



Government of Jammu & Kashmir
STATE URBAN DEVELOPMENT AGENCY (SUDA)
Housing & Urban Development Department
Civil Secretariat, Srinagar/Jammu

Subject: EXPRESSION of INTEREST (EoI) for selection of Skill Training Institutes for imparting Skill Training (EST&P component of DAY-NULM) during the year 2019-20.

1. Whereas Expression of interest was issued by the State Urban Development Agency (SUDA) vide Notification No-04-HUD of 2017, dated:-30-08-2017 from the Registered Skill Training Institutes, including ITIs, Polytechnics, NITs, Industrial Associations, Engineering Colleges, and Skill Training Centres, registered as training partners of National Skill Development Corporation (NSDC) & different Sector Skill Councils (SSC's) for implementing EST&P component of DAY-NULM scheme in the State strictly as per the revised guidelines of MoHUPA, GoI.
2. Whereas 171proposals were received by the State Urban Development Agency(SUDA) which could not be considered as the department had already extended the empanelment of 87 training institutes for the year 2018-19 which were empanelled by department during the year 2017-18.
3. Whereas in the reviewing meeting of DAY-NULM held on 04-09-2019 a decision was taken to float a fresh EOI for empanelment of Registered Skill Training Institutes, including ITIs, Polytechnics, NITs, Industrial Associations, Engineering Colleges, and Skill Training Centres, registered as training partners of National Skill Development Corporation (NSDC) & different Sector Skill Councils (SSC's) for implementing EST&P component of DAY-NULM and cancel the earlier EOI floated vide Notification No: 04 HUD of 2017 dated: 30/08/2017.
4. Whereas the Ministry of Housing & Urban Poverty Alleviation (MoHUPA), GoI issued revised guidelines vide Office Memorandum No: K-14014/3/2015-UPA/FTS 12523, dated: 18.02.2016, in view of the common norms notified by the Ministry of Skill Development & Entrepreneurship (MoSDE) which has mandatory eligibility condition that all skill development courses offered under the EST&P must conform to the National Skill Qualification Framework (NSQF) compliant and all training providers under EST&P would need to comply with this requirement of NSQF, failure to do which would lead to their delisting by the approving authority, and all Skill Training Institute should be empanelled with NSDC/SCC for having uniform Skill Certificate issued by NSQF approved by independent Third Party Agencies and NCVT, SCVT and SSC set up by NSDC for their further job placement.
5. Now, SUDA invites afresh EoI from Registered Skill Training Partners, including ITIs, Polytechnics, NITs, Industrial Associations, Engineering Colleges, and Skill Training Centres, registered as training partners of National Skill Development Corporation (NSDC) & different Sector Skill Councils (SSC's) for implementing EST&P component of DAY-NULM scheme

in the State strictly after revised guidelines of MoHUPA, GoI.

6. All Skill Development Courses offered under EST&P must conform to the National Skill Qualification Framework (NSQF). Empanelment of entities shall be made District-wise/Trade-wise for respective sectors and shall be applicable for a period of two years subject to the performance and placements by the Agencies/Institutions. The institutes will clearly specify their complete bio-data, indicating their registration status with NSDC/SSC, its validity, availability of physical infrastructure/ faculty status possessed by them for imparting quality skill training as per DAY-NULM guidelines alongwith trade-wise courses suitable in the local urban areas.
7. The registered Training Providers (TPs) shall be a single entity. Interested TPs may refer to website <https://jktenders.gov.in> for details including eligibility criteria, selection process, documents for submission and terms of reference on the said assignment. The proposals complete in every respect may be submitted online along with non-refundable scan copy of E-Challan/ treasury receipt of **Rs. 2000/- (Two Thousand only)** under A/C Head 8443 Civil Deposit.
8. Mere submission of proposal by any institute shall no way make any institute eligible for empanelment. Decision in this regard shall be taken on the basis of infrastructure facilities, Registration of Institutes with NSDC/SSC, Placement service available with institutes after conducting physical spot verification. The SUDA reserves the right to accept or reject all or any of the proposals and terminate the selection process without assigning any reason thereof.

