

**Operation, Maintenance & Management of Community Skill Parks in
Kerala under PPP mode**

Request for Proposal

Additional Skill Acquisition Programme (ASAP)

Government of Kerala

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DISCLAIMER

The information contained in this Request for Proposal ("**RFP**") or subsequently provided to Applicant(s), whether verbally or in documentary or any other form by or on behalf of Additional Skill Acquisition Programme, Government of Kerala (hereinafter "**ASAP**") is, on the terms and conditions set out in this RFP and such other terms and conditions subject to which such information is provided.

This RFP is not an agreement and is neither an offer nor an invitation by ASAP to parties (henceforth "**Applicants**"), for operating, maintaining and managing Community Skill Parks in Kerala under PPP mode in response to this RFP. The purpose of this RFP is to provide Applicants with information that may be useful to them in preparing and submitting their proposals ("**Proposal**") for the Concession.

ASAP makes no representation or warranty and shall have no liability to any person or Applicant under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this RFP or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the RFP and any assessment, assumption, statement or information contained herein or deemed to form part of this RFP or arising in any way from this bidding process.

ASAP may, in its absolute discretion but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this RFP.

The issue of this RFP does not imply that ASAP is bound to select any Applicant(s) . ASAP reserves the right to reject all or any of the Applicants without assigning any reason whatsoever.

The Applicant shall bear all costs associated with or relating to the preparation and submission of its Proposal including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by ASAP or any other costs incurred in connection with or relating to its Proposal. All such costs and expenses will remain with the Applicant and ASAP shall not be liable in any manner for the same or for any other costs or expenses incurred by a Applicant in preparation or submission of the Proposal, regardless of the conduct or outcome of this RFP and related processes.

1. INTRODUCTION

1.1 Invitation

ASAP proposes to operationalize 7 Community Skill Parks (CSPs) in the following locations in first phase and intends to select private operating partners for the same:

S N	Location	District
1	Mattannur**	Kannur
2	Palayad	Kannur
3	Kuttippuram	Malappuram
4	Vellimadukunnu**	Kozhikode
5	Kunnamkulam	Thrissur
6	Pampadi	Kottayam
7	Cheriyakalavoor	Alappuzha
8	Kazhakootam	Trivandrum

** Will be included based on availability of fund and land.

ASAP issues this RFP to the interested Applicants for participating in the bidding process as described below for selection of operating partner:

1.2 Description of Bidding Process

1.2.1 ASAP has adopted a two stage bidding process comprising of a Proposal followed by a Proposal presentation (referred to as the “**Bidding Process**”) for selection of the preferred Applicant for award of Equip, Operations, Maintenance and Management contract of the CSP(s) (the “**Concession**”). Applicants with the intent to participate in the Bidding Process can submit their Proposal and present it as required by this RFP.

1.2.2 Key terms of the Concession Agreement are provided along with this RFP under Appendix II. Based on this, ASAP shall finalize the Concession Agreement to be executed with the preferred Applicant for the Concession

1.2.3 In the first step, Applicants are required to submit a Proposal with the details as required by this RFP through e-procurement (<https://etenders.kerala.gov.in>) on or before the date mentioned under Clause 1.2.5. The instruction/guideline for

submission of Bid through e-procurement is provided in the State Government e-procurement portal. Subsequent to this Applicants, who qualify the minimum eligibility criteria as mentioned under Clause 3.1 of this RFP, will be invited for presentation of Proposal. The indicative content of the presentation is provided under Annexure VI. The proposal and the proposal presentation shall be evaluated based on the evaluation matrix specified within Annexure: VI of this RFP document.

- 1.2.4 Based on the evaluation of Proposal and presentation, ASAP shall arrive at the Proposal scores of Applicants. Based on the Proposal scores arrived, Applicants shall be ranked.
- 1.2.5 ASAP shall endeavour to adhere to the following schedule but reserves the right to alter the same. The date of the events of Sl. No 1, 4 and 5 shall be notified on ASAP website.

S. No.	Details	Tentative Dates
1.	Date of download of RFP in e-procurement portal	
2.	Submission of Proposal by Applicants through e-procurement	30-Oct-2019
3.	Submission of hard copy of the proposal submitted through e-procurement	02-Nov-2019
4.	Proposal presentation by Applicants	To be intimated through e-mail
5.	Final ranking based on Proposal score	To be intimated
6.	Allotment of CSPs to the top ranked Applicants	

2. PREPARATION AND SUBMISSION OF PROPOSALS

2.1 Format of Proposal Submission

- 2.1.1 The Applicant shall submit the Proposal as per the prescribed formats in this RFP. The Proposal shall contain:

Annexure I	:	Format for Covering Letter for the Proposal (on the Applicant's Letter head)
Annexure II	:	Format for Affidavits for not being Black Listed
Annexure III	:	Format for Power of Attorney in favour of Authorized Signatory
Annexure IV	:	Format for Power of Attorney for Lead Member of Consortium
Annexure V	:	Format for Consortium Bidding Agreement
Annexure VI	:	Evaluation Matrix and Content of Proposal Presentation

Annexure VII	:	Details of the Applicant
Annexure VIII	:	Details of Experience
Annexure IX	:	Financial Details

The Applicant shall also require to submit the supporting documents, as mentioned in the respective Annexures, along with the Proposal

- 2.1.2 The Applicant shall provide all information sought under this RFP. ASAP will evaluate only those Proposals that are received in the required formats and complete in all respects.
- 2.1.3 The Proposal should be neatly typed in indelible ink and signed by the authorised signatory of the Applicant. All pages should be numbered. All alterations, omissions, additions or any other amendments made to the Proposal must be initialled by the person(s) signing the Proposal.
- 2.1.4 Applicants, shall provide their order of geographical preference of the CSP(s) in Annexure I: Covering Letter for Proposal, in the order of preference, with most preferred location being on the top.

2.2 Submission of Proposals

- 2.2.1 Applicants are required to submit their proposal through Government of Kerala's e-procurement web portal (<https://etenders.kerala.gov.in>).
- 2.2.2 Applicants shall are also required to submit a hard copy of the Proposal complete in all respect to Chief Executive Officer, ASAP, 3rd floor, Trans Towers, Vazhuthacaud, Thiruvananthapuram – 695 014, on or before the deadline for the submission of the proposal, as communicated by ASAP. ASAP may, at its discretion, extend the deadline for the submission of Proposal by amending / issuing corrigendum/addendums to this RFP.
- 2.2.3 The cover enclosing the hard copy of the Proposal shall be super scribed as:
“Proposal for selection of Operating Partner to equip, operate, maintain and manage the Community Skill Parks (CSPs) in Kerala under PPP Mode”.

2.3 Proposal Due Date

- 2.3.1 Proposals shall be submitted through Government of Kerala's e-procurement portal, and also in hard copy on or before the date (deadline for the submission of the proposal) as per Clause 1.2.5. ASAP may, at its sole discretion, extend the due date of submission of proposal in e-procurement and due date of submission of hard copy of the proposal (the “Proposal Due Date”) by issuing an Addendum to this RFP.
- 2.3.2 Proposals received by ASAP after the specified time on the Proposal Due Date or later

shall not be eligible for consideration and shall be summarily rejected. ASAP shall not be responsible in any manner for late submission of Proposals.

2.4 *Modifications/ Substitution/ Withdrawal of Proposals*

2.4.1 Applicants shall not be allowed to modify, substitute or withdraw their Proposals after submission. Information supplied subsequent to the Proposal Due Date, unless the same has been expressly sought for by ASAP shall be disregarded.

2.5 *Rejection of Proposals*

2.5.1 ASAP reserves the right to accept or reject all or any of the Proposals without assigning any reason whatsoever. It is not obligatory on the part of ASAP to accept any Proposal or to give any reasons for its decision.

2.5.2 ASAP reserves the right to discontinue the Bidding Process at any time, without notice or liability and to reject any Proposal without assigning any reason(s) thereof.

3. *ELIGIBILITY CRITERIA AND EVALUATION OF PROPOSALS & SELECTION*

3.1 *Eligibility Criteria*

3.1.1 Interested Applicants satisfying the following eligibility criteria can submit their responses to this RFP, either as a single entity or as a consortium of entities represented by a lead-entity:

3.1.1.1 *General Criteria*

- a. The Applicant (each member in case of a consortium) should be a legal entity of Indian origin or any other country (to which the Indian Government has not ordered any sanctions). Legal entities of non-Indian origin shall apply through their Indian subsidiaries or in partnership with an Indian entity, who will be the Lead Partner of the consortium. Only an Indian legal entity can become a sole Operating Partner or the Lead Partner of a consortium. The legal entity shall mean any of the following legal forms like Partnership Firm, Private Limited Company, Limited Liability Company, Public Limited Company, Society, Trust or any other legal entity as per the applicable legislations in India or of the respective country to which the Applicant belongs.
- b. In case of consortium, the number of members of the consortium shall not exceed 4 members (including the lead entity). The Applicant shall submit the copy of consortium bidding agreement in the format attached under **Annexure V of this RFP**. In case of consortium, the Applicant needs to comply with the following additional provisions:
 1. The consortium bidding agreement should mention the roles & responsibilities of the consortium members

2. The lead member will not be allowed to back out/ be substituted from the consortium in any stages
 3. The Applicant will be allowed to substitute other consortium members if needed but not before 2nd year of the operation period only with an equally competent member with approval by ASAP.
 4. The lead member should submit power of attorney obtained from each consortium member and submit it along with the response to the RFP in the format attached under Annexure IV of this RFP.
 5. Members of the Consortium shall be jointly and severally liable at every stage of implementation.
- c. The Applicant (either a sole entity or lead member in case of consortium along with other consortium members) should demonstrate its qualification against the prescribed eligibility criteria (technical and financial) as stated herein.
 - d. The Applicant (the sole entity or each member of the consortium), shall not have been blacklisted by any State Governments/ Federal Governments / Donor Agency during the past 5 years of its operations.

3.1.1.2 Technical Eligibility Criteria

- a. Applicant (either a sole entity or the lead member of a Consortium or any of its members) shall be actively engaged in a business within manufacturing or service sector or be operating as a training service provider over the immediate past five years from the date of this RFP. Out of the five years, it shall have at least 3 years of experience in providing and/or managing educational services or industry-relevant skill training with a minimum of 300 persons trained annually in various job roles with internationally or nationally recognized certification. In-house skill training for own employees with a minimum of 300 persons annually in last 3 years will also be considered. An auditor's certificate or work order or a project/ service agreement signed with any relevant agency or a self-disclosure duly signed by the Authorised Signatory of the Applicant along with supporting document(s) evidencing such service delivered by the Applicant, should be provided as a supporting document to validate such credential.
- b. A Facility Management Company within a consortium shall not take position as the Lead Member of the consortium. Further, a Facility Management company within a Consortium shall have at least 5 years of experience in operating, maintaining and managing commercial, industrial facilities or training facilities with at least one of such property being a commercial property of size not less than 50,000 square feet.
- c. An Academic Institution within a consortium shall not take position as the Lead Member of the consortium. Further, such academic institution shall be in operations not less than five years as on the date of this RFP, and having experience of training not less than 300 students during each year over the past 5 years.

