



**INVITATION FOR EXPRESSION OF INTEREST  
FOR**

**SELECTION OF TRAINING PROVIDERS/TRAINING CENTERS FOR SKILLING OF  
MINORITY POPULATION IN MAHARASHTRA  
UNDER PRAMOD MAHAJAN KAUSHALYA AND UDYOJAKTA VIKAS ABHIYAAN  
(PMKUVA)**

Last Date for Submitting the Technical Proposal: 04/03/2021  
Time: 05:30 PM

**Maharashtra State Skill Development Society**  
1st Floor, Elphinstone Technical Highschool Campus,  
3, Mahapalika Marg,  
Dhobi Talao,  
Mumbai – 400001

A handwritten signature in blue ink is located at the bottom center of the page, below the page number.

**Disclaimer:**

Maharashtra State Skill Development Society (herein after called "MSSDS", or "Authority") is inviting proposals for the scope of work mentioned herein through this Expression of Interest (EOI). The information contained in this Expression of Interest ("EOI") or subsequently provided to Applicants, whether verbally or in documentary or any other form by or on behalf of the Authority or any of their employees or advisers, is provided to Applicants on the terms and conditions set out in this EOI and such other terms and conditions subject to which such information is provided.

This EOI is not an agreement and is neither an offer nor invitation by MSSDS to the Interested Applicants or any other person. The purpose of this EOI is to provide Interested Applicants with information that may be useful to them in the formulation of their Technical Proposals pursuant to this EOI. The assumptions, assessments, statements and information contained in this EOI, may not be complete, accurate, adequate or correct. Each Applicant should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments and information contained in this EOI and obtain independent advice from appropriate sources.

MSSDS may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this EOI. The issue of this EOI does not imply that the authority is bound to select Applicants.

MSSDS accepts no liability of any nature whether resulting from negligence or otherwise however caused arising from reliance of any Applicant upon the statements contained in this EOI. Interested Applicant is expected to make their own inquiries and research for gathering the insights, knowledge and information that may be required for submitting a proposal.

Intimation of discrepancy, if any, should be given in desired format to the Maharashtra State Skill Development Society (MSSDS) immediately. If no intimation is received by this office by the date mentioned in the document, it shall be deemed that the EOI document is complete in all respect and firms or agency submitting their Application is satisfied that the EOI document is complete in all respects.

Neither MSSDS nor their employees and associates will have any liability to any Prospective Applicants interested to apply or any other person under the law of contract to the principles of restitution or unjust enrichment or otherwise for any loss, expense or damage which may raise from or be incurred or suffered in connection with anything contained in this EOI document, any matter deemed to form part of this EOI document, the award of the EOI, the information and any other information supplied by or on behalf of MSSDS or their employees and Applicants or otherwise arising in any way from the selection process for the EOI.

 2

MSSDS reserves the right not to proceed with the EOI or invite afresh with or without amendments at any stage without assigning any reasons thereof, or to alter the timetable reflected in this document or to change the process or procedure to be applied. It also reserves the right to decline to discuss the proposal further with any party submitting a proposal in response to this EOI. Information provided at this stage is merely indicative. Any such change would be communicated to the Applicants by posting it on <https://mahatenders.gov.in/>



## Contents

1. Purpose of the Eol.....	9
2. Schedule of the Activities .....	9
3. General Term/Conditions of the Eol .....	10
4. Scope of Work.....	12
5. Eligibility Criteria.....	12
6. Definitions .....	13
7. Guidelines.....	14
8. Project Brief .....	16
PART – B.....	24
Supporting Documents.....	24
6. Important Instructions.....	25
7. Applicant's Details .....	25
8. Turnover of Organization.....	26
9. Past Training & Placement Performance .....	27
10. Details of Existing Training Centres:.....	27
11. Details about centres in Maharashtra .....	27
12. Provide details of only trained, certified and placed candidates .....	28
13. Strategy to be adopted for mobilization of trainees .....	28
14. Best Practices to be adopted for quality assurance .....	29
15. Methodology to be adopted for placement and post placement tracking mechanism.....	29
16. Details of the Centre Management Team .....	29
Annexure 1: Cover Letter .....	30
Annexure 2: Format for Power of Attorney .....	32
Annexure 3: Format for Bank Guarantee for Performance Security.....	33
Annexure 4: Format for Self-Declaration .....	35
Annexure 5: Profile of proposed team other than trainers.....	36
<b>Annexure 6: Suggestive Job Roles for Skilling.....</b>	<b>37</b>



### Glossary

Abbreviation	Stands for
SDEED	Skill Development, Employment and Entrepreneurship Department
MSSDS	Maharashtra State Skill Development Society
TP	Training Partner
TC	Training Center
TBN	Training Batch Number
EOI	Expression of Interest
EMD	Earnest Money Deposit
SPOC	Single Point Of Contact
FAQ	Frequently Asked Questions
DSC	Digital Signature Certificates
GoM	Government of Maharashtra
FAQ	Frequently Asked Questions
SLA	Service Level Agreement

