Request for Proposal (RFP) For

Skill Development & Employment/Self Employment Of Scheduled Tribe Youths

(No MAPCET/RFP/2018-19/01)

Important Note:-

- 1. The RFP to be submitted online in 02 Separate documents
 - I. Envelope-1:- Proposal of Technical Bid (Annexure-1,2,3,4,5)
 - II. Envelope-2:-Financial Bid (Annexure-6)
- 2. Tender Fee Rs. 5000/- and EMD of Rs. 5.00 Lakhs to be paid online on e-procurement portal www.mptenders.gov.in.
- 3. Hard copy of technical proposal along with supporting documents must be submitted by 20 April, 2019 in the Office of Managing Director, MAPCET, 35- Shyamla Hills, Bhopal.

Madhya Pradesh Council of Employment & Training (MAPCET) Rajiv Gandhi Bhawan, 35, Shyamla Hills, Bhopal (M.P) Phone:-0755-2661215,

Important Dates

S. No.	Details	Date			
1.	Tender Publishing Date				
2.	Document Download Start Date				
3.	Bid Submission Start Date	25 March 2019			
4.	Bid Submission Closing Date	16 April 2019			
5.	Bid Opening Date-Technical Bid	30 April 2019			
6.	Bid opening Date- Financial bid (Tentative)	9 May 2019			

Madhya Pradesh Council of Employment & Training (MAPCET)

Department of Tribal & SC Welfare, Govt of Madhya Pradesh Rajiv Gandhi Bhawan, 35, Shyamala Hills, Bhopal(M.P.)

REQUEST FOR PROPOSAL(RFP)

FROM NSDC TRAINING PARNTER TO UNDERTAKE THE PROJECT OF SKILL DEVELOPMENT TRAINING AND EMPLOYMENT FOR UNEMPLOYED TRIBAL YOUTHSUNDER MUKHYAMANTRI KAUSHAL SAMVARDHAN YOJNA & MUKHYAMANTRI KAUSHALYA YOJNA FOREXISTING 47 VTC/TCPC OF TRIBAL WELFARE DEPARTMENTGOVT. OF MADHYA PRADESH.

Important Note:-

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PART-1

<u>BACKGROUND</u>:M.P. Council of Employment and Training (MAPCET) is an institution fully owned by the Department of Tribal & SC Welfare Govt. of Madhya Pradesh. The main aim of MAPCET is to organize various skill developments training program for youth of scheduled caste and scheduled tribe community of the M.P age between 18-45 year to enhance their employment/self-employment opportunities.

This <u>REQUEST FOR PROPOSAL (RFP)</u> from NSDC affiliated training partners/Provider is to undertake the project of skill development training and employment for unemployed Tribal youths of Madhya Pradesh under the MUKHYAMANTRI KAUSHAL SAMVARDHAN YOJNA & MUKHYAMANTRI KAUSHALYA YOJNA at existing 47 VTC/TCPC (Vocational Training Centre/ Training cum production centre) of Tribal Welfare Department Govt. of M.P(*Details enclosed Part-2*). The skill development trainings would be organized in compliance with National Skill Qualifications Framework (NSQF) and on the basis of Common Norms for skill development training prescribed by the Ministry of Skill Development & Entrepreneurship (MoSDE).

S.N	PARAMETERS	CONDITIONS/PROVISIONS				
1.	ELIGIBILITY	The NSDC Training Partner should have a working experience of at least three (3)				
	CRITERIA	years in the relevant areas of Proposed Sector for skill development &				
		employment.				
		<u>Document Required</u> : - Necessary Certificate/ Documents.				
		The NSDC Training Partner should have trained more than 1000 youths in last				
		three (3) years in the proposed sector (for this RFP document).				
		<u>Document Required</u> : -Necessary Certificates/ Documents to be submitted as per				
		Annexure-3.				