3.1.1.3 Financial Eligibility Criteria

The Applicant (either a Sole Entity or the Lead Entity of a Consortium or any of its members)

- a. Shall have an average annual turnover of at least INR 25 crores during the past 3 years and
- b. Shall have a net worth of at least INR 5 crores by the end of the recent past financial year i.e. FY 2017-18 or FY 2018-19 [whichever is the most recent reference period of audited statement available].

3.2 Evaluation of Proposal and Presentation

- 3.2.1 The Proposal, shall at the first step, be evaluated to check for qualification against the minimum eligibility criteria as mentioned under Clause 3.1 of this RFP.
- 3.2.2 The Applicants who qualify against the minimum eligibility criteria will be invited for a presentation of their proposal. The proposal and the proposal presentation shall be evaluated based on the evaluation matrix specified within Annexure: VI of this RFP document.
- 3.2.3 The Proposal score for each Applicant will be computed based on all the criteria as provided in the evaluation matrix specified in the Annexure: VI. Minimum score to be secured by a Applicant for further consideration is 70 points. Applicants securing more than 70 points shall be ranked, based on their Proposal scores.

3.3 Award of Concession

- 3.3.1 Upon ranking of Applicants, the CSPs will be awarded as per the following process:
 - a) Rank 1 Applicant, with maximum scores, will be invited and allocated the CSP which is 1st in its preference list as per its Proposal.
 - b) Applicant ranked next will be invited and allocated the CSP which is topmost in their preference list as per its Proposal, provided the top preferred CSP has already not been allocated to a higher ranked Applicant; In case, of the top preferred CSP as already been allocated to a higher ranked Applicant, then the CSP which is next in Applicant's preference list shall be allocated. This cycle shall be followed till the last CSP is being allocated to a successful Applicant.
 - c) In case of tie in rank of the Applicants, Applicant with higher average annual turnover during the past 3 years shall be invited first and allocated the CSP.
 - d) Each Applicant shall be eligible for securing one CSP on allotment. However, in the event of any CSP not being identified as a preferred CSP by any of the successful Applicants, the same may be allotted to any of the successful Applicants on mutual consensus.

4 GENERAL INSTRUCTIONS

4.1 General Terms

4.1.1 Applicants shall not have a conflict of interest (the "**Conflict of Interest**") that affects the sanction of work that may follow. Any Applicant found to have a Conflict of Interest is liable to be disqualified. In the event of disqualification, ASAP shall encash and appropriate the Performance Security, as mutually agreed genuine pre-estimated compensation and damages payable to ASAP for, inter alia, the time, cost and effort of ASAP, including consideration of such Applicant's Proposal, without prejudice to any other right or remedy that may be available to ASAP hereunder or otherwise. Without limiting the generality of the above, an Applicant shall be considered to have a Conflict of Interest that affects the Bidding Process, if:

- (i) the Applicant or Associate and any other Applicant, or any Associate thereof have common controlling shareholders or other ownership interest; provided that this disqualification shall not apply in cases where the direct or indirect shareholding of an Applicant or an Associate thereof (or any shareholder thereof having a shareholding of more than 5% (per cent) of the paid up and subscribed share capital of such Applicant or Associate, as the case may be) in the other Applicant, or Associate is less than 5% (per cent) of the subscribed and paid up equity share capital thereof; provided further that this disqualification shall not apply to any ownership by a bank, insurance company, pension fund or a public financial institution referred to in section 4A of the Companies Act 1956. For the purposes of this clause, indirect shareholding held through one or more intermediate persons shall be computed as follows: (a) where any intermediary is controlled by a person through management control or otherwise, the entire shareholding held by such controlled intermediary in any other person (the "**Subject Person**") shall be taken into account for computing the shareholding of such controlling person in the Subject Person; and (b) subject always to sub-clause (a) above, where a person does not exercise control over an intermediary, which has shareholding in the Subject Person, the computation of indirect shareholding of such person in the Subject Person shall be undertaken on a proportionate basis; provided, however, that no such shareholding shall be reckoned under this sub-clause (b) if the shareholding of such person in the intermediary is less than 26% of the subscribed and paid up equity shareholding of such intermediary; or
- (ii) such Applicant, or any Associate thereof receives or has received any direct or indirect subsidy, grant, concessional loan or subordinated debt from any other Applicant, or any Associate thereof or has provided any such subsidy, grant, concessional loan or subordinated debt to any other Applicant or any Associate thereof; or
- (iii) such Applicant has the same legal representative for purposes of this Proposal as any other Applicant; or
- (iv) such Applicant, or any Associate thereof has participated as a consultant to ASAP

in the preparation of any documents, design or technical specifications of the Community Skill Park.

The term “Associate” used under clause 4.1.1 shall mean in relation to the Applicant {and/or Consortium Members}, a person/company/corporation/any other legal entity who controls, is controlled by, or is under the common control with such Applicant {or Consortium Member}. As used in this definition, the expression “control” shall include the right to appoint majority of the directors or to control the management or policy decisions directly or indirectly by virtue of shareholding or management rights or shareholders agreements or voting agreements or in any other manner.

- 4.1.2 ASAP reserves the right to verify all statements, information and documents submitted by the Applicant in response to RFP. Failure of ASAP to undertake such verification shall not relieve the Applicant of its obligations or liabilities hereunder nor will it affect any rights of ASAP thereunder.
- 4.1.3 Applicants shall be responsible for all the costs associated with the preparation of their Proposal and presentation. ASAP shall not be responsible or in any way liable for such costs, regardless of the conduct or outcome of the Bidding Process.
- 4.1.4 It shall be deemed that by submitting the Proposal, the Applicant has:
- (a) made a complete and careful examination of the RFP;
 - (b) received all relevant information requested from ASAP;
 - (c) satisfied itself adequately, about all matters, things and information necessary for submitting an informed Proposal in accordance with the RFP and for performance of all of its obligations thereunder.
- 4.1.5 Notwithstanding anything contained in this RFP, ASAP reserves the right to accept or reject any Proposal and to annul the Bidding Process and reject all Proposals at any time without any liability or any obligation for such acceptance, rejection or annulment and without assigning any reasons thereof.
- 4.1.6 In case it is found during the evaluation of the Proposal or at any time before signing of the Concession Agreement or after its execution and during the period of subsistence thereof, that the Applicant has made material misrepresentation or has given any materially incorrect or false information, the Applicant shall be disqualified forthwith and the Concession Agreement, if signed or LoA if issued, shall be liable to be terminated or withdrawn as the case may be by a communication in writing by ASAP to the Applicant, without ASAP being liable in any manner whatsoever to the Applicant.

4.2 Confidentiality

- 4.2.1 Information relating to the examination, clarification, evaluation and recommendation for the Applicants shall not be disclosed to any person who is not officially concerned with the process or is not a retained professional advisor advising ASAP in relation to or

matters arising out of or concerning the Bidding Process.

- 4.2.2 ASAP shall treat all information, submitted as part of the Proposal and presentation, in confidence and will require all those who have access to such material to treat the same in confidence. ASAP may not divulge any such information unless it is directed to do so by any statutory entity that has the power under law to require its disclosure or is to enforce or assert any right or privilege of the statutory entity and/or ASAP.

4.3 Correspondence with the Applicants

- 4.3.1 ASAP reserves the right to not entertain any correspondence with any Applicant in relation to acceptance or rejection of any Proposal.

5 FRAUD AND CORRUPT PRACTICES

- 5.1.1 The Applicants and their respective officers, employees, agents and advisers shall observe the highest standard of ethics during and subsequent to the Bidding Process and during the subsistence of the agreement to be signed with preferred Applicant.

- 5.1.2 Notwithstanding anything to the contrary contained herein, or in the Concession Agreement, ASAP shall reject a Proposal, withdraw any award of work, or terminate the Concession Agreement, as the case may be, without being liable in any manner whatsoever to the Applicant, if it determines that the Applicant has, directly or indirectly or through an agent, engaged in corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice in the Bidding Process.

- 5.1.3 In such an event, ASAP shall appropriate the Performance Security, without prejudice to any other right or remedy that may be available to ASAP hereunder or otherwise.

- 5.1.4 For the purposes of Clause 4, the following terms shall have the meaning hereinafter respectively assigned to them:

- a) **"corrupt practice"** means (i) the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the actions of any person connected with the Bidding Process (for avoidance of doubt, offering of employment to or employing or engaging in any manner whatsoever, directly or indirectly, any official of ASAP who is or has been associated in any manner, directly or indirectly with the Bidding Process or award of work or has dealt with matters concerning the Concession Agreement or arising there from, before or after the execution thereof, at any time prior to the expiry of one year from the date such official resigns or retires from or otherwise ceases to be in the service of ASAP shall be deemed to constitute influencing the actions of a person connected with the Bidding Process); or (ii) engaging in any manner whatsoever, whether during or after the Bidding Process or after the execution of the Concession Agreement, as the case may be, any person in respect of any matter relating to the Concession or the Concession Agreement, who at any time has been or is a legal, financial or technical adviser of ASAP in relation to any matter concerning the Concession;
- b) **"fraudulent practice"** means a misrepresentation or omission of facts or suppression of facts or disclosure of incomplete facts, in order to influence the

Bidding Process;

- c) **"coercive practice"** means impairing or harming, or threatening to impair or harm, directly or indirectly, any person or property to influence any person's participation or action in the Bidding Process;
- d) **"undesirable practice"** means (i) establishing contact with any person connected with or employed or engaged by the ASAP with the objective of canvassing, lobbying or in any manner influencing or attempting to influence the Bidding Process; or (ii) having a Conflict of Interest; and
- e) **"restrictive practice"** means forming a cartel or arriving at any understanding or arrangement among Applicants with the objective of restricting or manipulating a full and fair competition in the Bidding Process.