  
5

## Background

- I. Maharashtra State Skill Development Society (MSSDS) MSSDS is a Nodal Agency for implementing, monitoring, co-ordination and convergence related to Skill Development Employment & Entrepreneurship Department (hereinafter referred to as "SDEED") activities to leverage employability. Commissioner, Skill, Employment and Entrepreneurship acts as Ex-Officio C.E.O., MSSDS. MSSDS implements centrally and state sponsored skill development schemes in the State of Maharashtra for skilling of unemployed youth. It also acts as a catalyst in strengthening Skill Eco System of Maharashtra. MSSDS also has partnerships with industries for demand and outcome based skilling of candidates, and also plans to undertake survey/research of the existing status of skill gaps and finally works out an integrated strategy for enhancing the employability of youth in the State.
- II. Minority Development Department has issued a Government Resolution dated 10.12.2020 for the Skill Development of candidates from Minority Population (Muslim, Christian, Sikh, Buddhism, Parsi, Jain and Jew) for the budding and needy Women and Youth and taken an initiatives for Skill training and providing Employment / self-employment opportunities (hereinafter referred to as "Program").
- III. The mandatory eligibility criteria and category of the candidates for enrolling in this Program are as follows:
  - 1) Age group 15 to 45 years
  - 2) Educational Qualification: Must have academic qualification as per the syllabus
  - 3) Residence: Candidate should be domicile of Maharashtra State
  - 4) Category: Minority
  - 5) Proposed Districts: All the districts in the State of Maharashtra
- IV. With reference to the Government Resolution released dated 10.12.2020, the Minority Development Department will release total amount of Rs. 20,00,00,000/- (Rupees Twenty Crore Only) out of total budgeted figure in the year 2020 - 2021 for skill training of 11764 candidates of Minority population from 36 Districts to the Maharashtra State Skill Development Society.



**INVITATION for Expression of Interest for "**  
**"Selection Of Training Providers/Training Centers For Skilling Of Minority Population In Maharashtra Under Pramod Mahajan Kaushalya And Udyojakta Vikas Abhiyaan (PMKUVA) "**

The Maharashtra State Skill Development Society (MSSDS) has set a vision of equipping 45 million youth with employable skills by the year 2022.

To fulfil the Skill Development mission in the State of Maharashtra, Maharashtra State Skill Development Society (MSSDS) has been registered on 15<sup>th</sup> February 2011 under the Societies Registration Act 1860. The Society is established as a Nodal Agency for planning, coordination, execution and monitoring of Skill development initiatives of Maharashtra Government. The Society is functioning under the Skill Development Employment and Entrepreneurship Department, Government of Maharashtra. MSSDS invites sealed responses from training partners for "Selection Of Training Providers/Training Centers For Skilling Of Minority Population In Maharashtra Under Pramod Mahajan Kaushalya And Udyojakta Vikas Abhiyaan (PMKUVA)".

The response to this Eoi along with all required documents is to be submitted online on <https://mahatenders.gov.in> on or before **04/03/2021 by 05.30 PM**. Incomplete responses or those not fulfilling the specified requirement shall not be considered. The responses will be released in the presence of the Committee appointed by SDEED (The Committee) and the authorized representative of the Applicants who wish to be present, in the office of the MSSDS.

**Document/ Proposal Processing Fee:** All Applicants have to pay a non-refundable **EOI Processing Fee of Rs. 5,000/- (Rupees Five Thousand only)** using any one of the payment mode - NEFT / RTGS / Exemption (Details mentioned below).


**Earnest Money Deposit (EMD):** All Applicants have to pay non - refundable **Earnest Money Deposit (non-interest bearing) of Rs. 1,00,000/- (Rupees One lakh Only)** using the payment mode of NEFT / RTGS to 'Maharashtra State Skill Development Society' and payment receipt must accompany with Technical Proposal.

- I. **NEFT/RTGS:** If Applicant opts for NEFT/RTGS, a challan is generated in this case. The challan contains beneficiary details towards which Applicant has to make NEFT/RTGS in his bank. The beneficiary details/challan no. should be unique and specific to the EOI for the Applicant.

The complete Eoi can be downloaded from the "Tender Section" of the website:  
<https://mahatenders.gov.in>

**Note:**

- Technical Proposals that are not accompanied by the Processing Fee shall be out right rejected by MSSDS.

  
7

- In case of any Addendum/Clarification/Corrigendum/Extension regarding this EoI Notice, the same will be published on the above website only.
- The undersigned reserves the right to issue addendum/corrigendum or to accept or reject any or all proposal(s) or to cancel the whole of this EoI at any stage without assigning any reason thereof.

**Mission Coordinator**

Maharashtra State Skill Development Society,  
1<sup>st</sup> Floor, Elphinstone Technical High School Campus,  
3, Mahapalika Marg, Dhobi Talao, Mumbai- 400001

**Phone No:** 022-22625653

**Email –** [missionco@mssds.in](mailto:missionco@mssds.in)





## 1. Purpose of the Eoi

MSSDS has been coordinating and monitoring the functioning of Pramod Mahajan Kaushalya & Udyojkta Vikas Abhiyaan (PMKUVA) scheme in Maharashtra. With reference to the GR issued by Minority Development Department (MDD) dated 10.12.2020, MDD wishes to offer skilling to Minority population (Christian/ Muslim/ Sikh/ Parsi/ Jain/ Jew/ Buddhist). Also, as per the Convergence GR कोविड- 2018/प्र.क्र.124/अभियान-1" dated 20th Aug 2019, issued by MSSDS, all the Skill Development Schemes in Maharashtra will be implemented by empaneled training partners under MSSDS.

In view of the above two, MSSDS by way of this Eoi invites applications from interested training partners / corporates / Government-affiliated centres (herein after called "Applicants"), for engaging as an independent Training Partner (TP) for skilling of Minority Population across Maharashtra in Sectors and Job Roles as listed in Annexure 6. Sector and job role wise target in a particular District will be finalized after selection of eligible Training Centers. The District wise target, funding of the Program and the number of beneficiaries as listed in Annexure 7.

