valid up to 30<sup>th</sup> June, 2020.
  3. We are liable to pay the guaranteed amount or any part thereof under this bank guarantee only and if you serve upon us a written claim or demand made in the manner prescribed in this Guarantee on or before 30<sup>th</sup> June, 2020 or any extended expiry date in accordance to Clause (VII)
  4. After claim period all your rights under this guarantee will be forfeited and we shall be relived and discharged from all liabilities thereunder, irrespective of whether the original has been returned to us or not."

In witness whereof I/We of the Bank have signed and sealed this guarantee on the ....., 2018 being herewith duly authorized.

For and on behalf of the ..... Bank

Signature of authorized Bank official

Name:

Designation:

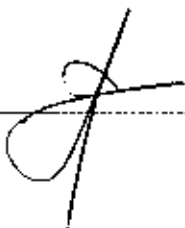
Stamp/Seal of the Bank:

Signed, sealed and delivered

For and on behalf of the Bank

by the above named .....

In the presence of:



4<sup>th</sup> Round of Empanelment under PMKVY2.0 CS5M Component

Witness 1.  
Signature  
Name  
Address

Witness 2.  
Signature  
Name  
Address



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### Annexure 4: Format for Self-Declaration

**Format for Self - Declaration certifying that the Entity/Promoter/s / Director/s of Entity are not blacklisted (On Applicant Organization's Letterhead)**

#### Anti-Blacklisting Declaration

I M/s. .... (Name of the Proposer), (the names and addresses of the registered office) hereby certify and confirm that we or any of our promoter/s / director/s are not barred by Government of Maharashtra (GoM) / any other entity of GoM or blacklisted by any state government or central government / department / Local Government / Municipal Body/ Public Agency in India or from abroad either individually or as member of a Consortium as on the ..... - (Proposal submission Date).

We further confirm that we are aware that our Application for the captioned Project would be liable for rejection in case any material misrepresentation is made or discovered with regard to the requirements of this EOJ at any stage of the Bidding Process or thereafter during the agreement period. Dated this ..... Day of ....., 2018

Name of the Proposer

Signature of the Authorized person

Name of the Authorized Person



**Annexure 5: Profile of proposed team other than trainers**

Photo	Name			
	Designation			
	Proposed Role			
	Date of Birth			
	Education:			
Employment Record	From	To	Company	Position Held
Brief Profile				
Detail of Work experience	Nature of work handled: From date to date:			
Languages	Language	Read	Write	Speak
Date: I, certify that to the best of my knowledge and belief, above details are true. I understand that any willful misstatement described herein may lead to disqualification or rejection of my application Name and sign along with seal				



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**Annexure 6: List of sectors and job roles for which this EoI is released**

Sr. No.	Sector	Name of the Job Role	Whether QP's/NOS exist or not (Y/N)	QP Reference ID
1	Aerospace & Aviation	Airline Baggage Handler	Y	AAS/Q0104
2	Aerospace & Aviation	Airline Cargo Assistant	Y	AAS/Q0103
3	Aerospace & Aviation	Airline Customer Service Executive	Y	AAS/Q0301
4	Aerospace & Aviation	Airline Reservation Agent	Y	AAS/Q0302
5	Aerospace & Aviation	Airline Security Executive	Y	AAS/Q0601
6	Agriculture	Fish Exporter	N	NA
7	Agriculture	Tractor Mechanic	N	NA
8	Automotive	Automotive Service Technician Level 3	Y	ASC/Q1401
9	Automotive	Sales Consultant (Automotive finance)	Y	ASC/Q2001
10	Automotive	Sales Consultant Level 4	Y	ASC/Q1001
11	Automotive	Showroom Hostess/Host	Y	ASC/Q1103
12	Automotive	Taxi Driver	Y	ASC/Q9705
13	Automotive	Telecaller	Y	ASC/Q1105
14	Bamboo Fabrication	Bamboo Handicraft	N	NA
15	Banking, Financial Services and Insurance	Goods & Services Tax (GST) Accounts Assistant	Y	BSC/Q0910
16	Beauty and Wellness	Integrated course in Hair Skin and Makeup	N	NA
17	Construction	3D designer using PROE	N	NA
18	Construction	Junior land surveyor	N	NA
19	Construction	Repair and Maintenance of Coolers	N	NA
20	Electronics & Hardware	Field Technician - UPS and inverter	Y	ELE/Q7201
21	Gems and Jewellery	Casting Expert - Fashion Jewellery	N	NA
22	Gems and Jewellery	Patwa - Ganthan - Fashion Jewellery	N	NA
23	Gems and Jewellery	Solderer - Fashion Jewellery	N	NA
24	Gems and Jewellery	Spot Welder - Fashion Jewellery	N	NA
25	Gems and Jewellery	Stone Fixer - Fashion Jewellery	N	NA
26	Hydrocarbons	Industrial Electrician (Oil & Gas)	Y	HYC/Q610 1
27	Hydrocarbons	Industrial Welder (Oil & Gas)	Y	HYC/Q910 1
28	Hydrocarbons	LPG Mechanic	Y	HYC/Q340 1
29	Hydrocarbons	Pipe Fitter – City Gas Distribution	Y	HYC/Q610 2
30	Hydrocarbons	Retail Outlet Attendant (Oil & Gas)	Y	HYC/Q310 1