6 MISCELLANEOUS

- 6.1.1 The Bidding Process shall be governed by, and construed in accordance with, the laws of India and the Courts at Thiruvananthapuram shall have exclusive jurisdiction over all disputes arising under, pursuant to and/or in connection with the Bidding Process.
- 6.1.2 ASAP, at its sole discretion and without incurring any obligation or liability, reserves the right, at any time, to;
 - a) suspend and/or cancel the Bidding Process and/or amend and/or supplement the Bidding Process or modify the dates or other terms and conditions relating thereto;
 - b) consult with any Applicant in order to receive clarification or further information;
 - c) retain any information and/or evidence submitted to ASAP by, on behalf of, and/or in relation to any Applicant; and/or
 - d) Independently verify, disqualify, reject and/or accept any and all submissions or other information and/or evidence submitted by or on behalf of any Applicant.
- 6.1.3 It shall be deemed that by submitting the Proposal, the Applicant agrees and releases ASAP, its employees, agents and advisers, irrevocably, unconditionally, fully and finally from any and all liability for claims, losses, damages, costs, expenses or liabilities in any way related to or arising from the exercise of any rights and/or performance of any obligations hereunder, pursuant hereto and/or in connection herewith and waives any and all rights and/or claims it may have in this respect, whether actual or contingent, whether present or future.

7 PRE-BID MEETING

A Pre-bid meeting shall be organized at the following venue on **11-Oct-2019, 11 am** at **ASAP Head Quarters** to clarify Applicants' queries. Not more than two representatives of each Applicant will be allowed to attend the pre-bid meeting.

Venue: Additional Skill Acquisition Programme (ASAP) 3rd floor, Trans Tower, Vazhuthacaud, Thiruvananthapuram, Kerala – 695014.

Applicants' are required to send their written queries through email to csp@asapkerala.gov.in at least 2 days before the pre-bid meeting.

8 CONTACT PERSON

The contact person from ASAP for official communication is as below:

Name: Mr. Vinod T V, Head Community Skill Parks,

Email: csp@asapkerala.gov.in

Tel: 0471 2772524/510

APPENDIX -I

ANNEXURE – I
Covering Letter

(On the Applicant's Letter head)

To,
Chief Executive Officer
Additional Skill Acquisition Programme (ASAP),
Higher Education Department, Government of Kerala
3rd floor, Trans Tower, Vazhuthacaud,
Thiruvananthapuram, Kerala – 695014

Dear Sir,

Subject: Selection of Operating Partner to equip, operate, maintain and manage the Community Skill Parks in Kerala on PPP mode

We are hereby submitting our Proposal for selection as Operating Partner for the Community Skill Parks. Our preference for Community Skill Parks are as below:

Preference	District	Location

We hereby confirm that:

1. Our proposal is consistent with all the requirements of submission as stated in the RFP or in any of the subsequent communications from the ASAP.
2. The information submitted in our Proposal is complete and correct to the best of our knowledge and understanding. We would be solely responsible for any errors or omissions in our Proposal. We acknowledge that ASAP will be relying on the information provided in the Proposal and we certify that all information provided in the Proposal are

true and correct; nothing has been omitted which renders such information misleading; and all documents accompanying the Proposal are true copies of their respective originals.

3. We acknowledge the right of ASAP to reject our Proposal without assigning any reason or otherwise and hereby waive, to the fullest extent permitted by applicable law, our right to challenge the same on any account whatsoever.
4. I/we understand that ASAP reserves the right to modify, cancel, suspend or terminate any aspect of the RFP process at any time, for any reason, without giving prior notice and ASAP (including their officers, employees, consultants) will not be bound by this RFP.
5. We have not directly or indirectly or through any agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice.

For and on behalf of:

Signature:

Name:

Designation:

(Company Seal)

(Authorized Representative and Signatory)

Note: The Covering Letter should be on the letter head and to be signed by the Authorized Signatory with company seal.

ANNEXURE – II
Affidavit for not being blacklisted

(Affidavit on non-judicial stamp paper of appropriate value should be submitted by Applicant or each member in case of Consortium with authorized signatory's signature)

AFFIDAVIT

I/We, on behalf of *(Name of Applicant or Member of Consortium)*, with its registered office at do hereby declare that _____ *(Name of Applicant or Member of Consortium)* has not been blacklisted/ debarred by any State/Central Government authority / Donor Agency.

For and on behalf of:

Signature of Authorized Signatory:

Name:

Designation:

Date:

(Company Seal)

(Authorized Signatory)

ANNEXURE – III

Format – Power of Attorney in favour of Authorize Signatory

(To be submitted by Lead Member in case of Consortium)

(On Non-Judicial Stamp Paper of appropriate value and duly notarized)

This is to authorise Mr./Ms. _____ son/daughter/wife of _____ and presently residing at _____, who is presently employed with us and/or holding the position of _____, for doing in our name and signing on our behalf all such acts, deeds and things as are required in connection with submission of our Proposal for “Selection of Operating Partner to equip, operate, maintain and manage the Community Skill Parks in Kerala under PPP mode” including but not limited to signing and submission of all applications, Proposals and other documents and providing information / responses to Additional Skill Acquisition Programme (ASAP), Government of Kerala, representing us in all matters before ASAP or concerned Authority, signing and execution of all contracts including the Agreement and undertakings consequent to acceptance of our Proposal, and generally dealing with the ASAP in all matters in connection with or relating to or arising out of our Proposal for the said Concession and/or upon award thereof to us and/or till the entering into of the Agreement with ASAP

IN WITNESS WHEREOF WE, _____, THE ABOVE NAMED PRINCIPAL HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS _____ DAY OF _____, 20__.

Signed on behalf of _____

(Signature)
(Name, Title and Address)

Accepted

(Signature)
(Name, Title and Address)

Notes:

- *The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s).*
- *Applicant should submit for verification the extract of the charter documents and documents such as a board or shareholders resolution/ power of attorney in favour of the person executing this Power of Attorney for the delegation of power hereunder on behalf of the Applicant.*
- *For a Power of Attorney executed and issued overseas, the document will also have to be legalized by the Indian Embassy and notarized in the jurisdiction where the Power of Attorney is being issued. However, the Power of Attorney provided by Applicants from countries that have signed the Hague Legislation Convention 1961 are not required to be legalized by the Indian Embassy if it carries a conforming Apostille certificate.*

ANNEXURE – IV

Power of Attorney for Lead Member of Consortium

(On Non-Judicial Stamp Paper of appropriate value and duly notarized)

This power of attorney is made on this the [PLEASE INSERT DATE] day of [PLEASE INSERT MONTH], [PLEASE INSERT YEAR].

We, [PLEASE INSERT NAME OF THE NON-LEAD MEMBER] of [PLEASE INSERT ADDRESS OF THE NON-LEAD MEMBER] do hereby appoint and authorize [PLEASE INSERT NAME OF THE LEAD MEMBER] of [PLEASE INSERT ADDRESS OF THE LEAD MEMBER] to represent the Consortium in all matters in relation to provide information and respond to inquiries etc. as may be required by the Authority, Additional Skill Acquisition Programme, Government of Kerala in connection with Equip, Operate, Maintain & Manage the Community Skill Parks in Kerala under PPP Mode (hereinafter referred to as the “**Concession**”) in line with the terms and conditions as provided in the Concession Agreement. The Lead Member is further authorized to conduct all business in relation to the Bidding Process for and on behalf of the Non-Lead Member, during the Bidding Process and in the event that the Consortium is awarded the Concession, sign the Concession Agreement on behalf of the Consortium. Furthermore, the Lead Member is hereby authorized to sign and file relevant documents in connection with any and all matters related to the preparation and submission of the Proposal in response to the RFP and do all or any of such acts, deeds or things as are necessary or required or incidental to the preparation and submission of the Proposal for the Concession. The Lead Member is further authorized to sign and execute any contracts and undertakings consequent to acceptance of our Proposal, and generally to deal with the Authority, for and on behalf of the Consortium, in all matters in connection with or relating to or arising out of our Proposal for the said Concession and/or upon award thereof.

AND

We hereby agree to ratify and confirm and do hereby ratify and confirm all acts, deeds and things lawfully done or caused to be done by the said Lead Member pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by the said Lead Member in exercise of the powers hereby conferred shall and shall always be deemed to have been done by the Consortium.

IN WITNESS WHEREOF WE DO HEREBY PUT OUR SIGNATURE ON THE DAY, MONTH AND YEAR MENTIONED HEREIN ABOVE.

(Non-Lead Member signature)

Name:

Accepted

(Signature of Lead Member)
(Name, Title and Address)

Witness: 1. _____ 2. _____

Name:

Name:

Address:

Address:

(Please fill in name and address of the witness)
the witness)

(Please fill in name and address of
the witness)

Notes:

- *The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s).*
- *Applicant should submit for verification the extract of the charter documents and documents such as a board or shareholders resolution/ power of attorney in favour of the person executing this Power of Attorney for the delegation of power hereunder on behalf of the Applicant.*
- *For a Power of Attorney executed and issued overseas, the document will also have to be legalized by the Indian Embassy and notarized in the jurisdiction where the Power of Attorney is being issued. However, the Power of Attorney provided by Applicants from countries that have signed the Hague Legislation Convention 1961 are not required to be legalized by the Indian Embassy if it carries a conforming Apostille certificate.*

ANNEXURE – V
Consortium Bidding Agreement

(This Consortium Bidding Agreement need to be executed among the members of the Consortium. This Consortium Bidding Agreement need to be executed on Non-Judicial Stamp Paper of appropriate value and duly notarized)

This Consortium Bidding Agreement (hereinafter referred to as the “Agreement”) is entered into on this the [PLEASE INSERT DAY] day of [PLEASE INSERT MONTH], [PLEASE INSERT YEAR].

BETWEEN

1. [NAME OF ENTITY], a <Partnership Firm/Private Limited Company/Public Limited Company/Society/Trust/ Corporate Foundations/ Educational Institutions/ _____(any other legal entity)> incorporated under the [PLEASE INSERT THE RELEVANT LAW/REGULATION OF INCORPORATION AND COUNTRY OF INCORPORATION], and having its registered office at [ADDRESS OF COMPANY] (hereinafter referred to as the “**First Party**” and/or the “**Lead Member**”, as used interchangeably, which expression shall, unless repugnant to the context include its successors, permitted assigns and legal representatives).

AND

2. [NAME OF ENTITY], <Partnership Firm/Private Limited Company/Public Limited Company/Society/Trust/ Corporate Foundations/ Educational Institutions/ _____(any other legal entity)> incorporated under the [PLEASE INSERT THE RELEVANT LAW/REGULATION OF INCORPORATION AND COUNTRY OF INCORPORATION], and having its registered office at [ADDRESS OF COMPANY] (hereinafter referred to as the “**Second Party**” which expression shall, unless repugnant to the context include its successors, permitted assigns and legal representatives).

AND

3. [NAME OF ENTITY], <Partnership Firm/Private Limited Company/Public Limited Company/Society/Trust/ Corporate Foundations/ Educational Institutions/ _____(any other legal entity)> incorporated under the [PLEASE INSERT THE RELEVANT LAW/REGULATION OF INCORPORATION AND COUNTRY OF INCORPORATION], and having its registered office at [ADDRESS OF COMPANY] (hereinafter referred to as the “**Third Party**” which expression shall, unless repugnant to the context include its successors, permitted assigns and legal representatives).