The APPLICANTS are expected to examine all instructions, forms, terms, work requirements and other information in the EOI documents. Failure to furnish all information required as mentioned in the EOI documents or submission of a proposal not substantially responsive to the EOI documents in every respect will be at the APPLICANTS's risk and may result in rejection of the Proposal.

## 2. Schedule of the Activities

#	ACTIVITY	DESCRIPTION/DATE & TIME
1.	Date & Time for Commencement of Downloading Tender Document	Date: 11/02/2021 Time: 11:00 AM
2.	Tender Reference Number	SDED-12012/1/2020
3.	Last date & Time for sending requests for clarifications	Date: 15/02/2021 Time: 05:30 PM
4.	Date, Time and Venue of Pre-Bid Meeting	Date: 17/02/2021 Time: 3:00 PM Venue: Maharashtra State Skill Development Society, 1 <sup>st</sup> Floor, Elphinstone Technical High School Campus, 3, Mahapalilka Marg, Dhobi Talao, Mumbai- 400001
5.	Last date & time for uploading, online preparation (Upload of Technical Document)	Date: 27/02/2021 Time: 3:00 PM

 9

6.	Last Date (deadline) & Time for submission of Technical Proposal	Date: 04/03/2021 Time: 5:30 PM
7.	Date & Time for opening of Technical Proposal	Date: 05/03/2021 Time: 5:30 PM
8.	Contact person/Nodal Officer for queries related to Eol	Mission Co-Ordinator <b>Phone No:</b> 022-22625653 Email – <a href="mailto:missionco@mssds.in">missionco@mssds.in</a>
9.	Address for Communication	<b>Mission Coordinator</b> Maharashtra State Skill Development Society, 1 <sup>st</sup> Floor, Elphinstone Technical High School Campus, 3, Mahapalilka Marg, Dhobi Talao, Mumbai- 400001 <b>Phone No:</b> 022-22625653 <b>Email –</b> <a href="mailto:missionco@mssds.in">missionco@mssds.in</a>

### 3. General Term/Conditions of the Eol

- 3.1. All documents to be submitted online including supporting documents.
- 3.2. Documents should be duly page numbered.
- 3.3. The page numbering should be in a proper sequence and the documents should be submitted in the same sequence.
- 3.4. Every page of the submitted response document including all the documents should be duly sealed and signed by the authorized signatory.
- 3.5. The bidder shall bear all costs associated with the preparation and submission of its response to Eol, and the Client shall not be responsible or liable for those costs, regardless of the conduct or outcome of the selection process.
- 3.6. After due diligence of responses, The Committee may invite the shortlisted agencies for presentation.
- 3.7. Prohibition on sub-letting: The selected organization is not allowed to do any kind of sub-letting or sub-contracting for conduction of allocated work on data analysis is strictly prohibited under any circumstances.
- 3.8. Pre-qualification of the agency will be done on the basis of criteria stipulated in Section 5 below.
- 3.9. Merely fulfilling the eligibility criteria for selection of applicant under this Eol or getting empaneled, will not guarantee allocation of work
- 3.10. Selected organization shall follow guideline prescribed by Maharashtra State Skill Development Society (MSSDS) or instructions given by Department of Skill Development, Employment and Entrepreneurship (SDEED).
- 3.11. The Mission Coordinator, MSSDS reserves the right to accept or reject any proposal without providing any reason, what so ever. The decision of MSSDS shall be final and binding upon the Agency.

 10

- 3.12. Jurisdiction: All disputes and differences, whatsoever shall be referred to the courts at Mumbai, Maharashtra which shall be the courts having jurisdiction to entertain and try the same.
- 3.13. The EOI submitted by the Applicant shall remain valid for a period of 120 days after the closing date for submission of EOI prescribed in this document. EOI validity expressed for less than 120 days shall be rejected.
- 3.14. At any time prior to deadline for submission of EOI; MSSDS may modify the EOI document. The amended document shall be notified through website and such amendments shall be binding on the Applicants.
- 3.15. MSSDS may at its sole discretion and at any time during the evaluation of EOI, disqualify any Applicant, if the Applicant has made misleading or false representations in the forms, statements and attachments submitted in proof of the eligibility requirements.
- 3.16. MSSDS shall have all the rights to disqualify the application during the evaluation of EOI if:
- Submitted an EOI without required documentation;
  - Use of modified formats for submission;
  - Blacklisted by State/UT/Central Government or any Public Sector Undertaking under them;
  - Been in litigation with any Government agencies/institutions in India;
  - Processing fee in the form of NEFT/RTGS of Rs.5,000/- in the favor of MSSDS, not paid with the proposal.
- 3.17. Applicants shall have to pay a refundable Earnest Money Deposit (EMD) of Rs. 1,00,000/- (Rupees One Lakh only) irrespective of the number of proposed Training Centers.
- EMD to be paid in the form of NEFT/RTGS/Online to 'Maharashtra State Skill Development Society' and payment receipt must accompany with proposal. Proposals that are not accompanied by the above Earnest Money Deposit (EMD) payment receipt shall not be considered.
  - The EMD of the unsuccessful agency would be returned (without interest) after the finalization of short listing.
  - The EMD will be forfeited on account of one or more of the following reasons:
    - In case, Applicant withdraws from the EOI process during the period of validity of EOI (EOI shall be valid for 120 days from date of submission of proposal);
    - In case, Applicant does not participate in the subsequent process of EOI (Presentation before the committee, Signing of SLA) after having been shortlisted.



