Government of Tripura
State Mission Management Unit
Tripura Rural Livelihood Mission
Rural Development Department
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F. No. 3(101)/RD(TRLM)/2018/ 6961 - 65   Date: 15. 11. 2018

JOB ADVERTISEMENT NO - 2/ 2018

    Applications are invited from bona fide Indian Nationals for recruitment to the following posts of Tripura Rural Livelihood Mission (TRLM) for implementation of Deen Dayal Upadhyaya- Grameen Kaushalya Yojana (DDU-GKY) in the State.

1. Details of the vacant posts

S N	Name of the post	No. of vacant Posts				Monthly Remuneration at entry level (in ₹)	Monthly Remuneration after probation (in ₹)
		SC	ST	UR	Total		
1	Chief Operating Officer (Skill and Placement)	-	-	1	1	100000	
2	State Mission Manager (IT & Inspection)	-	-	1	1	40000	50000
3	State Mission Manager (Finance and Proposal)	-	-	1	1	40000	50000
4	State Mission Manager (Pedagogy and learning Management)	-	-	1	1	40000	50000
5	State Mission Manager (Migration & placement)	-	-	1	1	40000	50000
	Total	-	-	5	5		

2. Detailed particulars of the posts and eligibility criteria are given in Annexure – A.

3. Applicants should submit applications online starting from 15. 11. 2018 and ending at 5.30 PM on 26.11.2018.

4. An applicant opting for applying for more than one posts, should select the posts at the appropriate space in the application form for which he/she intends to apply. One applicant can apply for more than one posts, if intended, **ON A SINGLE APPLICATION ONLY,** provided required qualification/ experience etc. are in possession of the candidate for all the posts.

5. Engagement to the aforementioned posts shall be purely on contract basis for a period of 12 (Twelve) months. However, the incumbent may be re-engaged after giving one day break in case of good performance in the previous contract period.

6. The applicant shall not be more than 40 years of age as on 26.11.2018 (except Sl. No. 1 of above table). However, the upper age limit is relaxable upto 5 (five) years for SC/ST candidates.

7. As per the decision of the State Government, Job Advt. No. 4/2017 dated 01.12.2017 of TRLM is cancelled. However, the candidates who had submitted application in response to the Job Advt. No. 4/2017 of TRLM, they are eligible for one time relaxation in upper age limit, if they apply in response to the present advertisement for the same posts as was applied in the earlier case. In such case, earlier token no. for the submitted application is to be entered at the appropriate space in the online application form while new application in response to the present advertisement is submitted. Also, the printed copy of earlier submitted online application form must be submitted at the time of Group Discussion/ Personal Interview to get the one time age relaxation as mentioned.

8. For the posts at Sl. No. 2 to 5, the selected candidates will have to undergo probation as contained in the HR manual of TRLM. On successful completion of the probation period, remuneration of the incumbent will be enhanced. Other benefits such as EPF, Medical Insurance etc. will also be extended including benefits mentioned at HR Manual of TRLM. Remuneration package, HR Manual and other administrative orders can be accessed by visiting website *trlm.tripura.gov.in*

9. Probation period is not applicable for post mentioned at Sl. No. 1.

10. The numbers of posts may increase or decrease depending upon the circumstances.

11. Engagement may be terminated from either side with one month's prior notice.

12. In case of in-service candidates. 'No Objection' issued by the current employer should be submitted at the time of Group Discussion (GD)/ Personal Interview (PI). Failure to do so will render the candidature liable for cancellation.

13. In case Grade/ CPI/ CGPA is awarded by the board/ University instead of total marks, it is to be converted into percentage of marks following the formula adopted by the concerned Board/ University and is to be mentioned in the application form at the appropriate place.

14. Recruitment shall follow the selection procedure of TRLM notified vide no. F.No.3 (51)-RD(TRLM)/2013/Part-III/742-50 dated 20.05.2017. Summary of Post wise selection procedure is given below.

Post Sl. No	Steps of Selection Procedure
Sl. No. 1	1. Thematic Presentation 2. Personal Interview
Sl. No. 2 to 5	1. Common Aptitude Test (CAT) 2. Group Discussion (GD) 3. Personal Interview (PI) 4. Rural Attachment Test (RAT)

Details of selection procedure can be accessed by visiting website **trlm.tripura.gov.in**. Candidates applying for multiple posts will be asked to appear for GD and PI only once, if qualified for GD and PI.

15. Candidates qualified for GD shall submit self attested copies of all testimonials/ certificates/ mark sheets related to Qualifications, Scheduled Caste/Tribe (if SC/ST), Date of Birth, Nationality, Experience etc.

16. Applications of candidates who do not possess the required qualification, experience etc. shall be rejected summarily. Canvassing in any form will result in disqualification of candidature.

17. Incomplete applications will be treated as rejected.

18. Proficiency in Computers for all posts is essential.

19. Selected candidates will have to work and stay in rural areas of the State.

20. No TA/DA shall be provided to the candidates for appearing in CAT/GD/PI/ RAT.

Steps to apply online:

1. Visit **rural.tripura.gov.in** or **trlm.tripura.gov.in** for the link showing 'APPLY ONLINE IN TRLM.'

2. Clicking on the link will open the portal for submitting online application, where the candidates may check the advertisement once again.