AND

.....

.....

Each of the First Party and Second Party, are collectively referred to as the “**Parties**” and each is individually referred to as a “**Party**”.

WHEREAS,

- (A) Additional Skill Acquisition Programme, having its office at 3rd Floor, Trans Tower, Vazhuthacaud, Thiruvanthapuram, and Kerala - 695014 (hereinafter referred to as the “**Authority**” has invited Proposals (hereinafter referred to as the “**Proposal**”) for selection of the Operating Partner to Equip, Operate, Maintain and Manage the Community Skill Park in Kerala under PPP mode (hereinafter referred to as the “**Concession**”).
- (B) The Parties are interested in jointly submitting Proposal for the Concession as Consortium Members and in accordance with the terms and conditions of the RFP document issued by the Authority in respect of the Concession, and
- (C) It is a necessary condition under the RFP document for the Consortium Members to enter into this Agreement and furnish a copy thereof with the Proposal.

NOW IT IS HEREBY AGREED as follows:

1. DEFINITIONS AND INTERPRETATIONS

In this Agreement, the capitalized terms shall, unless the context otherwise requires, have the meaning ascribed thereto under the RFP.

2. RELATIONSHIP OF THE PARTIES

- 2.1. The purpose of this Agreement is to establish and record terms to govern the relationships of the Parties with each other. The Parties do hereby irrevocably constitute a Consortium for the purposes of jointly submitting the Proposal for the Concession.
- 2.2. The Parties agree to cooperate with each other in the negotiation, preparation and submission of the Proposal and in the event that they are awarded the Concession, in the preparation, finalization and execution of the Concession Agreement on the terms set out in this Agreement.
- 2.3. Nothing contained in this Agreement is intended to create a partnership or any other separate legal or corporate entity.

3. TERM OF THIS AGREEMENT

This Agreement will commence from the date of execution. However, in the event that the Consortium is not selected as the preferred Applicant for the Concession, this Agreement will stand terminated.

4. EXCLUSIVITY

No Party shall directly or indirectly, except as part of the Consortium, alone or with any third party prepare or submit, or participate in the preparation or submission of, any other Proposal in response to the RFP (as applicable).

5. JOINT AND SEVERAL LIABILITY

The Parties shall be jointly and severally liable at every stage of implementation of the Concession

6. ROLES AND RESPONSIBILITIES OF THE PARTIES

5.1. The Parties hereby undertake to perform the roles and responsibilities as described herein below:

- (a) The Parties hereby acknowledge that the First Party shall be the Lead Member of the Consortium and shall have the authority to conduct all business in relation to the Bidding Process for and on behalf of any and all the Consortium Members during the Bidding Process. The Lead Member shall be authorized pursuant to a Power of Attorney provided by all other Parties (i.e. the Non-Lead Members) to conduct all business and to sign and file relevant documents in connection to the Bidding Process and sign the Concession Agreement for and on behalf of the Consortium and represent and irrevocably bind all other Consortium Members in all matters connected to the Bidding Process. [PLEASE INSERT DETAILS OF THE ROLES AND RESPONSIBILITIES].

The roles and responsibilities of the First Party/Lead Member are:

- 1.
- 2.
- 3.

- (b) The Second Party shall be the _____ member of the Consortium. [PLEASE INSERT DETAILS OF THE ROLES AND RESPONSIBILITIES].

The roles and responsibilities of the Second Party are:

- 1.
- 2.
- 3.

- (c) The Third Party shall be the _____ member of the Consortium. [PLEASE INSERT DETAILS OF THE ROLES AND RESPONSIBILITIES].

The roles and responsibilities of the Third Party are:

- 1.
- 2.
- 3.

- (d) The Fourth Party shall be the _____ member of the Consortium. [PLEASE INSERT DETAILS OF THE ROLES AND RESPONSIBILITIES].

The roles and responsibilities of the Third Party are:

- 1.
- 2.
- 3.

.....
.....
.....

ANNEXURE – VI
Evaluation Matrix
and

Content of the Proposal Presentation

A. Evaluation Matrix

Sl No	Parameter	Score			
1	Experience in years in providing skill training (in-house training can also be counted) (Max 15 points) – Any one member in case of the consortium should satisfy	3 years	Above 3 years and less than or equal to 6 years	Above 6 years	
		5 points	10 points	15 points	
2	Average Annual Turnover for last 3 years (in none of the year turn over should go below 15 crore) (Max 10 points) - Any one member in case of the consortium should satisfy	25 Cr	More than 25 Cr and less than or equal to 35 Cr	Above 35 Cr	
		3 points	5 points	10 points	
3	Net worth of last year (Max 10 points) - Any one member in case of the consortium should satisfy	5 Cr	Above 5 Cr and less than or equal to 10 Cr	Above 10 Cr	
		3 points	5 points	10 points	
4	Average Annual Trainees trained for last 3 years (should not go below 300 in any year) (Max 10 points) - Any one member in case of the consortium should satisfy	300 nos.	Above 300 and less than or equal to 500 nos	Above 500 nos	
		3 points	5 points	10 points	
5	Total no of candidates placed during last 3 years in other industries or in-house	100 nos	Above 100 and less than or equal to 200 nos	Above 200 nos	

	recruitments (Max 15 points) - Any one member in case of the consortium should satisfy				
		5 points	10 points	15 points	
		2 points	5 points		
6	<p>Presentation of Approach and Operations Management Plan (Max 40 points)</p> <p>Note: Refer Content of the Proposal Presentation for the guidelines on the proposal presentation</p>				Marks will be provided by the selection committee after evaluating the presentation

B. Indicative Broad Content of the Proposal Presentation

1. Applicant's understanding of Kerala context
 - a. Applicant's experience of working in Kerala
 - b. Demonstration of clear understanding on the Kerala context
2. Applicant's prior experience in Skill development
3. Applicant's approach & methodology for skilling at Community Skill Park with respect to:
 - a. Trainee Mobilization Strategy
 - b. Approach to course identification
 - c. Approach to course design and delivery
 - d. CSP capacity utilization strategy
 - e. Quality assurance
 - f. Training of trainers
 - g. Assessment & certification
 - h. Industry engagement strategy
 - i. Placement strategy including internship/OJT
 - j. Post placement tracking mechanism
 - k. Community engagement/support strategy
4. Distinct value proposition
 - a. Existing collaborations/tie ups
 - b. Innovative approach to training & community engagement
 - c. Approach towards value added services like career support guidance, aptitude tests etc.
5. Experience in operation, maintenance and management of educational/commercial/industrial facilities

ANNEXURE – VII
Details of Applicant

(To be provided by each member in case of consortium)

- i. Particulars of Applicant:
 - a. Name:
 - b. Constitution:
(Partnership Firm / Private Limited Company / Public Limited Company / Society / Trust/ any other legal entity as per the applicable legislations of the respective country to which the Applicant belongs)
 - c. Country of incorporation:
 - d. Address of the corporate headquarters and its branch office(s):
 - e. Date of establishment/registration/incorporation and/ or commencement of business:
- ii. Brief description of the Applicant including details of its main lines of business, current activities, background of promoters and management structure etc.
- iii. Details of individual(s) who will be the authorized signatory for the ASAP:
 - a. Name:
 - b. Designation:
 - c. Company:
 - d. Address:
 - e. Telephone Number:
 - f. E-Mail Address:
 - g. Fax number
- iv. Details of individual(s) who will serve as the point of contact/ communication for the ASAP:
 - a. Name:
 - b. Designation:
 - c. Company:
 - d. Address:
 - e. Telephone Number:
 - f. E-Mail Address:
 - g. Fax Number:

Note: The Applicant shall be required to attach Copy of its certificate of incorporation/commencement of business, memorandum of association and articles of association in support of its constitution.

ANNEXURE – VIII
Details of Experience

(To be provided by each member in case of consortium)

Name of Applicant/member of consortium:

A. Organization in manufacturing or service industry or training industry:

S. No.	Name of the organization	Sector/Industry	Year of incorporation and/or year of commencement of business	Year of experience in providing and/or managing educational services or industry-relevant skill training	Number of trainees trained annually in last 3 years (In-house skill training for own employees will also be considered)

B. Experience in Facility management (in case of facility management agency as a member of the consortium):

S. No.	Name of Facility under management	Address of the Facility	Built up Area (Sq. ft.)	Managed Since (year)	Nature of Facility

C. Experience as Academic Institution (in case of academic institution is a member of the consortium):

S. No.	Name of the academic institution	Address of the Facility	Years since operating as an academic institution	Number of students admitted annually

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D. Experience as a skill development entity:

S. No.	Name of the entity	Years of experience as skill development entity (in-house training can also be counted)

E. Annual number of trainees trained

S. No.	Year	Number of trainees trained

F. Number of candidates placed each year, during past 3 years in other industries or in-house recruitments

S. No.	Year	Number of candidate placed in other industries or in-house recruitments
Total		

(Signature, name, designation of the authorized signatory of
Applicant)

(Name and seal of the Applicant)

Date:

Place:

Note:

- Appropriate documentary evidence need to be provided in support of the above experience.*
- In the case where skill training has been provided to captive employees, an auditor's certificate/ CEO declaration acknowledging the scale of such training, including acknowledgement of its industry alignment and nature of training conducted, will need to be provided as a support document to validate such credential.*

ANNEXURE – IX
Financial Details

(To be provided by each member in case of consortium)

Name of Applicant/member of consortium:

A. Annual Turnover for last 3 Financial Years (FY)

S No.	Particulars	FY _____	FY_____	FY_____
1	Annual Turnover			

B. Net Worth of last financial year:

S No.	Particulars	Amount
A	Subscribed and paid up equity capital	
B	Add: Reserves & Surplus	
C	Less: Revaluation reserves	
D	Less: Miscellaneous expenditure not written off	
	Net Worth (A+B-C-D)	

(Signature, name, designation of the authorized signatory of
Applicant)

Note:

- Annual audited financial statements of last 3 financial years need to be submitted in support of the above.
- A certificate from Statutory Auditor/Chartered Accountant certifying the above should be submitted
- In case of society/partnership firm, the Net Worth shall be calculated as Total Assets – Total outside liabilities