#### 4. Scope of Work

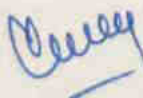
The shortlisted Training Partner will be responsible for executing the scheme activities namely mobilization, branding, publicity, counselling, imparting training, certification, and placement assistance. Some of the brief responsibilities of the Training Partner have been listed below: -

- 4.1. The Training Partner should define mobilization strategies and best practices that they will adopt to spread awareness about the skilling among the target minority candidates.
- 4.2. The Training Partner is expected to undertake skill training of candidates as per the as per National Skill Qualification Framework (NSQF) and other norms set by NSDC for the selected sector and job role.
- 4.3. The Training Partner should conduct timely assessments and issue certifications received from concerned Sector Skill Council (SSC) to candidates after successful completion of their assessments.
- 4.4. The Training Partner should also ensure placement of candidates (domestic and/or international wage employment and/or apprenticeship under NAPS) after training and assessment and provide assistance with self-employment opportunities for interested candidates.
- 4.5. The Training Partner should follow all the scheme guidelines and keep track of any changes that are notified from time-to-time.
- 4.6 The Scope of work can be modified or amended subject to availability of funds to be released from Minority Development Department.

#### 5. Eligibility Criteria

The Applicant should be any private training partners / corporates / Government-affiliated centres and should submit the proposal as per the attached annexures of Part-B of this EoI. The applicant must also submit documented proofs in support of the information provided in annexures of Part-B. Application without documented proofs shall be liable to reject.

- a. The minimum eligibility criteria for non-government applicant agencies are following-
  - i. Should be a registered as a Training Partner (TP) as well as Training Center (TC) and fully accredited on the Skill India Portal (SIP).
  - ii. Have been active and operational continuously in India/Maharashtra for at-least last three years on the date of application.
  - iii. Should have past experience of at least three years in skilling of candidates and preference will be given to the TP/TC having experience in training of minority candidates.



- iv. Not have been blacklisted by any State or Central Government agency.
- b. State/ Central Government Institutions shall be exempted from paying processing charges and EMD and Performance Security Deposit.
- c. Agency/applicant having three or above star rating centers, as per Center Accreditation and Affiliation Process of NSDC on SMART portal, shall be preferred for award of Project. Award of project shall only be given to Training Centers with 5 star or 4 star or 3 star rating centers. Training Centers with 2 or below star rating shall not be eligible for award of Project.
- d. After due evaluation of applications, the Committee will award the Project. The awarded TP / applicant will not impart training under Franchisee model.
- e. TP's shall have to select job roles from the list of job roles mentioned in **Annexure - 6** for which they will be awarded targets.

## 6. Definitions

- a. "Service Level Agreement" means the Agreement signed between the Successful Applicants and MSSDS to execute the Project mentioned in the EOI.
- b. "Applicable Law" shall mean all statutes, enactments, and acts of legislature laws, ordinances, rules, bye-laws, regulations, notifications, guidelines, policies, directions, directives, treaties and orders of any authority which has or may have jurisdiction in respect of the subject matter herein (as amended or supplemented from time to time).
- c. "Authorised Signatory" means the Applicants representative/ officer vested (explicitly, implicitly, or through conduct) with the powers to commit the authorizing organization to a binding agreement. Also called signing officer/ authority having the Power of Attorney (POA) from the competent authority of the respective Bidding firm.
- d. "Technical Proposal" means the Proposal submitted by the Applicants.
- e. The "Technical Proposal", "Tender Document" and Expression of Interest are the same.
- f. The "Applicants" means the firm/agency submitting their Proposal for the EOI.
- g. "Applicants," "Prospective Applicants" and "Interested Applicants" are the same.
- h. "Competent Authority" means the Commissioner, Maharashtra State Skill Development Society.
- i. "Contract Price" means the price payable to the firm/company/agency under the contract for the complete and proper performance of its contractual obligations.
- j. "Day" means Working day.



k. "Effective date" means the date on which the Agreement comes into force and effect.

l. "FAQ" Frequently Asked Questions.

m. "Government" means State Government of Maharashtra.

n. MSSDS Premise includes MSSDS Head Office in Mumbai as well as other Regional Offices across the Districts.

o. "Proposals" means proposals submitted by Applicants in response to the EOI issued by Maharashtra State Skill Development Society for Selection of Training Partners for Skilling of Minority Population in Maharashtra.

p. "Society / MSSDS" means Maharashtra State Skill Development Society.

q. "Services" includes training to eligible candidates and employment and self-employment to trained candidates to be provided by the Training Centers.

r. "SPOC" means Single Point of Contact.

s. "Project" means implementation of Program defined above.

## **7. Guidelines for Applicants on Operations of Electronic Tendering system**

### **7.1 Blank Tender Forms**

a. EOI Forms can be downloaded from the e-Tendering portal [www.mahatenders.gov.in](http://www.mahatenders.gov.in)

b. The EOI submitted by the Applicants shall be based on the clarification, additional facility offered (if any) by MSSDS at the time of the pre-bid meeting, and this Tender shall be unconditional. Conditional Tenders will be summarily REJECTED.

c. All Applicants are cautioned that Proposal responses containing any deviation from the contractual terms and conditions, specifications or other requirements and conditional Tenders will be treated as non-responsive. The Applicants should clearly mention in forwarding letter that his offer does not contain any condition, deviations from terms and conditions stipulated in the Tender.

d. Applicants should have valid Class II / III Digital Signature Certificate (DSC) obtained from any Certifying Authorities.