Director (P&S)
Member Secretary (SUDA)
Housing & Urban Dev. Deptt.
Dated: .10.2019

No: HUD/PLAN/NULM/17/2017-III

In case of any queries and clarification on the above, please contact:

Member Secretary (SUDA)
Room No: 3/9 - Mini Block,
Civil Secretariat, Jammu, J&K.
Phone/Fax No: 0191-2569126
E-mail: jksmmu.nulm@gmail.com

REQUEST FOR PROPOSAL
EMPANELMENT OF TRAINING INSTITUTES FOR EMPLOYMENT THROUGH
SKILL TRAINING & PLACEMENT UNDER DAY- NULM



STATE URBAN DEVELOPMENT AGENCY (SUDA)
HOUSING AND URBAN DEVELOPMENT DEPARTMENT
GOVT. OF JAMMU & KASHMIR
September 2019
(TPs DATA SHEET)

S.No	Particulars	Details
1	Name of the client inviting RFP	Member Secretary, State Urban Development Agency (SUDA), Govt. of Jammu & Kashmir
2	Name of the Assignment	SELECTION OF SKILL TRAINING INSTITUTES FOR PLACEMENT LINKED SKILL TRAINING PROGRAMME UNDER DAY- NULM
3	Date of issue of RFP	25-10-2019 11:00 A.M
4	Date of downloading of RFP	26-10-2019 11 :00 A.M
5	Date of Pre Bid meeting regarding clarification of RFP	08-11-2019 03: 00 P.M in the office chamber of the undersigned at Civil Secretariat Jammu.
6	Date of Submission of RFP	08-11-2019 to 16-11-2019
7	Date of opening of Bid Online(Technical)	18-11-2019 11:00 A.M
8	Cost of RFP Document	Rs. 2000/- (Two thousand only) in INR, shape of non-refundable E-challan/ treasury receipt under Head 8443 Civil Deposit.
9	Name of the Contact Officer	Member Secretary (SUDA) Room No: 3/9 - Mini Block, Civil Secretariat, Jammu, J&K. Phone/Fax No: 0191-2569126 E-mail: jksmmu.nulm@gmail.com
10	Address for Submission of Proposal online	https://jktenders.gov.in

Note:- TPs are requested to download RFP from the website (<https://jktenders.gov.in>) and submit the same online along with a non-refundable scanned copy of E-Challan/ treasury receipt Rs.2000/= (Two Thousand Only) in Indian currency, favouring treasury A/C No. 8443.

Section – 1:

BACK GROUND INFORMATION AND OBJECTIVE OF THE ASSIGNMENT

1. Background of EST&P component of DAY-NULM:

The National Skill Development Policy 2015 points to a requirement of 109.73 million additional skilled human resources across 24 key sectors by 2022. The Employment through Skill Training & Placement (EST&P) Component under NULM is designed to provide skills to the unskilled urban poor. The program will provide for skill training of the urban poor to enable them setting up self-employment ventures and for salaried jobs in the private sector. The EST&P Program intends to fill the gap between the demand and availability of skills by providing skill training programs as required by the market.

Objectives:

The broader objective of the Employment through Skills Training & Placement (EST&P) Program is –

- To provide an asset to the urban poor in the form of skills for substantial livelihood.
- To increase the income of urban poor through structured, market-oriented certified courses that can provide salaried employment and / or self-employment opportunities which will eventually lead to better living standards and alleviation of urban poverty on a sustainable basis.
- Ensure inclusive growth with increased contribution of skilled urban poor to the National Economy.

Skill development, under EST&P is defined as any domain specific demand led skill training activity leading to employment or any outcome oriented activity that enables a participant to acquire a skill, duly assessed and certified by an NSQF approved independent third party agency, and which enables him/her to get wage / self-employment leading to increased earnings, and/or moving from informal to formal sector jobs or pursue higher education/training.

Under the Skill development programmes, three types of training can be provided:

- a. Training of fresh entrants to the job market
- b. Re-skilling or skill up-gradation of persons already engaged in an occupation.
- c. Formal recognition and certification of persons who have acquired skills through informal, non-formal or experimental training in any vocational trade or craft, after imparting bridge courses, if necessary

2: Curriculum Designing:

- I. All Skill Development courses offered under the EST&P must conform to the **National Skills Qualification Framework (NSQF)** notified on 27.12.2013 (url [http://www.skilldevelopment.gov.in/assets/images/Notification/Gazette NSQF.pdf](http://www.skilldevelopment.gov.in/assets/images/Notification/Gazette%20NSQF.pdf)) which provides for transition of all training/educational courses to be NSQF compliant. All training providers under EST&P would need to comply with this requirement of the NSQF, failure to do which would lead to their de-listing by the empanelling / approving authority.
- II. The NSQF is a competency based quality assurance framework. National Occupational standards (NOS) developed by different Sectors

Skill Councils (SSC) under NSQF specify the standards of performance an individual must achieve for carrying out a function in the workplace. A combination of NOSs, including those relating to soft skills, forming part of a Qualification Pack (QP) required for a job role is taught as a course. The earlier skills qualifications frameworks, viz., National Vocational Qualification Framework (NVQF) and National Vocational Education Qualifications Framework (NVEQF) **are superseded by NSQF**.