	THE PROJECT					
7.	SECTOR-WISE COURSES FOR TRAINING	This program intends to provide hands-on skill development training employment to the ST youth of Madhya Pradesh in Proposed Sector in accordance with the syllabus and infrastructure of training prescribed by National Skill Qualification Framework (NSQF). The selection of training partner shall be based on the basis of proposed infrastructure and faculty of training to be provided at proposed VTC/TCPC.				
8.	ASSESSMENT AND CERTIFICATION	Training Partners shall be responsible to carry out the Assessment and Certification of trainees in skill development centers by Sector Skill Councils (SSC)/recognized bodies of NSDC or MoSDE; aligned to the chosen course and job role (as per NSQF guidelines).				
9.	FUNDING PATTERN	The training expenses shall be reimbursed by MAPCET to the selected training partner on the basis of rates fixed against the financial bid. The payment terms shall be as follows:-				
		SI. Deliverables	Payment (% of total training fee)			
		On commencement of training Batch against validated candidates.	30%			
		On Successful certification of the trainees.	50%			
		Outcomes based on Placement as under	20%			
		For Residential Candidates Lodging and Boarding rates will be applicable as per MoSDE norms. It will be reimbursed on the basis of invoice produced after every month for actual no. of trainees.				
10.	EMPLOYMENT AND RETENTION	Training Agency shall ensure that on successful completion of course, employment will be provided to at least 70% (minimum 50% wage and maximum 20%self-employment) of the trainee passing out of every batch for minimum period of 3 months. However, it is clarified that as under: > Any Entrepreneurial Ventures started by trainee will be considered as self-employment. > If any trainee refuses to take the job being offered to them then alternative				
		offers for employment in other organization or for self-employment will be given.				
11.	SUBMISSION OF PROPOSAL	Interested NSDC Training Partners fulfilling eligibility conditions as mentioned above shall submit their detailed proposal online at e-procurement portal www.mptenders.gov.in to the Managing Director, MAPCET on or before 16/04/2019,5:00PM. Hard copy of technical proposal along with supporting documents should also be submitted by 20 April, 2019 in the Office of Managing Director, MAPCET, 35- Shyamla Hills, Bhopal.				
		The proposal should carry(scanned copy with season) a) Covering Letter-Annexure I b) Company/Firm/Society/Trust/Association/Annexure 2				

- sectors/job roles undertaken during the last three years along with **Annexure 3 & 4.**
- d) Action plan in terms of courses and likely number of youth to be trained **Annexure 5**.

The Managing Director, MAPCET reserves the right to accept or reject any proposal without assigning any reasons, what so ever. The decision of MAPCET shall be final and binding on the Applicants. For further details, interested Applicants may contact MAPCET on the below mentioned address.

Name of the Contact Person:	Shri Sudhir Srivastava General Manager	
Designation:		
Address:	M. P. Council of Employment & Training, (MAPCET) Rajiv Gandhi Bhawan, 35, Shyamala Hills, Bhopal (M.P) 462002	
Contact Info	Phone: 0755- 2661215 , Mob: 9827606100	
Email:	mapcetbpl@gmail.com, mapcet@mp.gov.in,	

12. MECHANISM FOR APPROVAL OF THE PROJECT

Selection of the Training Partners shall be done by the MAPCET based on the following criteria:

- 1) Evaluation of the proposals by committee constituted by MAPCET.
- 2) Presentation of the Training Providers at MAPCET, Bhopal before the committee. Presentation schedule will be communicated to the bidders later after scrutiny of documents submitted along with proposal.
- 3) Placement strength of Training Partner.

Note:

- 1) Managing Director, MAPCET has full rights to decide about the allocation of training numbers in a particular Centre of TP/ selected VTC for the selected Training Partner. The decision of MD, MAPCET will be binding on all submitted proposals.
- 2) It is hereby clarified that NSDC is not involved in this Request for Proposal(RFP) and in other processes such as evaluation & selection, signing of MoU/Agreement etc. NSDC with have no responsibility and shall not be held liable for any kind of claim, liability, cost, expenses etc. from TPs or MAPCET.
- 3) Financial bid of disqualified bidders will not be opened.

