

RFP Inviting Application from DGET/MES Affiliated Assessment Bodies for Apparel Made – Ups and Home Furnishing Sector Skill Council

Dear Assessing Bodies of DGET

As per the circular of NSDC, AMHSSC is required to affiliate Assessing Bodies of DGET, after due diligence process, as recently circulated by them.

We are enclosing KYC form, along with Annex 1 (Details of Assessors) and Annex 2 (Details of Assessing Body) .

Interested Assessing Bodies of DGET, who have experience in the assessments of Apparel Sector may kindly apply at the following address with duly filled in formats.

Contact Details : Ms. Sandhya Makkar

Mobile : +91 7835027703

Postal Address: Apparel, Made-Ups and Home Furnishing Sector Skill Council (AMH SSC)
1st Floor, Indian Buildings Congress
Kamakoti Marg, R K Puram, Sector-6,
New Delhi – 110022

Last date for receipt of the duly filled in applications is **10th December 2018**.

Please note that no fee needs to be paid for this application.

Application Format for Affiliation of DGET Assessment Body with AMH SSC

I	1. Name of Institution 2. Address 3. Date of establishment 4. Date of earlier application with AMH SSC 5. DGET Affiliation Certificate Number (Please attach a copy) 6. PAN Card 7. Balance sheet of Last 3 years 8. IT Return		
II	Application sought for	Trade name	QP
III	Manpower (Technical & Non-Technical)	Personal details, date of joining the Institute, Qualification, experience details (Kindly enclose)	
IV	Administration and support staff	Personal details, date of joining the Institute, Qualification, experience details (Kindly enclose)	
	Infrastructure details	(Please provide details)	
VI	Industry partnership	Name of industry & type of partnership	Partnership, tie-ups evidence

VII	Quality Management System	Quality system Manual (Kindly enclose)	Copy of manual
VIII	Website	Website of applicant	
IX	Whether previously granted affiliation in any trade	Please attach details	
X	Apply to	CEO, Apparel, Made-ups & Home Furnishing Sector Skill Council	
XI	SPOC Details		
	1.Name 2.Contact Number 3.Email Id		
XII	Office photographs	Please enclose	
XII	Assessor Details	Kindly fill in the details in Annex-1 as enclosed	

Sign:

Name:

Date:

Annex 1 Detail of Assessors

S.No	Name	Aadhar No.	Contact No.	Email Id	Job Role Certified(DGET TOA Certificate No.)	Location
1						
2						
3						

Annexure 2 : Details of Assessing Body

S. No.	Parameters	Criteria	Options (Please select any one against each parameter & write YES below the same)		
1	Overall Experience	Number of Years in Assessment	More than 10 Years	5 to 10 Years	Upto 5 Years
2	Experince in Sector	Number of Years in Assessment	More than 5 Years	3 to 5 Years	Upto 3 Years
3	Candidates Assessed	In Last 3 Years	More than 25,000	10,000 to 25,000	Upto 10,000
4	Affiliation With Govt Organisation (GoI or State Skill Missions)	Affiliated with minimum 1 organisation	More than 5 organisations	3 to 5 organisations	1-2 Organisations
5	Geographic Presence	Minimum Presense in 3 states/UT	More than 10 States	4-10 States	3 States
6	Affiliated with Other SSC	Minimum Affiliation with 3 SSCs	More than 5 SSCs	4 or 5 SSCs	3 SSCs
7	Mode ofAssessment	Assessment modalities and Geo Taging	Online Computer based	Offline Computer based	Pen-Paper mode
8	Monitoring Mechanism of Assessments	Continous Monitoring of Assessments	Real time Online Video-Audio Monitoring & Recording	Standalone Video-Audio Records	Visits by Proctors
9	No of Subject Matter Experts on Company's payroll	Based on evaluation of CVs	More than 5 Experts	3 to 5 Experts	Upto 2 Experts
10	Number of Assessors on Payroll	No. of Assessors	More than 25 Assessors	10-25 Assessors	Upto 9 Assessors
11	No of Full Employee	No of Full Time Employees	More than 25 Employees	11-25 Employees	Upto 10 Employees
12	Valid ISO Certification	Continous Years in Service with ISO certification	More than 5 Years	3 to 5 Years	Upto 3 Years