

Government of Manipur
Manipur Society for Skill Development
Department of Labour & Employment
South Babupara, Opposite 1st MR Ground, Imphal – 795001, Manipur

Email: manipurssd@gmail.com

No.: 1/10/17-MSSD

Dated 18th October, 2018

Manipur Society for Skill Development, Government of Manipur invites 'Request for Proposal (RFP)' from the Training Providers for submission of conducting Short Term Training under Centrally Sponsored State Managed Component of PMKVY-2.0 Under aspirational district programme of Chandel district.

The Manipur Skill Development Mission is an initiative of the Government of Manipur to enable youths to get employment opportunities in a holistic manner. The Mission aims the youth particularly from Chandel district would be trained for skills as per their capabilities and aptitude and thereby making them employable.

Manipur Society for Skill Development was set up under the Department of Labour & Employment, Government of Manipur to bring more focus and coordination to the skill development initiatives under Manipur Skill Development Mission.

The Short-Term Training imparted at PMKVY Training Centres (TCs) under Centrally Sponsored State Managed (CSSM) Component of PMKVY – 2.0 is expected to benefit candidates residing in Chandel district who are either school/college dropouts or unemployed youths of the district.

Interested Training Providers (based in Chandel District) may submit their proposal one (1) hard copy along with its soft copy (editable versions in Word and Excel, wherever required) to the office of the undersigned, super scribed with 'Project Application Form for Short Term Training under CSSM component of PMKVY – 2.0 for the year 2018-19 under aspirational district programme. The soft copy along with hard copy of the same document should be sent to manipurssd@gmail.com on or before **12/11/2018**. The Training Providers should submit the project proposal in the prescribed Project Application Form (PAF) enclosed in **Annexure – I**.

The RFP is open to all entities whose training centres are accredited and affiliated with NSDC/SSC for the job roles as prescribed in **Annexure- II** and who fulfil eligibility criteria. The proposal will be evaluated based on the short-listing criteria and preferences as mentioned in **Annexure – III**.

Submission of this application does not mean or indicate any commitment of approval/allocation of targets for the project under CSSM component of PMKVY- 2.0 under aspirational district programme of Chandel district.

Manipur Society for Skill Development reserves all rights to cancel the application/penalise the Project Implementation Agency (PIA), if any information is found to be incorrect/false during and after project execution, at its sole discretion and without assigning any reason.


(Jaspreet Kaur) IAS,
Mission Director, MSSD

Opposite 1st MR Ground, AFC Building, Imphal – 795001, Manipur
E-mail: manipurssd@gmail.com

Project Application Form (PAF)

A.	Part – I											
1.	Organisation Details											
1.1	Name of the Training Provider (TP):											
1.2	Registered office address of Training Provider (Complete postal address with PIN, Mobile/telephone no., e-mail I.D, Fax No.):											
1.3	Year of Incorporation											
1.4	Type of Training Provider (Please tick (✓) whichever is suitable)											
	Company	<input type="checkbox"/>	Firm	<input type="checkbox"/>	Society	<input type="checkbox"/>	Trust	<input type="checkbox"/>	Proprietorship	<input type="checkbox"/>	Government Institute	<input type="checkbox"/>
1.5	TP Registration Number in SMART NSDC											
2.	Contact Details											
2.1	Contact Address of CEO/MD/Head (Complete postal address with PIN, Mobile/telephone No., E-mail ID, Fax No.):											
2.2	Contact Address of Single Point of Contact (SPOC) (Complete postal address with PIN, Mobile/telephone No., E-mail ID, Fax No.):											
3.	Experience of Skilling											
3.1	Number of Year of Experience of Skill Development											
3.2	Total Number of Trainees Trained in last 3 years											
	Financial Year	Govt. Funded Count			Corporate Social Responsibility (CSR) Count			Self-Paid Count				
		Trained	Certified	Placed	Trained	Certified	Placed	Trained	Certified	Placed		
	2013-14											
	2014-15											
	2015-16											