- III. Modular Employable Skills (MES) courses under DGT, MoSDE are being mapped to Qualification Packs by NSDC to make them compliant.
- IV. Regulatory/Awarding bodies (e.g. UGC, AICTE, NCVT, Technical and School Boards etc.) while continuing to regulate their courses, programmes, affiliation, and accreditation system **shall ensure their alignment and conformity with the NSQF**.
- V. All training providers would have to organise their courses/programmes **to ensure alignment with the NSQF levels** in accordance with the implementation schedule given in the NSQF notification.

3: Soft Skills:

- i. Soft skills (which would include computer literacy, language and workplace inter-personal skills relevant for the sector/trade) are integral part of the Qualification Packs under NSQF.
- ii. Additionally inputs should also be given on financial literacy (savings, Credit, subsidy, remittance, insurance and pension) and entitlements of poor under other components of NULM and other Central/State Schemes for social benefits and poverty alleviation

4: Course Duration:

The duration of various types of skill development training shall be:

- i. Training for fresh entrants **will be minimum 200 hours** (including practical and/or on the job training) except where prescribed by any Statute or as specifically approved by the Ministry.
- ii. In case of re-skilling or skill up-gradation of persons already engaged in an occupation, training will be of a minimum **duration of 16 hours** including practical and/or on-the-job training, depending on the number of NOSs being covered.
- iii. **Formal recognition** through certification of persons, who have acquired Skill through informal, non-formal or experimental training in any vocational trade or craft, will be done, after imparting bridge courses, if required.

5: Outcome of Skill Development Programmes

The outcome from skill development Programmes will be as under:

- i. Outcomes for training of fresh entrants will include all of the following:
 - a. Employment (both wage employment and self-employment) on an annual basis of at least 70% of the successfully certified trainees within three months of completion of training, with at least 50% of the trainees passing out being placed in wage employment; provided that

percentage of wage and self-employment based on the nature of activity, local economy, social conditions, etc. With intimation to the Ministry.

- b. In case of wage employment, candidates shall be placed in jobs that provide wages at least equal to minimum wages prescribed and such candidates should continue to be in jobs for a minimum period of three months, from the date of placement in the same or a higher level with the same or any other employer.
- c. In case of self-employment, candidates should have been employed gainfully in livelihood enhancement occupations which are evidenced in terms of trade license or setting up of an enterprise or becoming a member of a producer group or proof of additional earnings (bank statement) or securing a relevant enterprise development loan or any other suitable and verifiable document as prescribed by the respective SULM.
 - ii. In case of re-skilling or skill up-gradation of persons already engaged in an occupation, at least 70% of such persons shall have an increase of at least 3% in remuneration within 14 months of completion of the skill development training.
 - iii. Formal recognition and certification of persons who have acquired skills, through informal, non-formal or experimental training in any vocational trade or craft (after imparting bridge courses in necessary) should provide an appropriate increase in wages in the skill category of the candidates for immediate and subsequent production cycle in case of self-employment to be treated as the outcome of this effort.

6: Certification:

- i. Each Successful candidate undertaking training under EST&P component of NULM should **be awarded a certificate issued by NSQF** approved independent third party agencies.
- ii. National Council for Vocational Training (NCVT), State Council for Vocational Training (SCVT) and Sector Skill Councils set up by NSDC are notified as non-statutory certification agencies under NSQF.
- iii. The Training providers should approach the above agencies and follow the procedure established by them to obtain NSQF compliant certification for candidates successfully trained under NULM

7. Illustrative Trade List:-

The training be provided only in selected SSC/MES trades as shown in Annexure 'A'. TPs should ensure all the necessary infrastructure for training under these courses, besides, training material and training kits in **English/Hindi/Urdu Languages**.

8. Location of the Training Programme:

An Institute will be allowed to conduct training in a trade, taking participants from different Statutory Towns. One Institute can apply for more than one district subject to their registration and availability of

infrastructure. The Institute intending to apply in more than one districts, needs to apply separately (i.e. separate RFP for each district). The selection of the training institute shall be done on District wise/Town Wise after verification of its eligibility as per norms/guidelines and shall be initially valid for a period of **two years**. The list of district wise Urban Towns are submitted below:-