APPENDIX –II: Key Terms of the Concession Agreement

Sl. No.	Key Terms	Particulars
1.	Concession	Operation, maintenance and management of Community Skill Parks on PPP mode in Kerala
2.	Authority	Additional Skill Acquisition Programme, Government of Kerala (ASAP)
3.	Concession Period	<p>The concession period for the Concession is 10 years from the date of handing over of the civil infrastructure of the Community Skill Park</p> <p>Provided that in the event the Operating Partner shall have discharged its obligations without any material breach thereof during the Concession Period, it may by notice be given no later than the expiry of Concession Period, seek extension of the Concession Period, and in such an event, ASAP may grant an additional Concession Period to the Operating Partner as per mutually agreed terms subject to</p> <ul style="list-style-type: none"> i. Operating Partner continuing to meet the eligibility and qualifications criteria as per the RFP; and ii. Satisfactory performance of the Operating Partner in accordance to the Concession Agreement;
4.	Scope of Concession	<ul style="list-style-type: none"> a) Authority shall design, build, finance and handover the civil infrastructure of the Community skill parks. b) In case the civil infrastructure of Community Skill Park(s) is not fully ready to occupy within by the time of signing of concession agreement, Authority shall handover civil infrastructure of transit campus to operating partner for commencement of training. The training at the transit campus will continue till the civil infrastructure of Community Skill Park(s) is ready to occupy, after which the transit campus shall be transferred back to Authority and the trainings shall be conducted in the Community Skill Park(s). c) The Operating Partner shall equip, operate and maintain the Community Skill Park in accordance with the provisions of concession agreement and relevant statutory guidelines as amended from time to time and good industry practices; d) The Operating Partner shall be responsible for all required activities for training including but not limited to mobilization, selection, training, assessment and certification and placement

Sl. No.	Key Terms	Particulars
		<p>e) The Operating Partner shall be free to demand, collect and appropriate fee from trainees (other than Reserved Capacity) for providing training, assessment, certification and placement.</p> <p>f) Out of the following two options, one of the option can be chosen by operating partner prior to signing of concession agreement:-</p> <p>Option 1: The Operating Partner shall reserve each year at least 30% of Annual Maximum Capacity in the CSP (the “Reserved Capacity”) for training, assessment, certification and placement to trainees as prescribed by ASAP at a discounted rate. The discounted rate shall be at least 40% lower than the rate charged to other unreserved trainees by the Operating Partner in the CSP. The Annual Maximum Capacity shall mean the maximum number of trainees that can be trained at the CSP annually. This does not include the trainings carried out by the Operating Partner at any other location(s) other than CSP. The Reserved Capacity shall be applicable for each course offered by Operating Partner at the CSP.</p> <p>Illustration:- If the Reserved Capacity is 10%, then, this will be 10% of Annual Maximum Capacity of each course offered by Operating Partner at the CSP.</p> <p>The Operating Partner shall mobilize ASAP Trainees to the extent of Reserved Capacity. ASAP shall facilitate in mobilization of trainees.</p> <p style="text-align: center;">OR</p> <p>Option 2: Operating partner shall make available the facilities including training for utilization by ASAP for a period of 4 hours per day or a cumulative period of 2 hours in two time slots in a day (“ASAP Hours”). The operating partner shall provide training during ASAP Hours and the trainers for this training shall be the same as that of their regular trainings. The fee for the training shall be aligned to the common cost norms or the rate prescribed by ASAP. A separate agreement will be signed between Operating Partner and ASAP, which shall not contradict with the provisions of this Agreement.</p> <p>g) In case the operating partner is not able to utilize the CSP optimally and certain spare capacity is left, ASAP may conduct some courses/programmes in the CSP within the spare capacity left through mutual consultation with the operating partner. Such courses/programmes shall be conducted through mutually agreed terms between ASAP and operating partner including but not limited to nature of courses/programmes, duration of courses/programmes, payment to operating partner etc. The operating partner will have the</p>

Sl. No.	Key Terms	Particulars
		<p>right of first refusal for conducting these courses. The courses/programmes to be conducted by ASAP under these provision should not be competing with the courses/programmes being conducted by the operating partner.</p>
5.	Condition Precedents	<p>Authority Condition Precedent</p> <ul style="list-style-type: none"> a) handed over the right to use the civil infrastructure of the transit campus free from encumbrances within 30 days from date of signing of the concession agreement b) constituted the Governing Committee within 60 days from date of signing of concession agreement c) appointed/constituted the independent evaluation party/independent panel as per the provisions of concession agreement <p>Operating Partner Condition Precedent</p> <ul style="list-style-type: none"> a) provided the Performance Security of Rs 10 lakhs within 30 days from date of signing of concession agreement. This shall be a pre-condition for handing over the civil infrastructure of the transit campus. b) procured all necessary approvals/permits required for performing obligations under concession agreement c) Submitted the Annual Training Plan of 1st year of concession period within 60 days from date of signing of concession agreement
6.	Condition Precedents Period (Effective Date)	<p>90 days from the date of signing of concession agreement (the “Effective Date”)</p>
7.	Handing over and project commissioning	<p><u>Transit Campus</u></p> <p>In case the civil infrastructure of Community Skill Park(s) is not fully ready to occupy by the time of signing of concession agreement, Authority shall handover civil infrastructure of transit campus to operating partner for commencement of training. Within 15 days of handing over of transit campus, operating partner shall submit ASAP, the details of courses for which training shall be conducted at the transit campus. The operating partner shall procure and install required equipment, mobilize candidates, mobilize manpower and commence training in the transit campus within 2 months from the date of handing over of the transit campus.</p> <p>The training at the transit campus will continue till the civil infrastructure of Community Skill Park(s) is ready to occupy, after which the transit campus shall be transferred back to Authority and the trainings shall be conducted in the Community Skill Park(s).</p>

Sl. No.	Key Terms	Particulars
		<p><u>Community Skill Park</u></p> <p>The operating partner shall have to achieve commissioning within 3 months from the date of handing over of the civil infrastructure of the Community Skill Park by ASAP. The project shall be considered to be commissioned upon commencement of the training for the first batch as per the approved Annual Training Plan</p>
8.	Obligations	<p>Obligation of Authority</p> <ul style="list-style-type: none"> a) shall handover the right to use the facilities (transit campus and Community Skill Park) free from encumbrances to the Operating Partner as Conditions Precedent b) shall constitute the Governing Committee within 60 days from date of signing of concession agreement as Conditions Precedent c) shall appoint/constitute the independent evaluation party/independent panel as per the provisions of concession agreement as Conditions Precedent d) shall within 15 days from the date of approval of Annual Training Plan, communicate to the Operating Partner the details of category of trainees to be trained under Reserved Capacity in case Option 1 (as mentioned under Scope of Concession above) is chosen by the operating partner e) shall prepare and finalize a maintenance manual for the Community Skill Park in consultation with the Independent Party/Independent Panel as the case may be and operating partner within 30 days from handing over of the civil infrastructure of the Community Skill Park(s). The maintenance manual so prepared shall be handed over to the operating partner immediately after finalization. The maintenance manual shall be reviewed every year as required and revised, updated and approved through mutual consultation between Authority and operating partner. <p>Obligation of Operating Partner</p> <ul style="list-style-type: none"> a) shall equip, operate and maintain the facilities (transit accommodation and Community Skill Park) in accordance with the provisions of concession agreement and relevant statutory guidelines as amended from time to time and good industry practices; b) shall commence training in the transit campus within 2 months from the date of handing over of the transit campus (if handed over)

Sl. No.	Key Terms	Particulars
		<ul style="list-style-type: none"> c) shall achieve commissioning within 3 months from date of handing over of the civil infrastructure of Community Skill Park d) shall be responsible for all required activities for training including but not limited to mobilization, selection, training, assessment and certification and placement e) shall recruit and maintain manpower including trainers for carrying out its obligations f) shall be free to demand, collect and appropriate fee from trainees (other than Reserved Capacity or beyond the time shared with ASAP as the option may be) for providing training, assessment, certification and placement. g) shall comply with the obligations related to Reserved Capacity or time share as the option may be h) shall be responsible for establishing industry linkage for On the Job Training (OJT)/internship, placement, knowledge support activities like guest lectures, workshops & trainings from industry professionals etc. i) shall provide career support/information services to the visiting students/parents to the CSP j) shall maintain a standard of sanitation, cleanliness and hygiene, in the CSP as per good industry practices to maintain aesthetics of the facilities and minimize potential spread of infection and to provide an appropriate and pleasant environment and experience for trainees and staffs k) shall adhere to the branding and communication guidelines to be issued by Authority time to time l) shall be responsible for renovation of civil structures as required and approved by Governing Committee m) shall promptly respond to the grievances received and take all necessary actions to redress the grievances. In case any grievance received requires action from Authority, the Operating Partner shall promptly inform the same to Authority. On quarterly basis, the Operating Partner shall submit to Authority and Governing Committee, a report on grievances received and action taken to redress the same

Sl. No.	Key Terms	Particulars
9.	Annual Training Plan	<p>The Operating Partner shall be required to prepare an Annual Training Plan including; but not limited to the following details:</p> <ol style="list-style-type: none"> a) Proposed courses to be taught along with level of courses, Training Quadrants for CSP in which each of the courses fall b) Duration of each proposed course, course wise estimated number of batches c) Course wise date of launch, date of commencement of training and date of final assessment & certification, including the process to be adopted for assessment and certification d) Certification to be offered for each proposed course e) Course wise number of trainees to be trained f) Course fees to be charged to the trainees g) List of tools and equipment to be brought in by the operating partner for training h) Expected Capacity Utilization i) Expected percentage of Placement j) Names of trainers of each course and their qualification k) Any other details as required <p>The Annual Training Plan of the Operating Partner for the 1st year concession period shall be submitted by the operating partner to the Governing Committee within 60 days from the date of signing of Concession Agreement as Conditions Precedent. From 2nd year onwards the Annual Training Plan shall be submitted to the Governing Committee on or before 15th January of every year. Upon submission of the Annual Training Plan, Governing Committee shall review and provide its comments/observations if any or accord approval as the case may be within 15 days. In case no communication received from the Governing Committee within 15 days from the date of submission of the Annual Training Plan by the Operating Partner, the Annual Training Plan is deemed to be approved. Any changes suggested by Governing committee shall be carried forward, without waiting for further approval and the compliance will be checked in the next meeting of Governing Committee</p>
10.	Governing Committee	<p>Authority will form Governing Committee comprising of the following members:</p> <ul style="list-style-type: none"> • District Collector (Chairperson), • Representative of ASAP looking after the CSP (Convener) • The Councilor/Grama Panchayat member of the ward in which the CSP is located • Representative of Operating Partner heading the CSP • 2 (two) Industry Representatives nominated by ASAP • Representative of independent evaluation party or independent panel as the case may be • Any other member as nominated by ASAP like representative of educational institutions in the Community <p>The primary responsibilities of this committee are as followed:</p>