### **7.2 Instructions to the Applicants for the e-submission of the Application online**

 14

- a. Applicants must register themselves on <https://mahatenders.gov.in> portal
- b. Login to site using user id and password
- c. After downloading the EOI and schedules, the Applicants are requested to go through it carefully and then submit the requisite documents, failure to furnish all information or documentation required by the Tender Document may result in the rejection of the Tender.
- d. Applicants must deposit the EMD an Agreement into MSSDS's account through etendering portal (<https://mahatenders.gov.in>) before the closing date of the Tender.
- e. The Applicants must read all the terms & conditions and accept the same to proceed further for submitting the Tender.
- f. Applicants, in advance, should keep ready the Proposal documents to be submitted as indicated in the Tender schedule. The documents should be in PDF/xls/rar formats. For submission of more than one document, they can be clubbed together.
- g. The Applicants must read all the terms & conditions and accept the same to proceed further for submitting the Tender.
- h. The Applicants should submit all the documents related to this EOI document online well in advance before the prescribed time to avoid any delay or problem during the submission process.
- i. Applicants should submit their responses as per the procedure specified. Generally, the items to be uploaded on the
  - o Tender Fee
  - o EMD Empanelment of Training Partner
  - o Pre-qualification response
  - o Technical Proposal

Additional certifications/documents e.g., Power of Attorney, CA certificates on turnover, etc. However, each of the above documents must be uploaded in the format specified for this purpose and as per the specified folder structure in the portal.

- j. The Project Implementation Agency (PIA) will not be held responsible for any sort of delay or the difficulties faced during the submission of Application online by the Applicants.
- k. In case the documents previously submitted by the Applicants does do not open at the time of the Tender opening due to any kind of corruption, the Technical Proposal shall be considered as non-responsive and shall be summarily rejected. However, any final decision in this regard shall be taken by MSSDS.
- l. A Proposal should be accompanied by an appropriate board resolution or power of attorney in the name of an authorized signatory of the Applicants stating that he is authorized to execute documents and to undertake any activity associated with the Applicants response to EOI. A copy of the same should be uploaded under the relevant section/folder on the Portal. Furthermore, the Technical Proposal must also be submitted online after being digitally signed by an authorized representative of the Applicants.
- m. For any other queries, the Applicants are asked to contact on the details mentioned above Interested Applicants are required to follow the below steps for submitting their proposals:



- a. Register on the e-Tendering portal <https://mahatenders.gov.in>
- b. Applicants should pay non-refundable Proposal document fee including processing fees of INR 5,000 & EMD of INR 1,00,000 to be paid via online mode only on website (<https://mahatenders.gov.in>). Payments in Demand Drafts, Cheques or Cash will not be accepted. Applicants should download the Tender Documents from the e-Tendering portal (<https://mahatenders.gov.in>) as per the scheduled date and time.

## 8. Project Brief

**8.1 Scheme Management:** The skilling will be done under the Pramod Mahajan Kaushalya & Udyojta Vikas Abhiyaan (PMKUVA) being implemented under MSSDS in Maharashtra. As per GR Dated 2nd September, 2015, PMKUVA was started with the goal of being 'Skilled Maharashtra -Employed Maharashtra' through 100% funding from the State Government. The target age group for the scheme was 15-45 years and training courses were chosen to be NSQF aligned MES and SSC courses.

**8.2 Mobilization:** The mobilization of candidates for the skilling will be done jointly by the Training Partner along with MSSDS and Minority Development Department (MDD)


**8.3 Funding:** It is proposed that the skilling to be done on a reimbursement model where installments of payment will be made to the training partners on completion of respective milestones, i.e. 30-30-20-20 (Batch Commencement, Assessment Completed, Placement Done- Part 1 and 2).

**8.4 Empanelment:** The training partners must be empanelled training partners with the Skill India Portal (SIP) with a Centre Rating of 3 and above (i.e. 3, 4, 5 Rating) and must comply with all the guidelines and eligibility criterion mentioned in this EOI in Section 5. \_

**8.5 Infrastructure:** The empanelled training partners will be responsible for providing the requisite infrastructure such as classroom space, laboratories, workshops, equipment and tools, power requirements, qualified trainers as per the norms specified for the respective job roles by NSDC

**8.6 Sectors:** The proposed list of sectors (not exhaustive) under which the training is to be imparted are-

1. Banking and Tax Assistant
2. Healthcare
3. Construction
4. Automobile
5. Animation and Multimedia (Assistant Camera Man)
6. Logistics
7. Computer Software and Hardware

 16



Apart from the above-mentioned sectors, some of the high demand sectors suggested by NSDC for the central scheme PMKUVA have been detailed out in Annexure 6. Apart from the enlisted sectors, the Training Partners should also have the capability to impart training in the sectors as per the District skill gap study, local industry demand and new age sectors with high employability and high demand, specially post the lockdown situation.