B	Part II									
4.	Training Centre Accreditation Details (Please use separate information sheet for each Training Centre)									
4.1	Name of the Training Centres									
4.2	Address of Training Centre (Complete postal address with PIN, Mobile/Telephone No., E-mail ID, Fax No.)									
4.3	Contact Address of Centre In-charge (Complete postal address with PIN, Mobile/Telephone No., E-mail I.D., Fax No.)									
4.4	Accreditation Standards Grading received from SMART NSDC (TC ID)									
4.5	Area Classification of Centre (Please tick (✓) whichever is suitable) – Document to be enclosed									
		Rural	<input type="checkbox"/>	Urban	<input type="checkbox"/>					
4.6	Certificate of Centre Accreditation and Affiliation (enclosed)									
5.	Job role details (Please give separate information for each job roles for each centre)									
5.1	Skill Sector									
5.2	Job role applied for (Please choose any job role from Annexure- II) (Please mention the QP Code of the applied job role)									

5.3	Training Capacity Details		
5.3.1	Batch size (Please specify based on the available infrastructure capacity)		
5.3.2	Total Number of Batches you plan to run for this Job Role at a given point of time.		
5.3.3	Effective available annual training capacity (nos.) in the Training Centre		
	Annual Capacity (Job role) in the Centre	Allocated target (from any other scheme)	Is the centre currently available to conduct proposed targets (Y/N)
	1	2	3
			Available Capacity (if col. 3 is applicable)
			4
6.	Trainers Details (Please give separate information for each job roles for each centre) as per Sector Skill Council (SSC)		
	Sl. No.	Trainers Name	Highest Qualification
			Whether Certified by SSC (Y/N)
7.	Whether residential Facility is available in the Training Centre (Please tick (✓) whichever is suitable)		Yes <input type="checkbox"/> No <input type="checkbox"/>
7.1	If residential facility available, please specify the capacity (in No.)		

C.	Part III
8.	Certificates to be submitted:
8.1	Certified that provision of the RFP have been fully understood and we will take the responsibility for successful completion of the project in a time bound manner, if targets are allocated by Manipur Society for Skill Development.
8.2	Certified that there is no duplication of efforts with existing schemes of other Ministries/Departments if any project is sanctioned under Manipur Society for Skill Development

Enclose: - Self attested photocopies of the documents in respect to Sl. Nos. (1.3), (1.5), (3.2), (8.1) & (8.2)

Note: All the pages should be numbered and properly indexed. If any of the RFP proposals is found to be without proper signature, page numbers and index, it will be liable for rejection.

Authorised signatory of the Organisation
With Seal Name/Designation/ Address

Date:
Place:

Read SKILL REPORTER for Tenders RFP Jobs EOI News

Annexure – II

Target/Plan for conducting short Term Training under Centrally Sponsored State Managed (CSSM) Component PMKVY - 2.0 scheme for FY 2018-19*

SSC	QP Code	Job Role/QP Name	NSQF Level	CAT	Revised Proposed Target 2017-18	Target allotted till date	Earmarked Target for 2018-19 (25% for aspirational district i.e. 2076)	Tentative Target Proposed by TP
Agriculture	AGR/Q0701	Floriculturist – Open cultivation	4	I	180	0		
Agriculture	AGR/Q5301	Beekeeper	3	I	150	0		
Agriculture	AGR/Q1203	Vermicompost Producer	4	I	150	0		
Agriculture	AGR/Q4101	Dairy Farming/Entrepreneur	4	IV	450	450		
Agriculture	AGR/Q4306	Small Poultry Farmer	4	IV	500	500		
Agriculture	AGR/Q1201	Organic Grower	4	IV	330	0		
Agriculture	AGR/Q7802	Community Service Provider	4	I	150	0		
Agriculture	AGR/Q4904	Aquaculture worker	3	IV	120	0		
Agriculture	AGR/Q1201	Organic grower	4	IV	150	0		
Agriculture	AGR/Q4804	Animal Health Worker	3	IV	156	0		
Apparel, Madeups & Home Furnishing	AMH/Q0301	Sewing Machine Operator	4	IV	500	200		
Apparel, Madeups & Home Furnishing	AMH/Q0301	Self Employed Tailoring	4	IV	900	200		