Checklist for proposals to be submitted in response to Request For Proposal (RFP)

Important Note: -All the documents of proposal <u>must be orderly paged with seal and sign in the order</u>

<u>mentioned in the table below for scrutiny purpose with their index and content sheet.</u>

The following documents are to be submitted by the NSDC Partner applicants with the covering letter:

S. No.	Document Description	Page Number
1.	Covering Letter as per Annexure 1 of RFP document	
2.	Tender Fee (non-refundable) – of Rs. 5000/- to be paid online on e-procurement portal. (Please give reference no.)	
3.	Earnest Money Deposit (refundable as per terms and conditions of RFP document)— of Rs. 5,00,000 to be paid online on e-procurement portal www.mptenders.gov.in. (Please give reference no.)	
4.	Details of NSDC Partner Applicant as per Annexure 2 of RFP document.	
5.	NSDC affiliation Certificate and Term Sheet.	
6.	Training and Placement Details of NSDC Partner Applicant along with supporting document as mentioned in Annexure 3 and 4 of RFP Document (Original).	
7.	Training center details (anexure-5).	
8.	Financial bid in the prescribed format for proposed each VTC/TCPC center with the name of Proposed VTC/TCPC on the Separate sealed envelope of Financial Bid.(annexure-6).	
9.	Copy of RFP Document with sign and seal of Authorized Signatory on each page of RFP document	_

For and on behalf of:

Signature:

Name:
Designation:
-
(Authorized Signatory)
NSDC Partner (TP's) Sea
Date:

Format of the Covering Letter

<< The Covering Letter is to be submitted by Authorized Signatory on TP's Letterhead with his/her dated Sign andSeal>>

То	
Raj 35	ndhya Pradesh Council of Employment and Training(MAPCET), iv Gandhi Bhawan, Shyamala Hills, opal (Madhya Pradesh)
De	ar Sir,
Sul	o: For running VTP/TCPC of Tribal Welfare Dept. for 'Skill Development and Employment of Unemployed Tribal Youths.
We	e hereby confirm that:
1.	The proposal is being submitted by (name of the NSDC Partner) who is the Training Provider, in accordance with the conditions stipulated in the Request for Proposal (RFP).
2.	We have examined in detail and have understood the terms and conditions stipulated in the Request for Proposal (RFP). We agree and undertake to abide by all these terms and conditions. Our Proposal is consistent with all the requirements of submission as stated in the Request for RFP or in any of the subsequent communication(s) from MAPCET.

- 3. The information submitted in our Proposal is complete, is strictly as per the requirements as stipulated in the Request for RFP, and is correct to the best of our knowledge and understanding. We would be solely responsible for any errors or omissions in our Proposal. We acknowledge that MAPCET will be relying on the information provided in the Proposal and the documents accompanying such Proposal for empanelment of the Training Provider for the aforesaid programme, and we certify that all information provided in the proposal is true and correct; nothing has been omitted which renders such information misleading; and all documents accompanying such proposal are true copies of their respective originals.
- **4.** We acknowledge the right of MAPCET to reject our Proposal without assigning any reason or otherwise and hereby waive, to the fullest extent permitted by applicable law, our right to challenge the same on any account whatsoever.
- 5. We satisfy the legal requirements and meet all the eligibility criteria laid down in the Request for RFP.

6.	This Proposal is unconditional and we hereby undertake to abide by the terms and conditions of the Request for RFP.
7.	We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice fraudulent practice, coercive practice, undesirable practice or restrictive practice.
	witness thereof, we submit this Proposal under and in accordance with the terms of the Request for P document.
For	and on behalf of:
Sig	nature:
Na	me:
De	signation:
(Se	al of Training Partner)

(Authorized Signatory)

Date:

Training Provider's Details

<< Declaration by Authorized Signatory on TP's Letterhead with his/her dated Sign and Seal >>

S. No.	Description	Details
1.	Name of the Applicant	
2.	Documentary evidence of NSDC Partner	
3.	Audited Annual Turnover of year 2016-17 & 2017-18	
4.	Status / Legal Constitution of the Applicant Firm	
5.	Name of Registering Authority	
6.	Registration Number	
7.	Date of Registration	
8.	Place of Registration	
9.	PAN Card Number	
10.	GST Number	
11.	Primary point of contact (For all sort of communication purpose)	
12.	E-mail id	
13.	Contact number (Mobile + Landline)	
14.	Secondary Point of Contact	
15.	Contact number	
16.	Details of existing Training Center/ Activities in M.P	

For and on behalf of:

Signature: Name: Designation:	Date:
(Training Partner's Seal)	
(Authorized Signatory)	
No. 1. State of the control of the c	Control Contro

Note: Please provide copy of the registration certificate from the appropriate Registering Authority as given below:

If Proprietorship Firm

- o Copy of Certificate of the Proprietorship duly certified by a Chartered Accountant.
- o copy of trade license/sales tax registration/IT registration

If Partnership Firm

o Copy of Registered Partnership Deed / Certificate of the Partnership duly certified by a Chartered Accountant.