#### **9. Instructions to Applicants**

- a. All documents should be submitted online and no hardcopy of the proposal shall not be accepted.
- b. All the documents should be legible and readable. Failure to furnish the documents in a legible format will result in the documents not being considered for evaluation.
- c. Proposal and all supporting documents should be duly page numbered
- d. Proposal should have a table of content along with page numbers
- e. The page numbering should be in a proper sequence and the documents should be uploaded in the same sequence.
- f. Every page of the submitted proposal including all the documents should be duly sealed and signed by the authorized signatory.
- g. Applicant is expected to examine all instructions, forms, terms and specifications in the EOI document. Failure to furnish all information required by the documents or submits an EOI not substantially responsive to the Proposal documents in every respect may result in the rejection of the application.
- h. The shortlisted agency should furnish a Performance Security Deposit (PSD) of 10% of the total cost of the target allocated to TP (payable to PIA), in the form of a Bank Guarantee (BG) at the time of signing of Agreement for Empanelment or Earnest Money Deposit (EMD) can be adjusted against Performance Security Deposit (PSD). The PSD shall remain valid for a period of Agreement. (Condition of PSD will be applicable as per target allocation to be done time to time).
- j. General power of attorney/Board of Directors resolution/ Deed of Authority contract and all correspondences/documents thereof. Format for General Power of Attorney is given at Annexure-2.
- k. Validity of the Agreement will be 1 year from the date of signing the Agreement.
- n. For further details, visit website <https://mahatenders.gov.in>

#### **10. Other key points for Applicants consideration**

- a. No consortium is allowed.
- b. Applicants are advised to study the Tender Document carefully. Submission of Proposal shall be deemed to have been done after careful study and examination of Tender Document with full understanding of its implications.
- c. Applicants tool-kit link has been provided on the E-Tendering website in order to guide them through different steps involved during E-Tendering such as online procedures for Proposal preparation and Proposal submission.
- d. If any assistance is required regarding E-Tendering, please contact E-Tendering help desk.
- e. The Tender document is uploaded / released on Government of Maharashtra, (GOM) E-Tendering website [www.mahatenders.gov.in](http://www.mahatenders.gov.in). Tender Document and supporting documents may be purchased and downloaded from above mentioned link by filling Demand Draft details online.

 17

- Subsequently, Proposal has to be prepared and submitted online ONLY on the e-tender website. f. All the Technical Application shall have to be submitted online on the E-Tender website.
- g. The date and time for online submission of envelopes shall strictly apply in all cases. The Applicants should ensure that their Proposal /Tender is prepared online before the expiry of the scheduled date and time and then submitted online before the expiry of the scheduled date and time. No delay in submission of Proposal for any reason will be entertained by MSSDS Offline submission of Proposal will not be entertained by MSSDS.
- h. If due to any reason, any Prospective Applicants fails to complete any stages of the Tender, MSSDS shall not be responsible for such failure and no grievances will be entertained by the MSSDS regarding the same.
- i. Application should be complete in all respects, must be uploaded, by the due date and time.
- j. Society may, at its own discretion, extend the date for submission of Application. In such a case all rights and obligations of Society and the Applicants shall be applicable to the extended time frame.
- k. At any time prior to the last date for receipt of Application, Society, may, for any reason, whether at its own initiative or in response to a clarification requested by a Prospective Applicants, modify the Tender Document by an amendment. The amendment will be notified on e-Tendering website and should be taken into consideration by the Applicants while preparing their Application.
- l. If for any reason, any Prospective Applicants fails to submit before stipulated time, Society shall not be responsible for that and any grievance regarding that shall not be entertained.
- m. Printed terms & conditions of the Applicants will not be considered as forming part of their Applicant.
- n. MSSDS's right to terminate the tendering process: The MSSDS may terminate the process at any time and without assigning any reason. The society makes no commitments, express or implied, that this process will result in a business transaction with anyone. This document does not constitute an offer by the society. The Applicants participation in this process may result in the society selecting the Applicants to engage in further discussions and negotiations toward execution of an agreement. The commencement of such negotiations does not, however, signify a commitment by the society to execute an agreement or to continue negotiations. The society may terminate negotiations at any time without assigning any reason.

#### **11. Award Criteria**

The MSSDS will award the EOI to the Successful Applicants whose proposal has been determined to be substantially responsive and has been determined as the most responsive Application as per the process outlined above.

#### **12. Right to accept any proposal and to reject any proposal (s)**

The MSSDS reserves the right to accept or reject any proposal, and to annul the tendering process and reject all proposals at any time prior to award of tender, without thereby incurring any liability to the affected Applicants or Applicants or any obligation to inform the affected Applicants or Applicants of the grounds for MSSDS'S action.



### **13. Notification of Award**

Prior to the expiration of the period of Proposal validity, the MSSDS will notify the Successful Applicants that its Proposal has been accepted. The notification of award will constitute the formation of the agreement. When the Successful Applicants, furnish performance bank guarantee to the MSSDS then they may notify each unsuccessful Applicants.

### **14. Confidentiality of the EOI document**

This EOI document is confidential, and the Applicants shall ensure that anything contained in this EOI document shall not be disclosed in any manner, whatsoever.

### **15. EOI related conditions**

The Applicants should confirm unconditional acceptance of full responsibility of completion of project and for executing the 'scope of work' mentioned in this EOI. This confirmation should be submitted as part of the Technical Proposal. The Applicants shall also be the sole point of contact for all purposes of the Agreement.

The Applicants should not be involved in any litigation that may have an impact of affecting or compromising the delivery of services as required under the Agreement. If at any stage of tendering process or during the term of the Agreement, any suppression / falsification of such information is brought to the knowledge of the MSSDS, the MSSDS shall have the right to reject the Proposal or terminate the Agreement without any compensation to the Applicants or Successful Applicants.