S. No	District Name	Name of Towns
1	Jammu	Jammu (City)
2		Akhnoor
3		Jourian
4		Khour
5		Ghoumanhasan
6		R.S.Pura
7		Bishna
8		Arnia
9	Kathua	Kathua
10		Billawar
11		Basholi
12		Lakhanpur
13		parole
14		Hiranagar
15	Reasi	Katra
16		Reasi
17	Doda	Doda
18		Bhaderwah
19		Thatri
20	Poonch	Poonch
21		Surankote
22	Samba	Samba
23		Vijaypur
24		Bari Brahmna
25		Ramgarh
26	Udhampur	Udhampur
27		Ramnagar
28		Chenani
29	Kishtwar	Kishtwar
30	Ramban	Ramban
31		Banihal
32		Batote
33	Rajouri	Rajouri
34		Sunderbai
35		Nowshera
36		Thanamandi
37		Kalakote
38	Srinagar	Srinagar(City)
39	Anantnag	Anantnag
40		Achabal

S. No	District Name	Name of Towns
41		Bijbehra
42		Kokernag
43		Mattan
44		Pahalagam
45		Qazigund
46		Aishmuquam
47		SeerHamdam
48		Dooru verinag
49	Kulgam	Kulgam
50		Devsar
51		Yaripora
52		Frisal
53	Pulwama	Pulwama
54		Pampore
55		Tral
56		Khrew
57		Awantipora
58	Shopian	Shopian
59	Ganderbal	Ganderbal
60	Budgam	Budgam
61		Khansahib
62		Magam
63		Beerwah
64		Chadoora
65		Charie-Sharief
66	Baramulla	Baramulla
67		Gulmarg/Tangmarg
68		Sopore
69		Kunzer
70		Pattan
71		Uri
72		Watergam
73	Bandipora	Bandipora
74		Sumbal
75		Hajin
76	Kupwara	Kupwara
77		Handwara
78		Langate
79	Leh	Leh
80	Kargil	Kargil

SECTION: 2

INSTRUCTIONS TO THE BIDDER:

1. Eligibility Criteria for the TPs: The interested entities to submit the proposal for the purpose of empanelment for the “Placement Linked Skill Training Program” shall be any Central/State Government affiliated or Registered Private Training Institutions/Organizations/ PSUs/ Educational Institutions empanelled with National Skill Development Corporation (NSDC)/Sector Skill Councils (SSC’s).The TPs empanelled with NSDC for any specific project shall not be considered as direct NSDC partners. The eligible entities should meet the following requirements:

- The TPs must have an access to the SDMS Skill India portal for MIS Management (Attach a screen shot of portal).
- Infrastructure with sufficient manpower must be available for importing the training.(As per **Annexure “B”**)
- Preference will be given to the TPs having past experience in the field of “Placement Linked Training” for any Central/State Govt. / EAD Projects. (Documentary evidence in support of the same should be submitted along with the technical proposal).
- A TP must have provided at least 50% Placement of total trained candidates in last 3 years of completed projects.
- The TP should provide LOIs from companies/firms for the potential captive placement of candidates in the applied trades.
- Institutions should have an annual financial turnover **Rs. 20.00 Lacs** in each of the last three consecutive financial years (2016-17, 2017-18, and 2018-19). It must be substantiated with documentary evidence like balance sheet/audit report of CA/ITR.

2. Requisite Documents to be submitted along with the Proposal:

- The interested TPs have to furnish the attested copies of requisite documents and other statutory instruments along with their technical proposal:
- The covering letter on bidder’s letter head requesting to participate in the selection process.
- Copy of Certificate of Registration of Institute (Course Registration)
- Copy of Course curriculum as per NSQF.
- Placement Record of previously trained candidates.
- Copy of PAN Card
- Copy of Service Tax Registration Certificate
- Company Profile as per the prescribed format
- Documentary evidence regarding engagement letter or letters from the clients served in similar assignments. Authorization Letter in favour of the person signing the proposal documents on behalf of the bidder. All the pages of the proposals should be duly signed and sealed by the authorized person on behalf of the bidder
- **Failure to submit any one of the documents as mentioned above list along with the technical proposal, leads to out rightly rejection of the proposal.**

3. Cost of RFP Document :

9. Interested TPs are requested to furnish, as part of Technical Proposal, the required cost towards RFP Document amounting to **Rs. 2000/- (Two Thousand Only)** in shape E-Challan/ treasury receipt under A/C Head 8443 Civil Deposit.

4. Validity of the Proposal:

Proposals shall remain valid for a period of **90 (Ninety) days** from the date of opening of the technical proposal. SUDA reserves rights to reject a proposal valid for a shorter period as non-responsive. The Member Secretary SUDA will make the best efforts to finalization of the selection process within this period.

