

Request for Proposals (RFP)  
For

Empanelment of Implementing / Resource Partners for Training Programme  
Under  
“(Samarth –State Component)”  
Scheme for Capacity Building in Textiles Sector (SCBTS)  
Promoted by Ministry of Textiles  
Government of India



BY  
UTTARAKHAND SKILL DEVELOPMENT MISSION  
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Last date for submission of Proposal	23 <sup>rd</sup> October'2019
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## 1. Introduction

- (i) The textile and apparel industry is one of the earliest industries developed in India. Its entire value chain from fiber to apparel manufacturing has a strong presence within the country. It is the biggest employer after agriculture. In order to meet the skill gap in the industry and also to supplement the efforts of the Ministry initiated through the Special Package for Garments and Made-ups in generating employment, Government of India has approved a new scheme titled “Scheme for Capacity Building in Textiles Sector” for the entire value chain of textiles except Spinning and Weaving in the organized sector, for a period up to 2019-20. The Scheme for Capacity Building in Textile Sector shall be known by the name “समर्थ (Samarth)”. Ministry of textiles has entrusted implementation of Samarth in the state of Uttarakhand to the Uttarakhand State Skill Development Mission under the State Government component.

## 2. Objectives

- (I) To provide demand driven, placement oriented National Skills Qualifications Framework (NSQF) compliant skilling programmes to incentivize and supplement the efforts of the industry in creating jobs in the organized textile and related sectors, covering the entire value chain of textiles.
- (i) To promote skilling and skill up gradation in the traditional sectors of handlooms, handicrafts, sericulture and jute.
- (ii) To enable provision of sustainable livelihood either by wage or self-employment to all sections of the society across the country

## 3. Terms and Conditions

- (i) The Mission through this RFP intends to empanel as Implementing / resource Partners (IPs/RPs) to associate with Uttarakhand State Skill Development Mission to undertake training programmes across the entire value chain of organized textiles sectors on the terms and conditions as stipulated in the scheme guidelines which have been issued by ministry of textiles GOI on 23<sup>rd</sup> April, 2018.
- (ii) The IPs /RPs shall be working directly under the control of designated officers of the State mission. A PMU may be involved to monitor and streamline the day to day activities of the IPs/RPs. Each IPs/RPs will be an independent entity for all purposes and governed strictly by stipulated terms, conditions, rules and regulations. The partner will have to give an undertaking that the applicant shall provide and place the entire resources required under this training programme at the disposal of the mission at the applicant’s costs and the mission will have full control over them. The partner will be working under a reimbursement model on stage wise successful implementation of the scheme.
- (iii) The empanelment of Partners will be based on the following parameters:

- a. Organization credentials.
  - b. Past experience of skilling in the textile sector.
  - c. Financial strength.
- (iv) Empanelment of partners will be provisional and target for training under the scheme will be awarded to the agency subject to the availability of the training target, budget and training capacity as laid down by the Mission from time to time.
  - (v) Trainees under the scheme will be selected through a transparent and inclusive process. The trainee must be a citizen of India possessing an Aadhaar Card with age over 14 years. Preference will be given to the marginalized social groups like women, SC/ST, differently-abled persons, minorities and persons from the BPL category.
  - (vi) A minimum of 80% attendance during training is mandatory for a trainee to be eligible for assessment. Aadhaar Enabled Biometric Attendance System integrated with centralized MIS will be adopted to ensure real time attendance of the trainers and the trainees.
  - (vii) **Infrastructure for conducting Training:** The IP/RP must possess the requisite training infrastructure as laid down in the Training Centre (TC) infrastructure protocol downloadable from the Samarth website (<https://samarth-textiles.gov.in/>).
  - (viii) **Trainer:** Each of the training Centre will be run by a qualified trainer and support staff. The capacity of the trainers shall be enhanced through a comprehensive Training of Trainers (ToT) Programme. Training of Trainers will be conducted by the Resource Support Agency (RSA) of Samarth and Sector Skill Councils in line with the common norms and guidelines of MSDE.
  - (ix) **Course Content:** Only the courses which are aligned with NSQF and approved by the RSA will be offered to the trainees. The content for each course/programme shall be need-based to meet the highest standards and requirements of the related industry segment, including awareness about labour laws, and will be designed by the RSA in consultation with the industry. Use of multimedia content and other applications of Information Technology (IT) would be encouraged.
  - (x) Mandatory CCTV recording has to be done for the entire training programme. Recordings have to be kept by Partners for a minimum period of one year from the date of completion of training programme.
  - (xi) **Assessment and Certification:** Third Party Assessment and Certification will be mandatory for all the eligible trainees. The RSA will specify the assessment protocol and procedure in line with the Common Norms of the MSDE. Assessment Agencies will be required to ensure video recording of the entire assessment process and record to be kept for one year from date of assessment.
  - (xii) **Placement:** The IP/RP shall provide placement to 70% of successfully certified trainees, trained in organized sector under the scheme in wage employment.