Sl. No.	Key Terms	Particulars
		<ul style="list-style-type: none"> • Review and approve the Annual Training Plan and Course Fee submitted by Operating Partner • Approve the Maintenance Manual to be submitted by the Operating Partner • Review annual reports of Independent Evaluation Party/Independent Panel • Take decisions on non-compliance and annual performance assessment based on report of Independent Evaluation Party/Independent Panel • Discuss & resolve any issues related to the CSP • First level of authority for resolving dispute between ASAP and Operating partner <p>Governing Committee shall meet quarterly once during the Concession Period. The quorum for the meeting shall be 4. The remuneration (if any), cost and expenses of the Governing Committee except the representative of the Operating Partner shall be borne by Authority.</p>
11.	Independent Evaluation Party/Independent Panel	<p>Authority shall constitute an Independent Evaluation Party or Independent Panel as per the procedure to be provided in the concession agreement. The remuneration, cost and expenses for the Independent Evaluation Party/Independent Panel shall be shared in equal proportion by the Operating Partner and Authority.</p>
12.	Performance Security	<p>The performance security shall be in the form of an irrevocable and unconditional bank guarantee issued by any scheduled/nationalized bank operating in India as per the format to be provided in the concession agreement.</p> <p>The amount of performance security shall be as follows:</p> <ul style="list-style-type: none"> • For transit campus: Rs 10 lakhs • For 1st year to 5th year of concession period: Rs 50 lakhs • For 6th year to 10th year of concession period: Rs 25 lakhs <p><u>Performance security for transit campus</u></p> <p>The performance security bank guarantee for Rs 10 lakhs shall be submitted by the operating partner within 30 days of signing of concession agreement. This shall be a pre-condition for handing over of the transit campus by Authority. This bank guarantee shall remain valid till transfer back of the transit campus to Authority, after which the same shall be returned.</p> <p><u>Performance security till 5th year of concession period</u></p> <p>The bank guarantee for Rs 50 lakhs shall be submitted by the operating partner upon receipt of communication from Authority regarding handing over of the civil infrastructure of Community Skill Park by Authority. This shall be a pre-condition</p>

Sl. No.	Key Terms	Particulars
		<p>for handing over of civil infrastructure of Community Skill Park by Authority. This bank guarantee shall remain valid till expiry of 5th year of concession period and will be returned upon submission of subsequent performance security of Rs 25 lakhs by operating partner.</p> <p><u>Performance security from 6th year to 10th year of concession period</u></p> <p>The bank guarantee of Rs 25 lakhs shall be submitted within 30 days of commencement of 6th year of concession period. This bank guarantee shall remain in force and effect for the entire period of the concession period and shall be released within 30 days of expiry of the concession period or termination, whichever is earlier.</p>
13.	Monitoring Mechanism	<p>a) Independent Evaluation Party/Independent Panel shall inspect the facilities at least once in a year prior to the meeting of Governing Committee. It shall make a report of such inspection (the “Inspection Report”) stating in reasonable detail the defects or deficiencies, if any, with particular reference to the approved maintenance manual. The Operating Partner shall repair or rectify the defects or deficiencies, if any, set forth in the Inspection Report and furnish a report in respect thereof to the Independent Evaluation Party/Independent Panel and Authority within 15 days of receiving the Inspection Report</p> <p>b) There will be quarterly performance assessment of the operating partner based on certain parameters to be provided in the concession agreement and penalties will be applied for underperformance. There will be provision of review of performance parameters by Governing Committee on an annual basis.</p>
14.	Insurance	<p>The operating partner shall be required take necessary insurance cover of the facility during the concession period. The Authority shall be the beneficiary for the insurance for all the assets for which right to use has been provided by the Authority.</p>
15.	Termination	<p>Termination may happen on account of</p> <ul style="list-style-type: none"> • Default by either party (Authority or Operating Partner) • Force Majeure
16.	Termination Payment	<p>Termination upon Authority Default: Upon termination of the concession agreement pursuant to Authority default, Authority shall return the Performance Security to the Operating Partner after adjusting any amount due to Authority by Operating Partner.</p>

Sl. No.	Key Terms	Particulars
		<p>Termination upon Operating Partner Default: Upon termination of the concession agreement pursuant to Operating Partner default, Authority shall forfeit the Performance Security.</p> <p>Termination upon Force Majeure: upon termination of concession agreement pursuant to Force Majeure, Authority shall return the Performance Security to the Operating Partner after adjusting any amount due to Authority by Operating Partner</p>
17.	Divestment	<p>Upon termination of concession agreement or upon expiry of concession period, all rights of the Operating Partner under the concession agreement stand extinguished effective from the date of termination of the concession agreement.</p> <p>Operating Partner shall transfer the facility back to Authority in usable condition.</p> <p>The Operating Partner shall take back the movable assets brought in by the Operating Partner and the same shall not be handed over to Authority</p>

Note: *The key terms of the concession agreement mentioned under this Appendix II are indicative and for reference purpose. The detailed terms will be provided in the Draft Concession Agreement to be issued subsequently*

PROJECT INFORMATION MEMORANDUM

(This document is for reference purpose only and does not constitute part of RFP and Concession Agreement)

Additional Skill Acquisition Programme (ASAP)

Government of Kerala

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1. Background

- 1.1 Additional Skill Acquisition Programme (ASAP) is launched in 2012 as part of State Skill Development Project of Government of Kerala to impart skill training to students along with their regular academic studies. The project is implemented by the Programme Secretariat set up under Higher Education Department, Government of Kerala. The principal objective of ASAP is to enhance the employability of youth enrolled at Higher Secondary and Higher Education institutions in the state. Since its inception in 2012, ASAP has trained more than 1.5 lakh candidates across a wide range of job roles in more than twenty industry sectors. The courses are aligned with the National Skill Qualification Framework (NSQF) and the assessment and certifications are carried out by Sector Skill Councils under the guidance of National Skill Development Authority (NSDA) and National Skill Development Corporation (NSDC).
- 1.2 With a view to expand its reach and impact, and make available its services to the larger community through a sustainable skilling model, ASAP established 9 Community Skill Parks (CSPs) as multi-skills development centres of international standards to be operated in Public Private Partnership mode by engaging prominent industries as Operating Partners through a transparent bidding process. The vision of CSP project is “Skills for better livelihood and Stronger Economy”. Admission to the courses at the CSPs will be open to all who qualify the eligibility criteria for respective courses. However aspirations of the local population and the skilling demands of the local industries should also be adequately addressed at the CSPs.
- 1.3 Now in the second phase of construction ASAP plans to construct Community Skill Park at the following locations:

Sl. No.	District	Location
1	Kannur	Mattannur**
2	Kannur	Palayad
3	Malappuram	Kuttippuram
4	Kozhikode	Vellimadukunnu
5	Thrissur	Puthukkad/Kunnamkulam
6	Kottayam	Pampady
7	Alappuzha	Cheriya Kalavoor
8	Trivandrum	Kazhakoottam

** Will be included based on availability of fund and land.

- 1.4 In order to ensure professional management of the CSPs with prudent and efficient operations, and optimum utilisation of the facilities and resources, ASAP intends to engage industry and/or professional agencies with relevant experience and market credence, either as an individual agency or as a consortium of agencies, as Operating Partners through a transparent competitive process. Operating Partners have to successfully operate the CSPs, impart market relevant skills to target aspirants and facilitate placements to those who successfully complete the training and certification.

2. Project Facilities at each of the CSP

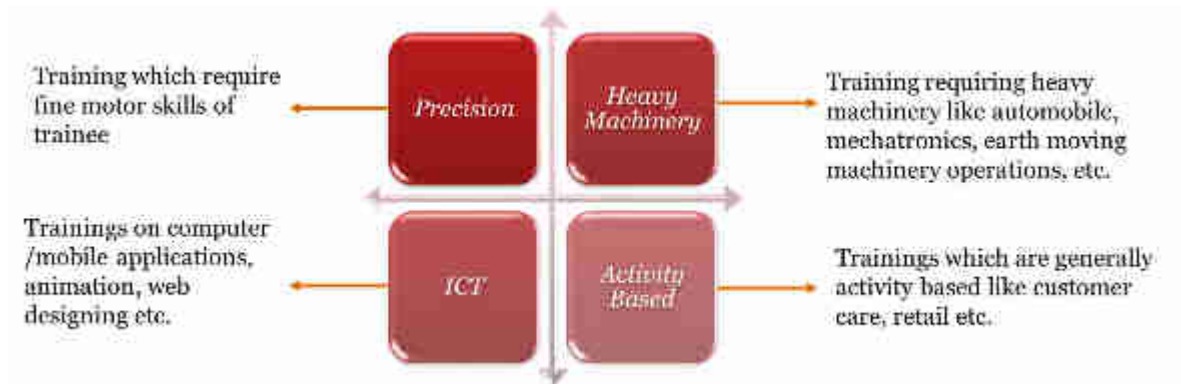
The project facilities being developed at the CSPs include:

- Entrance Lobby and Counselling Area

- Administrative Office
- Meeting Room
- 4 Quadrants of Training Spaces suitable for: (i) Information and Communication Technology; (ii) Precision Engineering; (iii) Heavy Machinery; and (iv) Activity-based Training Area
- Each of the training space has attached Processing Rooms.
- 5 Class Rooms, Library, Faculty room, Dining room, and Open yard
- IT room
- Infirmary, Toilets, Stores & Service spaces etc.

3. It has been proposed to use prefabrication technology for construction. An agency experienced in both conventional and prefabrication construction will be engaged as a Design Supervision Consultant. The proposed centres will be friendly for the differently abled and aims at promoting inclusive training and will be equipped with lift and other facilities. Other provisions may include rain water harvesting, sewage treatment plant etc. Proposed Approach of Training Delivery

The trainings at CSPs is proposed to be focused on four quadrants as depicted below:



4. Overview of the Location of Community Skill Parks

4.1 Thiruvananthapuram

4.1.1 About Thiruvananthapuram

Thiruvananthapuram is the Capital City of Kerala located in the southernmost part of the state. Thiruvananthapuram is a notable academic and research hub and is home to the University of Kerala, Kerala Technological University the regional headquarters of Indira Gandhi National Open University etc. Thiruvananthapuram is also home to research centers such as the National Institute for Interdisciplinary Science and Technology, Indian Space Research Organisation's Vikram Sarabhai Space Centre, the Indian Institute of Space Science and Technology, and a campus of the Indian Institutes of Science Education and Research. Thiruvananthapuram is also the technological hub of the State which contributes 85% of states software exports as of 2018. Thiruvananthapuram was named the best Kerala city to live in, by a field survey conducted by The Times of India. In 2013, the city was ranked the fifteenth best city to live in India, in a survey conducted by India Today.