Apparel, Madeups& Home Furnishing	AMH/Q0102	In-line Checker	3	IV	150	0		
Apparel, Madeups& Home Furnishing	AMH/Q1001	Hand Embroiderer	4	IV	300	60		
Automotive	ASC/Q1401	Automotive Electrician Level 4	3	IV	150	0		
Automotive	ASC/Q1408	Automotive Engine Repair Technician Level 4	4	I	150	0		
Automotive	ASC/Q1409	Automotive Service Technician Level 3	4	I	150	0		
Automotive	ASC/Q1901	Lathe Operator	4	III	150	120		
Automotive	ASC/Q3501	CNC Operator/Machining Technician L3	3	III	150	120		
Automotive	ASC/Q9714	Chauffeur / Taxi Driver	4	IV	150	0		
Beauty and Wellness	BWS/Q0101	Assistant Beauty Therapist	3	IV	150	0		
Beauty and Wellness	BWS/Q0201	Assistant Hair Stylist	3	IV	150	0		
Beauty and Wellness	BWS/Q2201	Yoga Instructor	4	IV	150	0		
BFSI	BSC/Q0301	Business Correspondence & Business Facilitator	3	IV	120	0		
BFSI	BSC/Q0101	Life Insurance Agent	4	IV	120	0		
Construction	CON/Q0602	Assistant Electrician	3	IV	500	150		
Construction	CON/Q0103	Mason General	4	IV	600	330		
Domestic Workers	DWC/Q0201	Child Caretaker	3	IV	120	0		
Domestic Workers	DWC/Q0801	Elderly Caretaker (Non-Clinical)	3	IV	120	0		
Electronics & Hardware	ELE/Q8101	DTH Set Top Box Installation & Service Technician	4	IV	120	0		

Electronics & Hardware	ELE/Q4601	Field Technician – Computing and Peripherals	4	IV	120	0		
Electronics & Hardware	ELE/Q5901	Solar Panel Installation Technician	4	IV	120	0		
Electronics & Hardware	ELE/Q8104	Mobile Phone Hardware Repair Technician	4	IV	120	0		
Electronics & Hardware	ELE/Q3105	Field Engineer –RACW	5	I	150	0		
Electronics & Hardware	ELE/Q4609	Installation Technician (Computing & Peripherals)	3	I	150	0		
Electronics & Hardware	ELE/Q7201	Field Technician-UPS and Inverter	4	I	150	0		
Food Processing	FIC/Q0103	Jam Jelly & Ketchup Processing Technician	4	IV	200	0		
Food Processing	FIC/Q5002	Craft Baker	4	IV	200	0		
Furniture & Fittings	FFS/Q0102	Carpenter - Wooden Furniture	4	IV	120	0		
Gems and Jewellery	G&J/Q0603	Handmade Gold and Gems-set Jewellery - Goldsmith - Components	3	IV	60	0		
Green Jobs	SGJ/Q0101	Solar PV Installer (Suryamitra)	4	IV	60	0		
Handicrafts	HCS/Q8702	Bamboo Mat Weaver	3	IV	60	0		
Handicrafts	HCS/Q7901	Hand Rolled Agarbatti Maker	3	IV	60	0		
Handicrafts	HCS/Q7702	Crochet Lace Maker- Accessories	3	I	200	0		
Healthcare	HSS/Q8601	Front Line Health Worker	3	IV	60	0		
Healthcare	HSS/Q3001	Vision Technician	3	IV	120	51		
Healthcare	HSS/Q5401	Pharmacy Assistant	4	IV	120	51		

Healthcare	HSS/Q2301	Emergency Medical Technician- Basic	4	IV	120	91		
Healthcare	HSS/Q8701	Diabetes Educator	4	IV	120	51		
Healthcare	HSS/Q5201	Diet Assistant	4	IV	120	51		
Healthcare	I/HSS/Q5101	General Duty Assistant	4	IV	120	91		
Healthcare	HSS/Q0501	Phlebotomy Technician	4	I	200	171		
Healthcare	HSS/Q2701	Dialysis Technician	4	I	120	40		
Healthcare	HSS/Q2401	Dental Assistant	4	I	120	51		
Healthcare	HSS/Q2701	Dialysis Technician Level 4	4	I	120	51		
Healthcare	HSS/Q5501	Medical Records & Health	4	I	120	51		
Healthcare	HSS/Q0301	Medical Laboratory Technician	4	I	120	0		
IT/Tes	SSC/Q2212	Domestic Data entry Operator	4	IV	300	0		
IT/Tes	SSC/Q0508	Junior Software Developer	4	IV	150	0		
Logistics	LSC/Q1122	Documentation Assistant	4	IV	200	0		
Media & Entertainment	MES/Q0701	Animator	4	IV	120	0		
Media & Entertainment	MES/Q1401	Editor	4	IV	60	0		
Plumbing	PSC/Q0104	Plumber General	3	IV	200	90		
Retail	RAS/Q0104	Retail Sales Associate	4	IV	120	60		
Retail	I/RAS/Q0104	Sales Associate	4	IV	150	150		
Rubber	RSC/Q2601	Extruder Operator including Pre & Post Preparation	4	II	250	120		