5. Submission of Proposals:

The proposal should be strictly as per the prescribed format as given in the RFP Document. The proposals complete in every respect may be submitted online along with non-refundable scan copy of E-Challan/ treasury receipt of **Rs. 2000/- (Two Thousand only)** under A/C Head 8443 Civil Deposit. The TPs are requested to submit separate application complete in all respect if applied more than one district.

7. Selection Process:

The selection for the empanelment would be done by a Selection Committee constituted by SUDA vide Order No: 09 SUDA of 2014 dated: 24/07/2017. The authority reserves all rights to accept or reject all or any of the proposals at any stage without assigning any reasons thereof.

8. Evaluation of the Proposals:

A single stage evaluation of the proposals will be done by the selection committee as the following parameters mentioned below:-

S.No.	Criteria		Weightage
I	Infrastructure/trade:		50%
1	Building (Carpet area)		
	1000-1500 Sqft.	5	
	1500-2000 Sqft.	10	
2	CCTV , Biometric Device, First----- Aid Kit, Fire Fighting Equipment, Drinking water	5	
3	TP/TC Name Board Power back up: Geneset, Invertor	5	
4	Separate washroom for boys & girls	5	
5	Front Office & Telephone. IT Lab (common for all trades) with minimum 10 computers	5	
6	Theory class room		
	Minimum capacity of 20 chairs White/Black Board-1 Notice Board-1 Almirah-1 /Course	5	
7	Practical class room		

	(A) In case of computer related courses (1:2 student: computer) (B) In case of other courses: Tools and equipment, infrastructure as per the norms of NSQF	5	
8	Manpower (Resource with more than one roles shall be considered for one role only)		
	Centre Manager (1 No.)	2	
	Councillor (1 No.)	2	
	Placement Coordinator (1 No.)	2	
	Office Assistant (1 No.)	2	
	Trainers(1/30 candidates)/Course	2	
II	Past Experience of the Agency		10%
	Past experience in providing training for GoI/State Governments programmes /Private trainings		
	>2&≤5 Years	5	
	>5 Years	10	
III	Experience of Management		10%
	Relevant experience of the Master Trainers/Professionals (3 members) of the Agency (Post Graduate in relevant non-engineering field & Graduate/Post graduate in engineering field.)		
	>2&≤5 Years	5	
	>5 Years	10	
IV	Financial Performance of the Agency		10%
	Latest audited annual turnover		
	20 lakhs &≤ 30 lakhs	5	
	>30 lakhs	10	
V	Placement Approach		20%
1	Detailed Cumulative summary of placements provided to the trainees during previous 3 years of conducted skill training programmes.		
	>50% &≤60%	5	
	>60%	10	
2	Placement Strategy- Number of LOI's attached:		
	>1 &≤3	5	
	>3	10	
	Total		100%

A committee for verification of infrastructure of Training Providers shall be constituted by SUDA which shall conduct the physical verification of Training Providers on spot and submit the report as per prescribed format. The TPs, whose proposal will secured above the minimum qualifying technical score of **60 Marks** during the technical evaluation stage, will be eligible for empanelment by SUDA only after physical verification of the claims submitted by the STPs. STPs are required to furnish information as per the prescribed format as mentioned in the RFP. Any deviation to the above instruction, results in out rightly rejection of the proposal.

9. Finalization of the Empanelment List:

SUDA will notify all the successful TPs in writing after finalization of the select list institutes. The successful TPs have to submit an

acknowledgement to SUDA within 7 days from the date of receipt of the communication. The select list of institutes will be valid for a period of two years from the date of notification. SUDA shall enter into a Memorandum of Understanding (MOU) with the Empanelled Placement cum Training Partners. The Empanelled Placement cum Training Partners shall provide the training and placement services in accordance with the standards, norms, terms and conditions stipulated in the MOU. The empanelled TPs have to furnish a Performance Bank Guarantee (PBG) to SUDA as intimated at the time of MOU. SUDA reserves the rights to disqualify any of the entity from the list if the performance of the same is found to be unsatisfactory during the period of empanelment. It is the responsibility of the TPs to seek for any clarification from the client prior to submission of their proposal. During any stage of the selection process, manipulation of information, submission of wrong information will leads to out rightly rejection of the proposal and the bidder will be black listed for a period of five years to work with the Government Departments apart from other penalty under criminal code.

SECTION: 3
TECHNICAL PROPOSAL (INSTITUTIONAL)

FORM -1
Technical Proposal Submission Form
(On the letterhead of the organization/ Firm)
[Location, Date]

FROM:
[Name of Bidder with Complete Address of Communication]

TO:

The Member Secretary
State Urban Development Agency (SUDA)
Room No.3/9, Mini Block,
Civil Secretariat, Jammu.