Thiruvananthapuram railway station is the largest railway station in Kerala in terms of passenger movement and revenue and an important rail hub in Southern Railway town. The Railway station is located opposite to the central bus station of Thiruvannathapuram. The nearest international airport is Thiruvananthapuram International Airport, which is about 7 kilometers away from town and it is the first Airport in Kerala, it offers connections to all parts of India and a many international destinations

4.1.2 Thiruvananthapuram Industry Detail

- As on 2016, **21963** registered units are registered MSMEs in Thiruvannathapuram district, providing employment to **41465** persons.
- The ISRO under the Department of Space, Government of India has the VSSC at Thumba and Liquid Propulsion Systems Centre (LPSC) at Valiyamala Nedumangadu in Thiruvananthapuram district.
- Vikram Sarabhai Space Centre (VSSC) is the prime center engaged in design and development of launch vehicles which is located 6 km away from Kazhakoottam
- The Inertial System Unit (ISU) of the ISRO and the Reinforced Plastic Centre (REPLACE) function from Vattiyoorkavu in the district
- The head office of Keltron (Kerala State Electronics Development Corporation) which has made inroads into electronic markets throughout the country is located at Thiruvananthapuram.
- Government of India public sector undertakings like the Hindustan Latex and Sri Chitra Thirunal Institute of Science and Technology are also located in the district.
- Technopark is India's largest technology park with more than 400 companies, employing over 56,000 IT professionals. Global majors like Infosys, TCS, UST, Tata Elxsi, Allianz Cornhill, RM Plc., Mc Kinsey, Ernst & Young. Companies from Erurope, US and other countries operate from the Campus.
- Nissan Digital Hub- Nissan establishes its first Global Research Hub in Kerala
- C-DIT The Centre for Development of Imaging Technology (C-DIT), is a Total Solution Provider in information technology for the Government of Kerala.
- KINFRA small Industries park, KINFRA Film & video Park and KINFRA International Apparel Park is located in Thiruvananthapuram and both are near to Kazhakoottam.
- The upcoming Bio life science park and Technocity is coming up at Pallipuram which is near to Kazhakoottam.

- Taurus Technopark Downtown project is coming up on the Phase 3 area of Technopark, will be the first Indian project of Taurus group with an investment of Rs 1500 crores.

4.1.3 About Kazhakoottam (location of proposed CSP)

The proposed location at Kazhakoottam is located inside KINFRA Video Park at kazhakoottam. Kazhakoottam is the Technological hub of Thiruvananthapuram. Located 16 km away from the Thiruvananthapuram Central railways station. The area around the Technopark is known as New Thiruvananthapuram. Kazhakoottam contributes 85% of IT exports from Kerala. NH 66 (India) connects to Thiruvananthapuram, Kollam and Ernakulam. The Thiruvananthapuram bypass road to Kovalam starts from Kazhakoottam. From Vetturoad, Kazhakoottam Main Central road can be accessed via a bypass road that connects to Venjaramoodu. Kazhakoottam railway station is 1.5 km away from Kazhakoottam town. Thiruvananthapuram International airport is located 14 km away from Kazhakoottam town.

4.2 Kottayam District

4.2.1 About Kottayam

Kottayam is located in central Kerala bordered by the lofty and mighty Western Ghats on the east and the Vembanad Lake and paddy fields of Kuttanad in Alapuzha District on the west. Kottayam is a land of unique characteristics. Panoramic backwater stretches, lush paddy fields, highlands, hills and hillocks, extensive rubber plantations, places associated with many legends and a totally literate people have given Kottayam District the enviable title: The land of letters, legends, latex and lakes. The city is an important trading center of spices and commercial crops, especially rubber. Most of India's natural rubber originates from the acres of well-kept plantations of Kottayam, also home to the Rubber Board. Kottayam is also called "city of letters" considering its contribution to print media and literature. Kottayam Town is the first town in India to have achieved 100% literacy. English education in South India did actually start at the Old Seminary here at Kottayam in 1813. The first printing press in Kerala was established (CMS Press) here in 1821 by Rev. Benjamin Baily. The first college in the State (CMS College) was also started here at Kottayam in 1840.

Kottayam has good road network that comprises of National and State highways. National highway NH-220, State Highways such as SH-1, SH-9, SH-32, SH-14, SH-15, SH-11 passes by the Kottayam District. Kottayam lies on the busy rail route between Thiruvananthapuram and Ernakulam and is served by several long distance trains connecting most major cities in the country like New Delhi, Mumbai, Bengaluru Kolkata and Chennai. Other railway stations in the district are Changanassery, Chingavanam, Ettumanoor, Kuruppanthara, Vaikom Road, Piravam Road. Cochin International Airport is located about 93 km from the Kottayam city. The airport has flights from Delhi, Mumbai, Chennai, Bangalore, Hyderabad, Coimbatore, Kozhikode, Tiruvananthapuram, Agatti, Mangalore, Goa, Colombo, Singapore, Kuala Lumpur and every international airport in the Middle East. Thiruvananthapuram International Airport is also located about 152 km from the city.

4.2.2 District Industry profile Kottayam

- The major crops in Kottayam are rubber, paddy, coconut, pepper, jack, tapioca etc
- The cattle is on increasing trend in the district. Apart from cattle, the animal husbandry is being developed in rural and semi-urban areas to increase the subsidiary income of the farmers and the livestock.

- In Kottayam most quantity of milk production is procured by the Dairy development societies. The procurement of milk by society in the last four years has an increasing trend. So it offers better income and good employment opportunity in the rural areas
- The geological survey of India has estimated that the major mineral resources in Kottayam are lime shell and graphite. Lime shell and graphite are available in Vembanad lake areas and Chirakkadavu areas respectively. Lime shell are used for industrial purposes and is exploited by units like The Travancore cements Ltd. etc.
- Kottayam Port and Container Terminal (KPCT) is the first PPP minor port and Inland Container Depot (ICD) in Kerala state, situated in Nattakom, on the banks of Kodoor river.
- The District has good infrastructure facilities in banking. The Lead Bank of District is State Bank of India. All the major commercial banks have their operations in the district. The District also has large number of registered private money lenders including that of the leading private Bankers like Muthoot Bankers, etc. the overall performance of financial institutions in the district has been encouraging in the implementation of various schemes
- Confined more or less to the Vaikom area of the district, is a thriving coir processing industry, processing coir and making coir products. Consisting of more than twenty co-operatives, it employs around 20,000 people.
- The district has a rich forest wealth with good availability of softwood and other varieties of timber providing raw material for a number of small enterprises in the production of plywood, packing cases, splints, veneers and furniture.

4.2.3 Pampady (location of proposed CSP)

The proposed site is near to Government Higher Secondary School vellore . Pampady is a small town 16 kilometres east of Kottayam in Kerala. National highway 183 (earlier known as National Highway 220) passes through the heart of Pampady. It is well connected to Kottayam, Ponkunnam, Kanjirappally, Pallickathodu, Puthuppally and Karukachal. The nearest railway station is Kottayam railway station which is 16 km away and nearest airport is Cochin International Airport which is 88 kilometer away from Pampady.

4.3 Malapuram District

4.3.1 About Malapuram

Malappuram literally means 'terraced place atop the hills'. It is a northern district in Kerala endowed with the bountiful gifts of Nature. Geographically the district lies between the Nilgiris to its east and the Arabian Sea to its west. It borders Kozhikode and Wayanad districts in the north and Palakkad and Thrissur districts in the south.

Calicut international airport at Karipur is 26 Km Away from Malappuram which links Malappuram to the other major Indian cities and to several cities in the Gulf, a traditional trading partner of the region. The major railway station at Malappuram is Tirur and also Kozhikode railway station is situated 46 km away from Malappuram. Also, the district can be accessed by road from Kozhikode (50 Km) and Palakkad (90 Km). Malappuram is well connected to all the major towns in Kerala, Karnataka and Tamil Nadu by an excellent road network.

4.3.2 District Industry Profile of Malappuram

- As on 2016, 15337 registered units are registered MSMEs in Malappuram district, providing employment to 83,486 persons.
- Top five existing micro and small enterprises and artisan units are from agro based (4623), wood/wooden based furniture (2397), repairing & services (1965), engineering units (1722) and rubber, plastic & readymade garments & embroidery (1050).
- Few large scale industries/public sector undertakings are Keltron Electro Ceramics Ltd, Keltron Tool Room, KSRTC Body workshop, Malappuram Cooperative Spinning Mill and many others.
- The major exportable items in the District are food products and treated rubber wood furniture.
- The potential areas for service industry are light engineering, wood based industries, automobile workshop and IT enabled service.
- The potential areas for new MSMEs in the district are for general engineering, wood & furniture and food processing.
- There are four cluster called as Valluvandu Wood Consortium, Malappuram Metal Engineering Consortium, Malabar Paper Converters Consortium and Malappuram Automobile & Body Consortium.
- Perinthalmanna, a taluk headquarters in the Malappuram district, has emerged as a healthcare hub not only for Kerala and parts of its adjoining states but has also had a headstart as a favoured medical tourism destination for the Gulf countries

4.3.3 Kuttippuram (location of proposed CSP)

The proposed site is located inside the premises of Vellanchery Govt. UP School which is situated on the side of Malappuram-Kuttippuram Puthuponnani road. The nearest bus stand is Kuttippuram Bus stand and the nearest railway station is Kuttippuram Railway Station, both are at a distance of 8kms from the proposed CSP site. The nearest airport is Karipur International airport which is 60 kms away. The major industries/institutions nearby includes Kottakal Aryavaidya Sala, Keltron, MES Kuttippuram etc.

4.4 Alappuzha District

4.4.1 About Alappuzha

Alappuzha is known as the venice of the east. It is a Land Mark between the broad Arabian sea and a network of rivers flowing into it. The city is situated 28 km from Changanacherry, 46 km from Kottayam, 53 km from Kochi, and 155 km north of Thiruvananthapuram. It is an important tourist destination in India. The Backwaters of Alappuzha are the most popular tourist attraction in Kerala. Alappuzha ranks third among the districts in literacy rate in the State of Kerala.

Nedumbassery international airport at Kochi is 75 Km away from Alappuzha which links Alappuzha to the other major cities and other countries. The Alappuzha Railway Station is located about 4 km away from the city centre and connects Alappuzha to other major cities like

Thiruvananthapuram, Cochin, Vellore, Coimbatore, Chennai, Delhi, Mumbai etc. Also, the National Highway 66 passes through the city, connecting it to other major cities like Coimbatore, Ernakulam, Thrissur, Kollam and Thiruvananthapuram via state run KSRTC buses. Luxury air-conditioned buses operate from Chennai, Mysore, Bangalore and Coimbatore to Alleppey. The district is an important backwater destination attracting thousands of foreign tourists every year. Alappuzha is also famous for its boat races, beaches, marine products and coir industry.