If Public/ Private Limited Company

o Copy of Registration/Incorporation Certificate and Memorandum and Articles of Association.

If Society / Trust / Association/Institution

o Copy of Registration Certificate and Bylaws of Society / Trust / Association.

Note: In <u>addition to above registration certificate</u>, <u>Training Provider needs to submit the copy of PAN Card</u> and GST Registration Certificate.

Training Details

For Trainings conducted –The list of Trained Candidates during last three (3) years in the following Format

SN	Name of the Scheme	Name of Sector	Job Role/Course	Financial Year	Name of Trainee	Mobile Number of Trainees

Annexure -4:

Placement Details

✓ For Placement of Trainees — The list of Placed Candidates during last three (3) years in the following Format-

SN	Name of the Scheme	Name of Sector	Job Role/ Course	Financial Year	Name of Trainee	Mobile Number of Trainees	Name of Company	Minimum wages at the time of placement
			•					

Note: Please furnish information for at least 500 candidates.

For and on behalf of:	
Signature:	
Name:	
Designation:	
(TP Seal) (Authorized Signatory)	
Date:	

Training Centre Details

Proposal for providing Skill Development Training in the premises of VTC/TCPC of Tribal Affairs Department, Government of Madhpa Pradesh.

The interested Training Partner is required to provide training in the proposed VTC/ TCPC of Tribal Welfare Department of Madhya Pradesh. The existing information of 47 VTC/ TCPC is **enclosed in PART-2** for perusal after which it is necessary to submit financial bid in the prescribed format separately of each VTC/ TCPC for compensating the facility existing at Government premises, existing staff and setup of proposed VTC/ TCPC. The proposal for setting up Skill Development Centre at VTC/ TCPC to be submitted in the following format as **Annexure 5.**

SN	District	Name of Proposed Centre of VTC/TCPC	Tentative Number of Trainees to be trained	Details of infrastructure to be provided by TPs at proposed Centre

Note: Financial proposal should be submitted separately in the prescribed format in separate envelope.

Part-2

DETAILS OF PREMISES, BUILDING AND OTHER FACILITIES OF VTC/ TCPC

Infrastructure Detail of VTCs/TCPC *

N	General		Details of Infrastructure				Details of Staff			Hostal Facility						
	District	Location	Na me of VTC / TCP C	Dist. From Bhop al	Availa ble Total Space	Total Area of Traini ng Cente r	Total Area of Buildi ng	No. of Roo m/ Hall	No. of Clas s roo m	Perman ent	Additio nal	Total No. of Train er	Tota I Area of Host el	No. of Roo m	No. of Seat for Reside nt	Mas Facili ty
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
1	Alirajpur	Bhabra	Ne w VTC	500	216 sq.m	216 sq.m	216 sq.m	7	4	-	9	5	-	-	-	-
2	Barwani	Barwani	VTC	350	10860 X 30200	1086 0 X 3020 0	1086 0 X 3020 0	02 + 02	2	-	3	3	-	-	-	-
3	Barwani	Sendhwa	VTC	355	-	-	2500 sq.f	6+1	5	-	10	7	-	-	-	-
4	Betul	Betul	Ne w VTC	230	-	110 sq.m	100 sq.m 64 sq.m	1+2	4	4	1	4	-	-	-	-

5	Betul	Chicholi	Ne w VTC	250	200	80	80	4	2	5	-	4	-	-	-	-
6	Dhar	Manawa r	Ne w VTC	350	250 x 300 sq.f	250 x 300 sq.f	50 x 100 sq.f	4	3	-	7	5	-	1	-	-
7	Dhar	Pithamp ur	VTC	220	80 x 140	80 x 140	80 x 140	3	1	-	3	3	-	-	-	-
8	Dhar	Tanda	TCP C	330	25000	2500 0	4000	4	1	-	3	2	-	-	-	-
9	Dindori	Samnap ur	VTC	530	-	-	43 x 19 sq.f	1	1	-	5	3	-	-	-	-
0	Jhabua	Petlawa d	Ne w VTC	320	-	-	-	-	-	-	-	-	-	-	-	-
1	Mandla	Binjhiya	TCP C	450	6000	6000	6000	12	12	9	-	5	-	-	-	-
1 2	Mandla	Ghoghri	Ne w VTC	490	3500	3500	3500	5	5	-	4	2	-	-	-	-
1 3	Mandla	Mohgao n	Ne w VTC	495	4000	4000	4000	5+1	3	-	4	3	-	-	-	-
1 4	Mandla	Sijhora	VTC	515	7000 sq.f	7000 sq.f	7000 sq.f	7	7	-	-	-	700 0	4	40	-