**Subject: PROPOSAL FOR SELECTION OF TRAINING INSTITUTE FOR
PLACEMENT LINKED SKILL TRAINING PROGRAM UNDER STEP-
UP of NULM- TECHNICAL PROPOSAL**

Dear Sir,

I/We the undersigned, offer to provide the services in respect to your Request for Proposal. I/We are hereby submitting our Proposal which includes this Technical Proposal sealed under a separate envelope. Our proposal is valid for acceptance for 90 Days from the date of submission of RFP and we confirm that this proposal will remain binding upon us and may be accepted by you at any time before this expiry date.

I/We, hereby declare that all the information and statements made in this proposal are true and accept that any of our misrepresentation contained in it may lead to our **disqualification from the selection process** and liable to be debarred for any selection process

I/We hereby declare that our company has not been debarred / black listed by any Government / Semi Government organizations. I further certify that I am the competent authority in my company authorized me to make this declaration and signatory authority on behalf of the organization.

I remain,

Yours sincerely,

Authorized Signatory [*Signature with Date and Seal*]:

Name and Title of the Signatory: _____

Name of the organization with complete address: _____

FORM -2
General Information of the Organization / Institute
(On the letterhead of the Organization/ Firm)

1. Name of the Organization / Institute:
 2. Nature of the Organization / Institute:
 3. Incorporated as _____ in year _____ at _____ (State Sole Proprietor, Partnership, Private Limited or Limited firm, Registered Society) (*furnish the copy of the Certificate of Registration/Incorporation*)
 4. Registered Office Address:
 5. Branch Office Address within the State of J&K (if any):
 6. Name of the Head of the Institute / Organization:
 7. Designation:
 8. Telephone /Mobile Number:
 9. Address of Communication:
 10. FAX and E-Mail:
 11. Income Tax Registration No. (PAN): (Furnish copy of the same)
 12. Service Tax Registration Number: (Furnish Copy of the same)
- Authorized Signatory [*In full and initials*]: _____
Name and Title of Signatory: _____
Name of Firm: _____
Address: _____

(Company / Organization Seal)

Other Details

S. No	Details to be furnished	Details
1	Whether the institutes is empanelled with NSDC/ SSC alongwith Registration No./TP No. With its renewal date of validity. (Attach copy of certificate alongwith renewal)	
2	Whether training courses are being offered by the institute having curriculum as NSQF compliant (Attach supporting documents).	
3	Present status of the existence of the institutes alongwith details of trade-wise faculty, intake capacity, as well as accommodation available for imparting theory /practical training separately.	
4	The modus operandi to get the examination conducted through the Agency approved by the GOI.	
5	Placement plans of the institute (specify for each trade)	

FORM -3

Details of Organization/Institution's Past Experience in Imparting Similar Placement Linked Training Programs

Table -1

Similar Assignment Details for the last three years:

Name of the training programme along with trades/sectors in which training was imparted	Name of The Central /State Govt. organization for whom Training was conducted	Year and duration of the training program	No of trainees Trained	Brief Scope of Work after getting Training

Use additional Sheet if required without changing the content

Table -2

Placement details of the trainees for last five years:

Year	Trade / Sector in which training imparted	No. of trainees trained	No. Of trainees placed on job	Name and Address of Organization in which Recruitment / Placement of trainees has been made on Completion of training.	Average Salary Per Month
2014-15					
2015-16					
2016-17					
2017-18					
2018-19					

Use additional Sheet if required without changing the Content

The organization / institute must attach the documents, i.e. work order / contracts from the clients in support of the information provided above.

Authorized Signatory [*In full and initials*]: _____
With Seal

FORM -4
SUMMARY OF CVs OF PROPOSED KEY PROFESSIONAL AND
SUPPORT STAFF FOR THE ASSIGNMENT

S No	Name of Key Professional	Area of Expertise	Position Assigned	Employment Status with The Institution (Full Time / Part Time)	Highest Qualification		No of Years of experience	No of years of Experience in similar assignment
					Academic	Technical/ Professional		
KEY PROFESSIONALS								
1								
2								
3								
4								
5								
SUPPORT STAFF								
1								
2								
3								
4								
5								
6								

Authorized Signatory [In full initials and Seal]: _____
Name of the Organization: _____

FORM -5
Financial Turnover of the Organization / Institute

S.No	Year	Turn Over in INR
1	2016-17	
2	2017-18	
3	2018-19	
	Average Annual Turnover for the last 3 Years	

Authorized Signatory [In full initials and Seal]: _____
Name of the Organization: _____

SECTION: 4
TECHNICAL PROPOSAL (TRADE SPECIFIC)