- (xiii) **Post Placement Tracking:** Each trainee will be tracked by the IP for a period of one year from the date of certification of training. The IP will be required to upload the details of placement and tracking on MIS every month along with the supporting documentary proof.
- (xiv) **Funding:** The reimbursement of expenses towards the services provided under the scheme will be only towards the cost heads (refer the scheme guidelines) covered under the Common Norms of the MSDE and agreed to by the Mission under this scheme. Detailed costing of training programme under “Samarth” may be referred to at Cost annexure of the scheme guidelines. The administrative and overhead costs shall be retained by the Uttarakhand Skill Development Mission for administering the scheme and the balance cost per trainee shall be reimbursed to the implementing/resource partner.
- (xv) Sub-contracting / sub-letting of the training programme, fully or partially under the scheme is strictly prohibited. Any direct or indirect evidence of sub- contracting / sub-letting will result in cancellation of the training target allocated to the agency and will also attract penalty under the agreement and including forfeiture of Performance security.
- (xvi) The empanelment of partners will be valid till March, 2020.
- (xvii) For more details in respect of any point, please refer to the scheme guidelines issued on 23rd April, 2018 (available at [www.texmin.nic.in/](http://www.texmin.nic.in/) Samarth website (<https://samarth-textiles.gov.in>)).

#### 4. Minimum Qualification Criteria

##### Types of Applicant

The skilling programme will be implemented through the following Implementing Resource Partners Pvt Ltd /Public Ltd company meeting the prequalification criteria and willing to place the entire training resource exclusively at the disposal of the Mission and guarantee the outcomes of the scheme.

<b>Firm's Profile (Maximum 2 pages)</b>	
Name of the Firm	
Postal Address	
Telephone: Mobile / Fax/ E-mail	
Contact Person name and designation with contact details	
Registration Details: Registered on (Date) No. of completed years	Provide copy of the registration certificate and indicate whether Society/Trust/Company/Others

**Eligibility Criteria:**

S. No	Basic Requirement	Specific Requirement	Documents submitted to be with the RFP										
1.	Participation Fee	The applicant should pay application processing fee (non-refundable)	Rs. 25,000/- in the form of Demand Draft (DD) drawn in favor of Mission Director , Uttarakhand Skill Development Mission payable at Dehradun.										
2.	Legal Entity	The entity must be legally registered under appropriate authority in India.	a. Copy of certificate of Incorporation /Registration b. Copy of valid PAN										
3.	Turn Over	The entity should have an average annual turnover of <b>Rs. 2 crores</b> during the past three financial years (2016-17, 2017-18, 2018-19).	a. Copies of audited balance sheet and profit and loss account with all schedules and a turnover certificate certified by the Chartered Accountant b. Income Tax return as proof for passed 03 FYs (2016-17, 2017-18, 2018-19).										
4.	Experience	Firm should be having the experience of successfully trainings Certified Minimum 1,000 trainees in any of the sectors (Textile and Apparel Sector), during the combined period of last 03 years:	<p>a. Copies of Work Order / Completion Certificate Issued by the project implementing body.</p> <p>b. The Firm has to provide job role wise number of certified trainees and corresponding placements for last 3 financial years (2016-17, 17-18 &amp; 18-19).on company letter head</p> <table border="1"> <thead> <tr> <th>Year</th> <th>Job Role</th> <th>Trained</th> <th>Certified</th> <th>Placed</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p><b>Note :</b> Company/Firm will have to produced documentary evidence whenever required or asked by UKSDM</p>	Year	Job Role	Trained	Certified	Placed					
Year	Job Role	Trained	Certified	Placed									
5.	Placement Plans	Placement linkages, the Firm has to provide placement linkages details with listed companies.	Firm has to provide MoUs / letter of intent on letter head of potential employers as a proof of placement linkages with companies.  <b>Note:</b> The above information is to be submitted on Firm's letter head duly signed by the authorized signatory enclosing copy of MoUs for placement linkages as indicated above.										