### **16. Rejection Criteria**

Besides other conditions and terms highlighted in the Tender document, Application may be rejected under following circumstances:

General rejection criteria:

1. If the information provided by the Applicants is found to be incorrect / misleading at any stage / time during the Tendering Process.
2. Any effort on the part of an Applicants to influence the MSSDS's contract award decisions.
3. Application received by MSSDS after the last date for receipt of Application prescribed by the MSSDS.
4. Application without signature of person (s) duly authorized on required pages of the EOI.
5. Application without power of authorization and any other document consisting of adequate proof of the ability of the signatory to bind the Applicants.

Technical rejection criteria:

1. Applications not quoting for the complete scope of work as indicated in the EOI documents, addendum (if any) and any subsequent information given to the Applicants.



2. Applications not complying with the Technical and General Terms and conditions as stated in the EOI Documents.
3. The Applications not confirming unconditional acceptance of full responsibility of providing services.

#### **17. Proposal Preparation Cost**

The Applicants shall be responsible for all costs incurred in connection with participation in the EOI process, including, but not limited to, costs incurred in conduct of informative and other diligence activities, participation in meetings/discussions/presentations, preparation of proposal, in providing any additional information required by MSSDS to facilitate the evaluation process, and in negotiating a definitive SLA or all such activities related to the Proposal process. MSSDS will in no event be responsible or liable for those costs, regardless of the conduct or outcome of the Technical Proposal evaluation process.

#### **18. Language of Proposal**

The Proposal prepared by the Applicants, the correspondences as well as all the document relating to the Proposal exchanged between the Applicants and the MSSDS, shall be in English language.

#### **19. Proposal submitted after designated time of submission**

Application submitted after the due date will not be accepted by the e-tendering portal and hence will automatically be rejected. MSSDS shall not be responsible for any delay in the online submission of the EOI response.


#### **20. Applicable law**

The agreement shall be interpreted in accordance with laws of government of India and government of Maharashtra.

#### **21. Code of Integrity**

No official of a procuring entity or a Applicants shall act in contravention of the codes which includes

- a. prohibition of:
  - making offer, solicitation or acceptance of bribe, reward or gift or any material benefit, either directly or indirectly, in exchange for an unfair advantage in the procurement process or to otherwise influence the procurement process.
  - Any omission, or misrepresentation that may mislead or attempt to mislead so that financial or other benefit may be obtained, or an obligation avoided.
  - any collusion Proposal rigging or anticompetitive behaviour that may impair the transparency, fairness and the progress of the procurement process.
  - improper use of information provided by the procuring entity to the Applicants with an intent to gain unfair advantage in the procurement process or for personal gain.
  - any financial or business transactions between the Applicants and any official of the procuring entity related to Tender or execution process of Agreement; which can affect the decision of the procuring entity directly or indirectly.



- any coercion or any threat to impair or harm, directly or indirectly, any party or its property to influence the procurement process.
  - obstruction of any investigation or auditing of a procurement process.
  - making false declaration or providing false information for participation in a Tender process or to secure a contract;
- b. disclosure of conflict of interest.
- c. Disclosure by the Applicants of any previous transgressions made in respect of the provisions of sub-clause (a) with any entity in any country during the last three years or of being debarred by any other procuring entity.

In case of any reported violations, the procuring entity, after giving a reasonable opportunity of being heard, comes to the conclusion that a Applicants or Prospective Applicants, as the case may be, has contravened the code of integrity, may take appropriate measures.

## **22. Corrupt or Fraudulent Practices**

MSSDS requires that the Successful Applicants must observe the highest standard of ethics during the performance and execution of the Agreement. For this purpose, the following definitions of unethical behavior will be assumed:

1. "Corrupt practice" means offering, giving, receiving or soliciting of anything in value or favor to influence the action of MSSDS official in Agreement executions, and
2. "Fraudulent practice" means a miss-representation of facts in order to influence execution of a contract to the detriment of the interests of the MSSDS.

In case of any Applicants being found to be indulging in unethical practices, MSSDS may terminate the agreement and take legal action against Successful Applicants as well as recover an Agreement of liquidated damage. MSSDS may also declare the Successful Applicants blacklisted either indefinitely or for a stated period, for technical evaluation in future Project.

## **23. Performance Bank Guarantee**

1. The Successful Applicant should furnish a security deposit so as guarantee his/her (Applicant) performance of the Agreement.
2. The Selected Applicant shall deposit 10% of the total Contract value as Performance Security. In case of additional work allotted in future, the Applicant will have to deposit an additional Performance Security accordingly. The Performance Security shall be in the form of Bank Guarantee valid up to 180 days post expiry of the Agreement.
3. The Performance Security shall be denominated in Indian Rupees and shall be in the form of a bank guarantee issued by a nationalized / scheduled bank.
4. The Successful Applicant shall have to furnish the Performance Security within 15 days of the signing of Agreement and in accordance with the conditions of the Agreement. The Performa for submitting the PBG has been provided in this EOI document.
5. The Performance Security will be discharged by MSSDS and returned to the successful Applicant upon satisfactory completion of the agency's performance and obligations under the Agreement.

 21

6. In the event of any contract amendment, the Successful Applicant shall, within 21 days of receipt of such amendment, furnish the amendment to the Performance Security, rendering the same valid for the duration of the Agreement, as amended for further period.

7. No interest shall be payable on the PBG an Agreement. MSSDS may invoke the above bank guarantee for any kind of recoveries in case the recoveries from the Successful Applicant exceed the Agreement payable to the Successful Applicant.