(FORM -6)
Proposed Skill Training Plan

Name of the Town Applied For:

Particulars of Deliverables	Write Up to be submitted by the STP
Name of the Proposed Trade Applied for with Justification including its valid registration with NSDC/SSC	
Course Curriculum and Training Module NSQF compliant	
Training Plan along with Duration of the Training Certification Arrangement (Govt. / Industries / PSUs)	
Placement Strategy	

[In this section, the TPs have to provide briefs on the deliverables in respect to the assignment. The TPs may also make a presentation on the same, if client desires]

Use additional Sheet if applied for multiple trades

Authorized Signatory [In full initials and Seal]: _____
Name of the Organization: _____

IMPORTANT INFORMATION TO THE TPS Skill Training:

- The size of a training batch may not exceed 20 candidates.
- The total training period for skill up gradation (including apprenticeship, if any) should be approximately 440 hrs and the duration of the training should be 5-6 hrs per day depending upon the NSQF course contents. In addition, soft skill training of 30 hours such as basic communication skill (in English & Urdu languages, Basic Computer operations, Financial Literacy and awareness about other Government schemes and entitlement for Poverty alleviation has to be given to the candidates.
- Course fee will be regulated strictly as per guidelines of DAY-NULM scheme as approved by State Government.

Annexure "A"

MES COURSE Details

S.No	Mapped SSC	MES Sector	MES Course Code	MES Course Name
1	Agriculture	Agriculture	AGR129	Landscaping and Floriculture
2	Agriculture	Agriculture	AGR132	Mushroom Cultivator
3	Agriculture	Agriculture	AGR603	Soil Testing technician
4	Apparel	Garment Making	GAR501	Hand Embroider
5	Apparel	Garment Making	GAR902	Apparel Manufacturing Technology I (Making Of shirts, kurtas, pajmas & trousers)
6	Apparel	Garment Making	GAR601	Tailor (Basic Sewing Operator)
7	Apparel	Garment Making	GAR519	Drafting in fabric & cutting-shirts, safari & kurta
8	Apparel	Garment Making	GAR623	Fashion designing
9	Automotive	Automotive Repair	AUR701	Basic Automotive Servicing 2 wheeler & 3 Wheeler
10	Automotive	Automotive Repair	AUR703	Driver cum Mechanic
11	Automotive	Automotive Repair	AUR710	Basic Car Servicing
12	Capital Goods	Fabrication	FAB701	ARC and Gas Welder
13	Capital Goods	Fabrication	FAB703	CO2 Welder
14	Capital Goods	Fabrication	FAB704	ARC & MIG Welder
15	Construction	Construction	CON720	Assistant Technician Dry Wall and False Ceiling
16	Electronics	Electronics	ELC702	Repair & Maintenance of Office Electronic Equipment
17	Electronics	Information and Communication Technology	ICT703	Computer Hardware Assistant
18	Electronics	Refrigeration & Air Conditioning	REF706	Repair & Maintenance & repair of Window and Split ACs
19	Electronics	Telecom	TLC101	Telecom DTH Installation Technician

20	Food Processing	Food Processing & preservation	FPP701	Fruits & Vegetables processing
21	Food Processing	Food Processing & preservation	FPP607	Technology of manufacturing bakery products
22	Food Processing	Food Processing & preservation	FPP609	Processing and preserving Milk & Milk Products
23	Food Processing	Food Processing & preservation	FPP619	Packing Technology of Fruits and Vegetables
24	Food Processing	Food Processing & preservation	FPP621	Food Packaging and Labelling
25	Furniture	Wood Work	WOO101	Basic Wood work
26	Gems and Jewellery	Gems and Jewellery	GAM102	Foundation Course for Jewellery
27	Green Jobs	Renewable Energy	RNE701	Solar electric system installer & service provider
28	Green Jobs	Renewable Energy	RNE805	Solar PV Technician
29	Healthcare	Medical & Nursing	MED124	Pharmacy Assistant
30	Infrastructure	Constructing Equipment	CEQ102	Maintenance & Repair of Backhoe Loader and Front End Loader/Wheel
31	IT/ITes	Information and Communication Technology	ICT704	Computer Hardware Assistant
32	Logistics	Courier & Logistics	COL103	Driver cum Courier Boy
33	Logistics	Courier & Logistics	COL109	Ware Housing Operator
34	Logistics	Courier & Logistics	COL107	Fork Lift Operator
35	Logistics	Material Management	MAM205	Store Keeper
36	Media	Information and Communication Technology	ICT708	Animation and Multimedia Assistant
37	Media	Media	MDA106	Assistant Video Editor
38	Paints	Pain	PIA202	Wall Painter
39	Plumbing	Construction	CON715	Plumber
40	Power	Electrical	ELE701	Electrician Domestic