**4<sup>th</sup> Round of Empanelment under PMKVY2.0 CSSM Component**

Sr. No.	Sector	Name of the Job Role	Whether QP's/NOS exist or not (Y/N)	QP Reference ID
31	Hydrocarbons	Tank Lorry Driver-Petroleum Products	Y	HYC/Q3301
32	IT&ITES Sector	Accounts Assistant using Tally	N	NA
33	IT&ITES Sector	Animation and Multimedia Assistant	N	NA
34	IT&ITES Sector	Media Developer Assistant	N	NA
35	IT&ITES Sector	Web Designing and Publishing Assistant	N	NA
36	Life Sciences	Fitter Mechanical – Life Sciences	Y	LFS/Q0213
37	Life Sciences	Lab Technician/ Assistant - Life Sciences	Y	LFS/Q0509
38	Life Sciences	Medical Sales Representative	Y	LFS/Q0401
39	Life Sciences	Production/ Machine Operator - Life Sciences	Y	LFS/Q0207
40	Life Sciences	QC Chemist	Y	LFS/Q1301
41	Life Sciences	QC Chemist	Y	LFS/Q1301
42	Life Sciences	Store Assistant-Life Sciences	Y	LFS/Q0604
43	Logistics	Truck Drivers-cum-Hazardous Materials Handler	N	NA
44	Power	Electrical Winder	N	NA
45	Textiles and Apparel	Accessories designing	N	NA
46	Textiles and Apparel	Apparel Finisher & Checker	N	NA
47	Textiles and Apparel	Batik Printing Specialist	N	NA
48	Textiles and Apparel	Fashion Design Technology	N	NA
49	Textiles and Apparel	Garment Construction Techniques	N	NA
50	Textiles and Apparel	Home furnishing	N	NA
51	Textiles and Apparel	Industrial sewing Machine Operator (Basic & Advance)	N	NA
52	Textiles and Apparel	Retail Sales Associates	N	NA
53	Textiles and Apparel	Silver Lap & Ribbon Lap Tenter	N	NA
54	Textiles and Apparel	Surface Ornament Techniques	N	NA
55	Textiles and Apparel	Traditional embroidery	N	NA
56	Textiles and Apparel	Weaver Auto Loom	N	NA
57	Textiles and Apparel	Weaver Shuttle less Air jet looms	N	NA
58	Textiles and Apparel	Zardosi Work	N	NA
59	Textiles and Apparel	Ziz-zag machine embroider	N	NA
60	Travel, Tourism, and Hospitality Sector	Sports Fishing and Fish Tourism	N	NA

**Note: Only NSQF aligned job roles shall be allowed for start the training.**

**Annexure 7: Pre Bid Queries Format**

Sl. No.	Existing Clause	Clarifications sought	Suggested Changes/Suggestions



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