3. On the portal, the link 'Apply Online' will open the application form.

4. The applicant should fill up all the essential fields (with red asterisk) with correct information. For one time age relaxation the candidate should mention token number of advt. no. 04/2017 (Ref: Para 7 of above).

5. Photograph and signature of the applicant should be uploaded at the appropriate place. Size of the photograph and signature should not be more than 50 kb and 20 kb respectively in jpg/jpeg format.

6. The application should be saved and re-checked before final submission.

7. The candidates should satisfy himself/ herself fully about the correctness of the application before clicking on 'Submit Application.' After clicking on 'Submit Application' no further editing is possible.

8. After submission, a completed application form along with token number will be generated. The candidate should note down the token number for future reference.

9. The completed application should be printed and signed by the candidate with date, and should be kept in his/ her personal custody for future reference.

10. Candidate should bring the printed copy of the signed application form during every step of selection process.

11. The candidate may access the submitted application form subsequently by logging in at the link 'Print Application', where his token number is the user ID and the date of birth is the password.

(C M Mog)
Additional Chief Executive Officer
Tripura Rural Livelihood Mission

Copy to:

1. PS to the Hon'ble Deputy Chief Minister, Government of Tripura for kind information of the Hon'ble Deputy Chief Minister.

2. The Principal Secretary, RD Department for kind information.

3. The Joint Secretary, DDU-GKY, MoRD, Govt. of India for kind information.

4. In-charge for MIS/ICT, DDU-GKY, MoRD with a request to display the advertisement on website www.ddugky.gov.in

5. The Director, Information Technology with a request to arrange display of the advertisement on website rural.tripura.gov.in, tripura.gov.in and trlm.tripura.gov.in.

Additional Chief Executive Officer
Tripura Rural Livelihood Mission

Particulars of the post for recruitment in Tripura Rural Livelihood Mission (TRLM)- Adv. No. 2/2018

Sl. No	Name of the Posts	Status of Engagement	No. of Post	Upper Age Limit (yrs.)	Educational Qualification	Experience
1	Chief Operating Officer (Skill and Placement)	Contractual	1	45	Post Graduate from any recognized university	Minimum 10 years or more experience in a similar position of Skill Development Programmes/ Community Development Programme of GoI/ State Government/ NSDC/ any external funded programmes.
2	State Mission Manager (IT & Inspection)	Contractual	1	40	BE/BTech/ MCA	1. 5 year's or more experience is desirable in Information & Technology field. 2. Experience in design, project management of medium scale IT system is required 3. Proven experience in project performance management/ quality assurance/ Monitoring etc. in development projects. 4. Experience with the Government shall be preferred

Sl. No	Name of the Posts	Status of Engagement	No. of Post	Upper Age Limit (yrs.)	Educational Qualification	Experience
3	State Mission Manager (Finance and Proposal)	Contractual	1	40	Chartered Accountant (CA) Or MCOM/ MBA (Finance)	1. 5 years (for CA 3 years) or more experience is desirable in relevant technical and managerial experience in financial monitoring and evaluation of projects. 2. Proven experience in Project Appraisal from financial risk perspective, project financial performance management. 3. Experience in conducting audit, finalization of accounts and management of audit preferred. 4. Experience in developing financial process and systems for development projects. 5. Prior experience in financial process and systems for development projects. 6. Prior experience in financial management of World Bank projects is desirable. 7. Knowledge and experience in Government financial rule (GFR/ DFR) is desirable.

Sl. No	Name of the Posts	Status of Engagement	No. of Post	Upper Age Limit (yrs.)	Educational Qualification	Experience
4	State Mission Manager (Pedagogy and learning Management)	Contractual	1	40	Post-Graduate or equivalent in Management or relevant disciplines including Library Science/ MSW/ Development Research/ Management/ Learning Management	1. Proven experience in developing curriculum standards for skill/ vocational training, experience in development of NOS/ curriculum development/ L & D in skill would be given preference. 2. Proven experience in undertaking quality assurance in training quality management. 3. Knowledge and experience of training/ skill requirements in specific industry sectors. 4. Experience in assessing training quality and trainer quality. 5. Knowledge and experience of training/ skill requirements in specific industry sectors. 6. Knowledge and in depth understanding of skill assessment frameworks in national and international context. 7. Experience in designing QA standards and protocols

Sl. No	Name of the Posts	Status of Engagement	No. of Post	Upper Age Limit (yrs.)	Educational Qualification	Experience
5	State Mission Manager (Migration and Placement)	Contractual	1	40	PG in Social Work/ Rural Management/Social Science/ Sociology/ Development Economics/ Rural or Urban Development	1. Proven Experience in tracking, followup, root cause analysis, assessments, law enforced in multi stakeholder eco-system, experience in pre sales is preferred. 2. Proven experience in M & E, preferably programmatic and for a large scale programme. 3. Experience in skilling sector is preferred.