4.4.2 District Industrial Profile

- The major industry sectors at Alappuzha include Tourism, Agro based industry, Jute, Garments, Chemical, Engineering Units etc.
- Infoparks at Cherthala and Ambalappuzha
- The major large scale industries includes,
 - Kerala State Electronic Development Corporation, Aroor
 - Autocast Ltd., Cherthala
 - Kerala State Drugs & Pharmaceuticals, Kalavoor
 - Alleppey Co-operative Spinning Mills Ltd
 - Milma, Punnapra
 - M/s. Excell Glasses (P) Ltd.
 - M/s. D.C. Mills (3 Units)
 - M/s.Palm Fibre, Pathirappally
- Exporting is another major industry which majorly includes Shrimps & Coir Products
- Potential areas of service industry includes Repair & Services (workshops), Marketing Consultancy, computerized design & drafting, Advertising Agency
- Potential areas of MSME industry includes Fruit processing, Computer Stationery, PVC products, Paper products, Automobile workshop, Steel Furniture, Decorative door & Windows, Electronic Equipment and Handicraft items.
- Major manufacturing cluster
 - Garment cluster – Alappuzha
 - Coir cluster – SL Puram
 - Paddy Cluster – Kuttanad
 - Kora grass cluster – Cherthala

4.4.3 Cheriya Kalavoor (location of proposed CSP)

Located 10 km north of Alappuzha city. The major landmarks at the location include National Institute of Coir Research and Training, All India Radio (A.I.R) booster station, Kerala State Drugs and Pharmaceuticals Limited (K.S.D.P). The nearest railway station is Alappuzha railway station which is hardly 11 kms away. The nearest airport is Nedumbassery International Airport which is nearly 70 kms away from the proposed CSP site.

4.5 Thrissur District

4.5.1 About Thrissur

Thrissur is a district of Kerala situated in the central part of the state. Spanning an area of about 3,032 km², Thrissur district is home to over 10% of Kerala's population. Thrissur district is bordered by the districts of Palakkad and Malappuram to the north, and the districts of Ernakulam and Idukki to the south. The Arabian Sea lies to the west and Western Ghats stretches towards the east. Thrissur district was formed on July 1, 1949, with the headquarters at Thrissur City. Thrissur is known as the cultural capital of Kerala, and the land of Poorams. The district is famous for its ancient temples, churches, and mosques. Thrissur Pooram is the most colourful and spectacular temple festival in Kerala.

According to the 2011 census Thrissur district has a population of 3,110,327, this gives it a ranking of 113th in India (out of a total of 640 districts). The district has a population density of 1,026 inhabitants per square km. (2,660/sq mi). Its population growth rate over the decade 2001–2011 was 4.58%. Thrissur has a sex ratio of 1109 females for every 1000 males and a literacy rate of 95.32%. Thrissur was also the second highest urbanized district in Kerala after Ernakulam.

4.5.2 District Industrial Profile

- There are 29940 MSMEs as on 31/07/2012 in the district.
- The district holds 2nd largest population of MSMEs in the state.
- Industrial sectors are Agrobased, Wood, Textile, Chemical, 12 Rubber, Food products, plastics, Electronics, IT, Paper & Printing, Engineering and non metallic mineral based.
- 11 LSI/ PSUs are in district.
 1. KCPL(Nita Jelattin India Ltd.), Kadukutty, Thrissur Jelattin
 2. Kerala Solvent Extraction Ltd., Irinjalakuda&Koratty, Thrissur Cattle feed,Solvent Extract& Dairy Products
 3. Thrissur Co-operative Spinning Mill, Vadakkanchery, Thrissur Textiles
 4. Kerala Feeds, Kallettumkara, Thrissur Cattle Feeds
 5. Hyderabad Industries, MG Kavu, Thrissur Asbestos sheets
 6. Kerala Lakshmi Mills, Pullazhy, Thrissur Yarn
 7. Alagappa Textiles, Alagappa Nagar, Thrissur Textiles
 8. Steel & Industries Foregins (SIFL), Athani, Thrissur Steel
 9. Appolo Tyres, Perambra, Thrissur Tyres
 10. Carborandum Universal, Koratty, Thrissur Tools
 11. Mill Controls Pvt.Ltd, Annamanada,Thrissur Control valves
- Five medium scale Industries are there inside the district

1. CARE Keralam Limited, Kinfra Park, Koratty
 2. Paulson Distillaries, Muringoor, Chalakudy
 3. Malabar Breweries, Meloor
 4. Sree Sakthi Paper Mills, Kanjirappilly.
 5. Eddy Current Controls Limited, Chalakudy
- Service Enterprises The major Service enterprises are mainly Automobile Repairing & Service, IT Enabled Services, Tyre retreading, Gold chain cutting, Health services, Hotels & restaurants, meat processing

4.5.3 Kunamkulam (location of proposed CSP)

Kunnamkulam is a municipality in Thrissur district. Kunnamkulam region witness a number of traditional, informal and household manufacturing activities. It comprises mainly the creation of rock-cut products, candles, metallic and clay utensils, screw-rings & screw-hooks and paper-based products. Among these, the manufacturing of paper-based products is the bandwagon of these activities for which Kunnamkulam has a unique place in the state. The different paper-based products include, exercise books, X'mas stars, greetings card, paper files, envelopes, cartons and millboards. Printing and binding are the related activities. As per the brief Industrial Profile published by MSME Institute Kunnamkulam is the second potential area for Service Industry after Thrissur Corporation.

4.6 Kannur District

4.6.1 About Kannur

Kannur is a district located in northern part of Kerala. The old name, Cannanore is the anglicised form of the Malayalam name "Kannur". Kannur district is bounded by Kasaragod District to the north, Kozhikode district to the south and Wayanad District to the southeast. To the east the district is bounded by the Western Ghats, which forms the border with the state of Karnataka (Kodagu district). The Arabian Sea lies to the west. Paithalmala is the highest point in the Kannur District (1,372m). Enclosed within the southern part of the district is the Mahé district of the Union Territory of Puducherry. Kannur is the sixth-most urbanized district in Kerala, with more than 50% of its residents living in urban areas. Kannur has an urban population of 1,212,898, which is the second largest in Kerala after Ernakulam district.

The Kannur fondly known as the land of Lores and Looms because of a considerable number of loom industries functional in this area and also the rituals and folk lores practiced in the temples of this region. Also Kannur was the capital city of the only Muslim Sultanate in India, known as Arakkal.

4.6.2 District Industrial Profile

The potential – Industrial and Skill Development

Tourism

Kerala Tourism is all set to roll out a river cruise by linking the eight rivers and backwaters of Kannur and Kasaragod districts as the Malanadu Cruise, the project envisages exploring the untapped and unexplored tourism spots in North Kerala.

The project pegged at Rs. 4,000 million will let travelers explore North Malabar's traditional art forms, culture, heritage, cuisine, and thus unravel the rustic beauty of the region. A total of 11

theme-based cruises have been worked out along the rivers Perumba, Anjarakkandy, Chandragiri, Kuppam, Valapattanam, Tejaswani, and Mahe and the backwaters of Kavvayi and Valiyaparamba.

Apparel

The export oriented home furnishing industry based at Kannur has a history that goes way back to 1844, when the first frame loom weaving factories were set up by the Basel missionaries of Germany. The first handloom factory was set up in 1852 in Kannur and in Calicut in 1859. This was later converted into a factory called The Commonwealth Trust. In the early 1950s the first exports from the region started. In the 1980s the home furnishing and upholstery products gained popularity and this continues even today. By 2004 exports touched Rs.265 crores of rupees and in 2008, Rs. 330 crores of rupees. In the financial year 2009- 10 it had fallen to Rs. 229 crores. This drastic drop was as a result of the recession and economic slump of that time, coupled with the combined effect of unprecedented increase in cotton yarn prices and currency value fluctuations (The Hindu, December, 2010). It was approved as a 'Town of Export Excellence' by the Central Ministry of Commerce in 2005 to recognize the contribution of smaller towns and regions that grew on their own strength to contribute to the national exports even without basic government infrastructure. Tirupur, Ludhiana and Panipat were other textile clusters to be awarded this title.

Large Scale Industries

- Western India Plywood Pvt. Ltd., Valapattanam
- Kerala Clays and Ceramics Ltd. Pappinissery
- Keltron Component Complex Ltd., Mangattuparamba
- Keltron Crystals Ltd., Mangattuparamba
- Keltron Magnetics Ltd. Mangattuparamba
- Keltron Resisters Ltd., Mangattuparamba
- Kannur Co-operative Spinning Mill Ltd., Chovva, Kannur
- Kannur spinning & Weaving Mill Ltd., Kakkad, Kannur
- Rubco Huat Pvt. Ltd. Chonadam, Thalassery
- Rubco Hawaii Chappal Company, Valiyavelicham, Kuthuparamba
- Kerala State cashew Development Corporation Ltd.,(Cashew Processing Factory), Chonadam, Thalassery

Important Professional Education Institutions

- GEC Kannur, Mangattuparambu
- NIFT Kerala, Mangattuparambu.
- Pariyaram Medical College, Pariyaram.
- Govt. Ayurveda College, Kannur, Pariyaram.
- College of Engineering, Thalasseri
- Vimal Jothi Engineering College, Chemperi.
- Kannur Medical College, Anjarakandi.
- SNG College of Engineering, Payyannur
- Malabar Integrated Campus, Anjarakkandi.

- College of Engineering and Technology, Mathamangalam.

Other Academic Profile

- Total Number of Higher Secondary Schools: 170
- Total Number of arts and Science Colleges: 44

Incubation Center

- Business incubation center Malabar Innovation Entrepreneurship Zone set up at Pappinisseri, near Mangattuparamba. The facility is set up by Kerala Startup Mission (KSUM) in partnership with Kerala Clays and Ceramics Products Ltd. (K.C.C.P.L), seeking to boost the startup ecosystem in north Kerala.
- Kannur Technolodge - IT based business incubation center is situated at Thavakkara, Kannur.

4.6.3 Palayad (location of proposed CSP)

Palayad is a town in Thalasseri Taluk, Kannur District. As of 2001 India census, Palayad had a population of 16,462. Males constitute 49% of the population and females 51%. Palayad has an average literacy rate of 83%, higher than the national average of 59.5%: male literacy is 87%, and female literacy is 79%. In Palayad, 10% of the population is under 6 years of age.

Educational Institutions in and around Palayad are:-

- District Institute for Education and Training, Kannur
- Government Higher Secondary School, Palayad
- Brennen College, Thalassery
- Kannur University, Palayad Campus, Thalassery

Transportation Facilities

- National Highway – NH 66: 1.9 km, Also less than 500 m from proposed Thalasseri - Mahe bypass.
- Railway Station – Thalasseri: 9.2 km
- Airport – Kannur International Airport: 23.6km

4.6.4 Mattannur (location of proposed CSP)

Mattannur, is a major town, municipality, and an aerotropolis in Kannur district. The Mattannur municipal town is the second largest municipal town in Kannur district.

Transportation Facilities

Road: Thalasseri – Coorg Highway is passing through Mattannur.

Rail – Thalasseri Railway station: 26 km

Airport – Kannur International Airport: 3km