6.	<b>Infrastructure Details</b>	The applicant will furnish details of the training Centre (s) available along with the seating capacity and relevant machines as per the course curriculum proposed.	<p><b>a.</b> Applicant will submit the available Training Infrastructure and other details(soft copy in pen drive and hard copy ) as per the course curriculum proposed strictly as per the <a href="#">Annexure -II</a> (excel sheet ). <b><u>Any change in format may lead to cancellation of application.</u></b></p> <p><b>Note:</b> The training infrastructure will be verified physically by the authorized agencies appointed by the Ministry of Textiles/Mission.</p>
7.	<b>Training Declaration</b>	Declaration of providing training and requisite percentage of trainees in wage employment as per scheme guidelines.	On the Non judicial stamp paper of Rs 100/-.
8.	<b>Employee Training restriction</b>	Undertaking stating that existing employee will not be trained under the scheme.	On Company Letter Head.
9.	<b>Declaration</b>	Undertaking that the applicant shall provide and place the entire resources required under this training programme at the disposal of the mission at the applicants costs and the mission shall have full control over them.	On Company Letter Head.

10.	Power of Attorney	Power of Attorney for Signing of Application. The authorized person having power of Attorney for signing of application will only be allowed to submit the application.	On the Non judicial stamp paper of Rs 100/-.
11.	<b>Affirmative statement</b>	Bidder shall furnish an affirmative statement as to the existence of any potential conflict of interest on the part of the bidder due to prior, current or proposed agreements, engagements, or affiliations with the Client.	Self-Declaration from the Bidder on Company letter head.
12.	<b>Blacklist</b>	Declaration form by the applicant entity for not having been barred by the Central/State government or any of its bodies including CPSEs for any project (on letter head of the organization) and it is to be duly signed by Authorized Signatory.	On the Non judicial stamp paper of Rs 100/-.

## 5. Force Majeure

Neither party shall be liable for any failure or delay in performing its obligations if and to the extent that such failure or delay is caused by a Force Majeure event. A Force Majeure event means, in relation to either party, any event or circumstance beyond the reasonable control of that party including act of God, fire, explosion, flood, epidemic, power failure, governmental actions, war or threat of war, acts of terrorism, national emergency, riot, civil disturbance, sabotage, labor disputes and strikes (other than in respect of the workforce of the party affected). A party affected by the Force Majeure (the “Affected Party”) shall immediately notify the other party (“Non-Affected Party”) in writing of the event, giving sufficient details thereof and the

likely duration of the delay. The Affected Party shall use all commercially reasonable efforts to recommence performance of its obligations as soon as reasonably possible.

## 6. General Conditions

- (i) The submission of proposal by Consortium/Group of Entities firm is not permitted under the Scheme.
- (ii) Empanelment of applicant is based on meeting the “**Minimum Qualification Criteria**” as for availing assistance under the scheme prescribed in this RFP.
- (iii) Applicant will be required to submit a **Performance Security** in the form of Bond to the tune of **5%** of the total eligible government funding at the time of signing of Memorandum of Agreement which will remain valid for a period of sixty days beyond the date of completion of the project.
- (iv) The Applicant will utilize the funds released to it for the purposes for which the same are sanctioned. Under no circumstances, the funds will be utilized for purposes other than those specified under the project.
- (v) Applicant shall be responsible for training center’s infrastructure resources, trainee mobilization, assessment & certification, placement and post placement tracking as per the scheme guidelines. Any amendments to the scheme guidelines shall be applicable and binding on the empaneled IP/RP.
- (vi) Any applicant who is found to have a Conflict of Interest shall be disqualified. The conflict of Interest will arise if:
  - a) Such applicant or any associate is an existing consultant to the Ministry or its organization in the preparation of any documents, design or technical specifications of the scheme.
- (vii) An applicant shall be liable for disqualification if any legal, financial or technical adviser of the Ministry in relation to the scheme is engaged by the applicant, its member or any associate thereof, as the case may be, in any manner for matters related to or incidental to the project.
- (viii) The applicant shall open a separate dedicated Bank Account for conducting training programme under the scheme.
- (ix) Any entity which has been barred by the Central/ State Government, or any Ministry under, from participating in any project (PPP or otherwise) would not be eligible to apply. An undertaking to this effect has to be furnished by the agency in the prescribed format.
- (x) Not with standing anything contained in this RFP, the Mission reserves the right to



accept or reject any or all applications and to annul the selection process at any time without any liability or any obligation for such acceptance, rejection or annulment, without assigning any reason thereof.