Rubber	RSC/Q0207	Injection Moulding Operator	4	IV	250	120		
Security	SSS/Q0101	Unarmed Security Guard	4	IV	350	0		
Sports	SPF/Q1102	Fitness Trainer	4	IV	150	0		
Telecom	TEL/Q0201	Handset Repair Engineer	4	IV	150	0		
Textiles & Handloom	TSC/Q7302	Warper	3	IV	200	200		
Textiles & Handloom	TSC/Q0301	AutoconerTenter	4	IV	120	60		
Textiles & Handloom	TSC/Q7201	Hank Dyer	4	IV	400	400		
Textiles & Handloom	TSC/Q7303	Two Shaft Handloom Weaver	4	IV	900	450		
Textiles & Handlooms	TSC/Q7403	Textile Designer- Handloom Jacquard	4	I	220	220		
Tourism and Hospitality	THC/Q0203	House Keeping Attendant (Manual Cleaning)	3	IV	150	150		
Tourism and Hospitality	THC/Q0301	F & B Service: Steward	4	IV	400	400		
Tourism and Hospitality	THC/Q0102	Front Office Associate	4	IV	590	590		
Tourism & Hospitality	THC/Q4205	Meet & Greet officer	4	I	300	300		
					16236	6190	2076	

* Note: The Target/Plan may be changed on the local demand and opportunities, which may vary time to time basis.

Eligibility criteria for applying the Request for Proposal for conducting Short Term training under CSSM component of PMKVY – 2.0

- a) Any Institute (Government/ Private)/ Organisation/ Company/ Firm/ Society/ Trust/ Proprietorship, who have the skill development training centre in Manipur and also accredited training centre under SMART NSDC portal for the job roles as specified in Annexure – II can only apply.

RFP short listing criteria: -

- a) Accreditation Standards Grading received from SMART NSDC.
- b) Job role wise effective available training capacity (based on the ongoing/ approved/ proposed training targets from any scheme) in the particular centre.

Preferences:

In case of multiple applications received for the same job roles the following preferences will be applicable to approve the training proposal.

- a) Accredited Centre at rural Areas or far flung areas.
- b) Arrangement for Placement/Entrepreneurship development.
- c) Experience in skill training and placement.
- d) Working experience with Government agencies.

Other points to be considered for approval of training proposal:

- a) Available job role wise target in the scheme.
- b) Spread of the proposed job roles in a geographic location.
- c) Regional level demand and opportunities.

Covering letter for submission of RFP under Short Term Training of PMKVY 2.0 under aspirational district programme of Chandel district

To

**The Mission Director,
Manipur Society for Skill Development,
Opposite 1st MR Ground, AFC Building, Imphal – 795001, Manipur.**

Subject: - Submission of proposal for conducting “Short Term Training” under Centrally Sponsored State Managed (CSSM) Component of PMKVY- 2.0 for the year 2018-19 in Manipur under aspirational district programme of Chandel district.

Sir,

This is with reference to your inviting Request For Proposal (RFP) for conducting “Short Term Training” under Centrally Sponsored State Managed (CSSM) Component of PMKVY -2.0 during F.Y. 2018-19 in Manipur under aspirational district programme of Chandel district. We, the undersigned, offer to provide the services for the above in accordance with your “Request for Proposal”. Dated/...../ 2018. Please find below the details of our agency for your consideration.

We are hereby submitting our Proposal. We understand that you are not bound to accept any proposal you receive. We fully understand and agree to comply that on verification, if any of the information provided here is found to be misleading the target allocation process or unduly favours our company in the target allocation process, we are liable to be dismissed from the Proposal selection process or termination of the contract during the project.

We agree to abide by the conditions set forth in this Request for Proposal. We hereby declare that our proposal submitted in response to the RFP is made in good faith and the information contained is true and correct to the best of our knowledge and belief.

Sincerely,

Applicant's name with Seal
Designation
Signature