1 5	Mandla	Binjhiya	VTC	450	3000	3000	3000	4	4	-	2	2	160 0	2	50	160 sq/f
1 6	Ratlam	Sailana	VTC	320	4000 sq.f	2000 sq.f	2000 sq.f	7	5	-	8	5	-	-	-	-
7	Sidhi	Churhut	VTC	600	2,5 Acre	2,5 Acre	4000	4	4	2	5	4	120 0 sq.f	2	20	No
1 8	Seoni	Chhapar a	VTC	337	8500 sq.f	7600 sq.f	7500 sq.f	4 + 1	3	1	2	3	-	-	-	-
1 9	Dhar	Dhamno d	VTC	350	8400 sq.f					5	-	5	-	-	-	-
2 0	Anuppur	Amarkan tak	TCP C	566	-	-	-	-	4	2 Peon	5	4	-	-	-	-
2 1	Alirajpur	Kathhiw ara	Ne w VTC	550	62 x 23 ft.	62 x 23 ft.	62 x 23 ft.	2	2	2	-	2	-	-	-	-
2 2	Khandwa	Awaliya (Roshni)	VTC	265	-	-	3500 sq.f	2+3	4	-	5	3	-	-	-	-
3	Umaria	Paly	Ne w VTC	520	-	-	-	-		-	4 (2 Peon)	2	-	-	-	-
2	Dhar	Tirla	Ne w VTC	260	-	-	-	3+1	3	-	1	1	-	-	-	-
2 5	Dindori	Dindori	TCP C	400	-	-	2700	3	5	6 (4 Peon)	6	5	-	-	-	-

2 6	Jhabua	Jhabua	TCP C	365	10800	8937	1700	7+10	10	-	13	3	450	4	-	-
7	Alirajpur	Sondwa	Ne w VTC	414	-	-	-	-	3	-	1	-	-	-	-	-
2 8	Balaghat	Balaghat	Ne w VTC	562	In Govt. OBC Hostel	4200 Sq.f	3500 sq.f	4	4	3	1	3	-	ı	-	-
9	Shahdol	Budhar	Ne w VTC	540	60 sq.m	60 sq.m	60 sq.m	4	3	4	ı	4	1	-	-	-
3 0	Khargone	Sengaon	Ne w VTC	360	10000 sq.f	100 x 100 sq.f	70 x 40	5	3	-	3	3	-	1	-	-
3 1	Balaghat	Paraswar a	VTC	550	180 sq.m	106 sq.m	78 sq.m	6	3	-	5	3	-	1	-	-
3 2	Ratlam	Rawti	TCP C	350	1-130 Hecter e	209 sq.f	2443. 6 sq.f	6 + 2	4	2	9	4	1	-	-	-
3	Jhabua	Jhabua	VTC	365	10800 sq.m	8937 sq.m	1700 sq.m	7 + 10	10	-	4	1	450 sq.m	4	-	-
3 4	Hoshanba bad	Kesla	VTC	130	-	24000 sq.f	22500 0 sq.f	5	4	-	4	2	-	-	-	-
3 5	Khargone	Maheswa r	VTC	350	600	400	300	4	2	2	1	1	-	-	-	-
3 6	Balaghat	Baihar	VTC	620	3850	3800	3600	5	4	-	4	4	-	-	-	-
3 7	Balaghat	Baihar	TCP C	600	6960.5 8 sq.m	6960. 58 sq.m	3600 sq.f	3	3	2	4	2	-	-	-	-