41	Retail	Fast Moving Consumer Goods (FMCG)	FMG101	FMCG Sales Representative
42	Tourism	Hospitality	HOS610	Front Office cum Receptionist

LIST OF JOB ROLES UNDER VARIOUS SKILL SECTOR COUNCILS

S.No	SSC	Job Role/ QP Name	QP Code
1	Agriculture	Aquaculture worker	AGR/Q4904
2	Agriculture	Gardener	AGR/Q0801
3	Agriculture	Quality Seed Grower	AGR/Q7101
4	Agriculture	Small poultry farmer	AGR/Q4306
5	Beauty and Wellness	Assistant Beauty Therapist	BWS/Q0101
6	Beauty and Wellness	Assistant Hair Stylist	BWS/Q0201
7	Beauty and Wellness	Pedicurist & Manicurist	BWS/Q0402
8	Beauty and Wellness	Hair Stylist	BWS/Q0202
9	BFSI	Accounts Executive - Accounts Payable and Receivable	BSC/Q0901
10	BFSI	Mutual Fund Agent	BSC/Q0601
11	BFSI	Life Insurance Agent	BSC/Q0101
12	BFSI	Debt Recovery Agent	BSC/Q0701
13	BFSI	Equity Dealer	BSC/Q0201
14	Earthmoving & Infrastructure Building	Junior Operator Crane	IES/Q0111
15	Electronics & Hardware	DTH Set Top Box Installation & Service Technician	ELE/Q8101
16	Electronics & Hardware	Field Technician – Computing and Peripherals	ELE/Q4601

17	Electronics & Hardware	CCTV Installation Technician	ELE/Q4605
18	Electronics & Hardware	LED Light Repair Technician	ELE/Q9302
19	Electronics & Hardware	Mobile Phone Hardware Repair Technician	ELE/Q8104
20	Electronics & Hardware	Field Technician – Networking and Storage	ELE/Q4606
21	Electronics & Hardware	TV Repair Technician	ELE/Q3101
22	Food Processing	Pickle Making Technician	FIC/Q0102
23	Food Processing	Jam Jelly & Ketchup Processing Technician	FIC/Q0103
24	Furniture & Fittings	Carpenter - Wooden Furniture	FFS/Q0102
25	Healthcare	Diabetes Educator	HSS/Q8701
26	IT/ITes	Domestic Biometric Data Operator	SSC/Q2213
27	IT/ITes	Junior Software Developer	SSC/Q0508
28	Life Sciences	Lab Technician/ Assistant - Life Sciences	LFS/Q0509
29	Life Sciences	Medical Sales Representative	LFS/Q0401
30	Logistics	Courier Delivery Executive	LSC/Q3023
31	Media & Entertainment	Animator	MES/Q0701
32	Media & Entertainment	Sound Editor	MES/Q3404
33	Sports	Fitness Trainer	SPF/Q1102

34	Telecom	Telecom- Tower Technician	TEL/Q4100
35	Telecom	Customer Care Executive (Relationship Centre)	TEL/Q0101
36	Telecom	Optical Fibre Technician	TEL/Q6401
37	Tourism and Hospitality	House Keeping Attendant (Manual Cleaning)	THC/Q0203\
38	Tourism and Hospitality	Counter Sales Executive	THC/Q2903
39	Tourism and Hospitality	Room Attendant	THC/Q0202
40	Tourism and Hospitality	Front Office Associate	THC/Q0102
41	Tourism and Hospitality	Travel Consultant	THC/Q4404
42	Tourism and Hospitality	Street Food Vendor	THSC/Q3007
43	Power	Domestic Electric Solution	PFF/Q6001

Annexure “B”

Infrastructure details of Training Provider

S.No	Particulars	Status	Marks
1	Building 1500 sqft.		
2	CCTV , Biometric Device, First Aid Kit, Fire Fighting Equipment, Drinking water		
3	IT Lab, Internet Connectivity.		
4	Power back up		
5	Separate washroom for boys & girls		
6	Front Office & Telephone.		
7	Training Lab with equipments.		
8	Classroom(simple /Hybrid) with 20 chairs, white/Black board, Notice board etc.		
9	TP/TC Name Board		
10	Manpower	Centre Manager	
		Councillor	
		Placement Coordinator	
		Office Assistant	
		Trainers(1/30 candidates)	

Signature Not Verified

Digitally signed by SYED AARIF HUSSAIN
Date: 2019.10.25 16:06:04 IST
Location: Jammu and Kashmir-JK