- (xi) Applicants requiring any clarification on the RFP may send their queries via email at [info.uksdm@gmail.com](mailto:info.uksdm@gmail.com) within 3 days of publication of this RFP. The Mission will respond to the queries within a period of 7 (Seven) days. However, the Mission reserves the right not to respond to any query or provide any clarification, in its sole discretion and nothing in this Clause shall be taken or read as compelling or requiring the Mission to respond to any question or to provide any clarification.
- (xii) The Mission may also on its own motion, if deemed necessary, issue interpretations and clarifications which shall be duly uploaded on the Missions website <http://www.uksdm.org/>. All clarifications and interpretations issued by the Mission shall be deemed to be a part of the RFP.
- (xiii) The Mission may, for any reason, whether at its own initiative or in response to clarifications requested by any applicant, modify the RFP by the issuance of Addenda.
- (xiv) The empanelment of partners will be entirely at the discretion of the Mission. The applicants will be deemed to have understood and agreed that no explanation or justification on any aspect of the empaneling process will be given.
- (xv) The Mission reserves the right to reject any application which is incomplete in any respect and no request for alteration, modification, substitution or withdrawal shall be entertained by the Mission thereof.
- (xvi) Acknowledging the high levels of employment of women in the sector after the training, all partner institutions and employers will be required to comply with the guidelines regarding Internal Complaints Committee to be constituted under the Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal) Act, 2013 to become eligible for funding under the scheme
- (xvii) The implementing partners are encouraged to skill Divyang Jan for the Jobs Roles as defined by Department of Empowerment of Persons With Disabilities, Ministry of Social Justice and Empowerment in conjunction with NSDA.
- (xviii) The Training Centre capacity would be calculated as described below: **Duration of course** - 300hrs subject to maximum training period of 2 months including 8 hours of training per day and holidays.  
**No. of batches in a year** - 6 batches (N) subject to maximum capacity of 30 trainees per batch (R)  
 So training capacity = (N)X(R) =6X30=180 trainees per training Centre/year (one classroom and one lab being taken into consideration)

## 7. General Instructions for submission of application

- (i) Applicant shall be required to submit the application to Mission Office (Uttarakhand Skill Development Mission, Govt. Woman ITI, 26 EC road Dehradun 248001) so as to reach the same by **23<sup>rd</sup> October, 2019 05:00** Pm either in person or through Speed/Registered Post/Courier.
- (ii) The Mission shall not be responsible for delay in submission of the application beyond the stipulated date.
- (iii) The Mission shall not accept the application if the same reaches after **23<sup>rd</sup> October, 2019 5:00 PM.**
- (iv) Applicants are advised to provide their valid email address and mobile numbers as in the format wherever asked for in the documents. These email-ids and mobile numbers would be used for any communication from the Mission.
- (v) The Application shall be signed by the authorized signatory of the applicant.
- (vi) Applications submitted by fax, e-mail shall not be entertained and shall be rejected.
- (vii) Failure to furnish the required information in the application or submitting incomplete application may result in the rejection of the application.
- (viii) The last date of submission of application is **23<sup>rd</sup> October, 2019, 5:00 PM.**
- (ix) Applicants should take into account any corrigendum published on the RFP document before submitting their bids.
- (x) The Applicant has to submit the application with all the required supporting documents.
- (xi) Applicant will be responsible for any delay due to other issues.