3 8	Balaghat	Birsa	VTC	350	-	7000 sq.f	15000 sq.f	6	5	-	3	3	-	-	-	-
3 9	Barwani	Barwani	TCP C	350	5,71 Acre	-	360 x 280 fit	8	4	-	-	-	1. 80x3 2 (1) 2. 60x3 2 (2)	4	50	7x7 ft. yes
4 0	Anuppur	Pushprajg arh	Ne w VTC	544	-	2320 sq.f	2320 sq.f	5	3	-	5	3	-	ı	-	-
4 1	Sidhi	Sidhi	TCP C	635	100 x 75	7500 meter	70 x 40	6	5	4 (Peon)	-	1	-	-	ı	-
4 2	Chhindwa ra	Harrai	Ne w VTC	300	ı	1500 sq.f	1000 sq.f	9	4	-	4	4	-	1	1	-
4 3	Sheopur	Karahal	VTC	450	-	-	-	1	-	-			-	-	-	-
4	Alirajpur	Udaygar	Ne w VTC	400	1	-	-	4	3	-	-	2	-	-	-	-
4 5	Burhanpu r	Khagnar	VTC	353	675	500	676	3	1	-	-	2	-	-	-	-
4 6	Khargone	Khargone	VTC	350	600	400	300	4	2	1		1	-	1	-	-
7	Chhada	Dindori	Ne w VTC	-	-	-	-	-	-	-	-	-	-	-	-	-

Zonewise 47 Vocational Training Centres

Sr	District	Location	Trade Code	Contact No. of Concerning District Officer of Tribal Affairs (Assistant Commissioner)
1	Alirajpur	Bhabra	New VTC	07394-233905
2	Alirajpur	Katthiwada	New VTC	07394-233905
3	Alirajpur	Sondhwa	New VTC	07394-233905
4	Alirajpur	Udaygarh	New VTC	07394-233905
5	Anuppur	Pushparajgarh	New VTC	07659-222895
6	Anuppur	Amarkantak	TCPC	07659-222895
7	Balaghat	Birsa	New VTC	07632-248405
8	Balaghat	Paraswada	New VTC	07632-248405
9	Balaghat	Balaghat	New VTC	07632-248405
10	Balaghat	Baihar	VTC	07632-248405
11	Balaghat	Baihar	TCPC	07632-248405
12	Barwani	Sendhwa	VTC	07290-222891
13	Barwani	Barwani	VTC	07290-222891
14	Barwani	Barwani	TCPC	07290-222891
15	Betul	Betul	New VTC	07141-234343
16	Betul	Chicholi	New VTC	07141-234343
17	Burhanpur	Khaknar	New VTC	07325-243195
18	Chhindwara	Harrai	New VTC	07162-243419
19	Dhar	Manawar	New VTC	07292-223433
20	Dhar	Tirla	New VTC	07292-223433
21	Dhar	Dhamnod	VTC	07292-223433
22	Dhar	Pithampur	VTC	07292-223433
23	Dhar	Tanda	TCPC	07292-223433
24	Dindori	Samnapur	New VTC	07644-234309

25	Dindori	Dindori	TCPC	07644-234309
26	Dindori	Chhada	New VTC	07644-234309
27	Hoshangabad	Kesla	New VTC	07574-257070
28	Jhabua	Petlawad	New VTC	07392-244240
29	Jhabua	Jhabua	VTC	07392-244240
30	Jhabua	Jhabua	ТСРС	07392-244240
31	Khandwa	Khalwa	New VTC	0733-2223257
32	Khargone	Khargone	New VTC	07282-231340
33	Khargone	Segaon	New VTC	07282-231340
34	Khargone	Maheshwar	New VTC	07282-231340
35	Mandla	Ghughri	New VTC	07642-250622
36	Mandla	Mohgaon	New VTC	07642-250622
37	Mandla	Mandla	VTC	07642-250622
38	Mandla	Sijhora	VTC	07642-250622
39	Mandla	Mandla	ТСРС	07642-250622
40	Ratlam	Sailana	VTC	07412-270427
41	Ratlam	Raoti	ТСРС	07412-270427
42	Seoni	Chapara	New VTC	07692-220367
43	Shahdol	Burhar	New VTC	07652-245182
44	Sheopur	Karahal	New VTC	07530-222849
45	Sidhi	Churhat	VTC	07822-252257
46	Sidhi	Sidhi	ТСРС	07822-252257
47	Umaria	Pali	New VTC	07653-223124