## Annexure I

**List of Courses developed by RSA**

Sr. No	Name of the Sector	Name of the Module	Course Code	NSQF Level	Notional Hours
G1	General	Soft Skills	TC SS 01	-	30
1	Knitting	Circular Knitting Machine Operator	TC KNT 01	2	300
2		Warp Knitting Machine Operator	TC KNT 02	2	300
3		Knitting Machine Operator-Flat Bed Knitting	TSC/Q4102	4	208
4	Processing	HHP Cheese Dyeing Machine Operator	TC PRC 01	2	300
5		Singeing Machine Operator	TC PRC 02	2	300
6		Desizing Machine Operator	TC PRC 03	2	300
7		Continuous Bleaching Range Machine Operator	TC PRC 04	2	300
8		Mercerizing Machine Operator	TC PRC 05	2	300
9		Jigger Machine Operator	TC PRC 06	2	300
10		Stenter Machine Operator	TC PRC 07	2	300
11		Calendering Machine Operator	TC PRC 08	2	300
12		Zero Zero Finishing Machine Operator	TC PRC 09	2	300
13		Winch Dyeing Machine Operator	TC PRC 10	2	300
14		Soft Flow Dyeing Machine Operator	TC PRC 11	2	300
15		Compacting Machine Operator	TC PRC 12	2	300

16		Washing operator	TC PRC 13	2	300
17	Garment	Embroidery Machine Operator	TC GMT 01	2	300
18		Fuser & Ironer	TC GMT 02	2	300
19		Computer Embroidery Machine Operator	TC GMT 03	3	300
20		Garment Checker	TC GMT 04	2	300
21		CAD Operator	TC GMT 05	3	300
22		Sewing Machine Operator	TC GMT 06	2	300
23		Pattern Maker	TC GMT 07	2	300
24		Fabric Checker	TC GMT 08	2	300
25		Fabric Cutter	TC GMT 09	2	300
26		Overlock & Flatlock Machine Operator	TC GMT 10	2	300
27		Sewing Machine Mechanic	TC GMT 11	3	300
28		Textiles & Handloom	Handloom Weaver	TC HLM 01	2
29	Hand Dyeing Operator		TC HLM 02	2	300
30	Hand Block Printing Operator		TC HLM 03	2	300
31	Dobby Handloom Weaver		TC HLM 04	2	300
32	Jacquard Handloom Weaver		TC HLM 05	2	300
33	Jute (adopted from Institute of Jute Technology)	Jute Selection and Batching*	TC JUTE 01		300
34		Jute Carding*	TC JUTE 02		300
35		Jute Drawing*	TC JUTE 03		300
36		Jute Spinning and Twisting*	TC JUTE 04		300
37		Jute Spinning and Winding*	TC JUTE 05		300
38		Jute Winding*	TC JUTE 06		300
39		Jute Beaming and Sizing*	TC JUTE 07		300
40	Jute (adopted from TSC)	Shuttle-less Loom Weaver-Projectile	TSC/Q2202	4	208
41		Automatic shuttle Loom Operator	TSC/Q2201	4	208
42	Jute (adopted from Institute of Jute Technology)	Jute Sack Sewing and Finishing*	TC JUTE 10		300

43	Metal Handicraft (Adopted from metal Handicraft Service centre)	Electroplating and Effluent Treatment	TC MET 01	2	300
44		Engraving	TC MET 02	2	300
45		Lacquering and Painting	TC MET 03	2	300
46		Packaging	TC MET 04	2	300
47		Powder Coating	TC MET 05	2	300
48		Quality Control	TC MET 06	2	300
49		CAD	TC MET 07	2	300
50		Welding and Soldering	TC MET 08	2	300
51	Handicrafts & Carpet	Carving Artisan - Stonecraft	HCS/Q1502	4	300
52		Inlay Artisan - Stonecraft	HCS/Q1504	4	250
53		Casting Operator (Metal Handicrafts)	HCS/Q2801	4	330
54		Stamping Operator (Metal Handicrafts)	HCS/Q2802	4	260
55		Sakhta Saaz (Paper Mache)	HCS/Q4401	4	260
56		Engraving/Carving/Etching Assistant	HCS/Q7001	3	310
57		Traditional Hand Embroiderer	HCS/Q7301	4	310
58		Hand Crochet Lace Maker	HCS/Q7703	3	300
59		Master Crochet Lace Maker	HCS/Q7704	4	300
60		Crochet Lace Tailor	HCS/Q7705	3	300
61		Bamboo Mat Weaver	HCS/Q8702	3	300
62		Bamboo Basket Maker	HCS/Q8704	3	300
63		Bamboo Utility Handicrafts Assembler	HCS/Q8705	3	290
64		Handloom Weaver (Carpet)	HCS/Q5412	3	330
65		Carpet Weaver (Knotted)	HCS/Q5701	4	510
66		Carpet Weaver (Tufted)	HCS/Q5702	3	330