#### **24. Confidentiality**

1. Successful Applicants will come into possession of confidential information. Successful Applicants shall maintain the highest level of secrecy, confidentiality and privacy with regard thereto. Successful Applicants would be required to sign a NonDisclosure Agreement with MSSDS as per format prescribed in the EOI.
2. Additionally, the Successful Applicants shall keep confidential all the details and information regarding the Project, including systems, facilities, operations, management and maintenance of the systems, during implementation or after completion of the Project.
3. The Successful Applicants shall ensure that all its employees execute individual nondisclosure agreements, which have been duly approved by MSSDS with respect to this Project.

#### **25. Force Majeure**

If, at any time, during the continuance of the Agreement, the performance in whole or in part by either party of any obligation under this Agreement shall be prevented or delayed by reason of any war, hostility, acts of the public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restriction, strikes, lock-outs or acts of God (hereinafter referred to as "events"), provided notice of happening of any such eventuality is given by either party to the other within 21 days from the date of occurrence thereof, neither party shall by reason of such event, be entitled to terminate this Agreement nor shall either party have any claim for damages against the other in respect of such non-performance or delay in performance; and deliveries under the Agreement shall be resumed as soon as practicable after such event has come to an end or ceased to exist, and the decision of the MSSDS's as to whether the deliveries have been so resumed or not, shall be final and conclusive, provided further that if the performance in whole or part of any obligation under this Agreement is prevented or delayed by reason of any such event for a 95 period exceeding 60 days, either party may at its option terminate the Agreement PROVIDED ALSO that if the Agreement is terminated under this clause, the MSSDS shall be at liberty to take over from the Agreement at a price to be fixed by the MSSDS which shall be final all unused, undamaged and acceptable materials, bought out components and stores in course of manufacture in the possession of the Successful Applicants at the time of such termination or such portion thereof as MSSDS may deem fit accepting such material, bought out components and stores as the contractor may with the concurrence of MSSDS elect to retain. Important factors relating to placement of contracts Force Majeure Clause - The force majeure clause in the following form only (which will not form part of the general conditions of contracts) should be included in such contracts where the suppliers specifically insist on the provision of a force majeure clause and there is no alternative but to accept the same. This clause should not be incorporated in the request for proposal, but



prior to acceptance of the proposal in such a case the Software Development Agency should be asked to accept this clause as governing conditions of force majeure.

#### **26. Resolution of Disputes**

If any dispute arises between parties, then there would be two ways for resolution of the dispute under the Contract.

Resolution of Dispute: In case any dispute arises between the MSSDS and Successful Applicants, which have not been settled amicably. Any Party to the Agreement can refer the dispute for Arbitration under (Indian) Arbitration and Conciliation Act, 1996 and the amendments made thereafter. Such disputes shall be referred to Sole Arbitrator appointed by the mutual consent of both the Parties to the Agreement. The Indian Arbitration and Conciliation Act, 1996 and any the amendments made thereof, shall apply to these arbitration proceedings. Arbitration proceedings will be held in Mumbai and the language of the arbitration proceeding and that of all documents and communications between the Parties shall be in English. The decision of the arbitrator shall be final and binding upon both the Parties. The arbitration awards shall be in writing. The expenses of the arbitration as determined by the arbitrators shall be shared equally by the MSSDS and Successful Applicants.

#### **27. General Instructions to Applicants**

1. Successful Applicants shall be deemed, to have exhaustively examined the Technical Proposal, to obtain all information and clarifications on all matters whatsoever, that might affect carrying out of the work and to have satisfied himself as to the adequacy of the technical criteria. Applicants are deemed to have known the scope, nature and magnitude of the work and as to all work they should complete in accordance with the terms and conditions of the Agreement.
2. Any negligence or omission or failure on the part of the Successful Applicants in obtaining necessary and reliable information as stated above or on any other matter affecting the Successful Applicants shall not relieve him from any risks or liabilities or the entire responsibility for completion of the work in accordance with the Technical Proposal.

#### **28. Notices**

Any notice, request or consent required or permitted to be given or made in this Agreement shall be in writing. Any such notice/ request shall be deemed to have been Empanelment of PMKUVA given or made when delivered in person to the authorized representative of the party to whom the communication is addressed or sent by registered mail or email to such party.

 23

**PART - B-**  
**Supporting Documents**

*Casey*



## 6. Important Instructions

- The applicant should fill the details in each Table Forms given in point no. 2 to 10 and attach all supporting documents.
- Proposal should carry the Covering Letter, as per the format enclosed at **Annexure-1**.
- List of job roles proposed for which EOI has been released is enclosed at **Annexure-6**.

## 7. Applicant's Details

SN.	Description	Supporting Document/s	Details
1.	Organization name	<ul style="list-style-type: none"><li>• If Proprietorship Firm<ul style="list-style-type: none"><li>✓ Copy of Certificate of the Proprietorship duly certified by a Chartered Accountant.</li><li>✓ Copy of trade license/sales tax registration/IT registration</li></ul></li><li>• If Partnership Firm<ul style="list-style-type: none"><li>✓ Copy of Registered Partnership Deed / Certificate of the Partnership duly certified by a Chartered Accountant.</li></ul></li><li>• If Public/ Private Limited Company<ul style="list-style-type: none"><li>✓ Copy of Registration/Incorporation Certificate and Memorandum and Articles of Association.</li></ul></li><li>• If Society / Trust / Association<ul style="list-style-type: none"><li>✓ Copy of Registration Certificate and Bylaws of Society / Trust / Association.</li></ul></li></ul>	
2.	Type of organization		
3.	Registration number		
4.	Date of registration		
5.	Place of registration		
6.	PAN CARD	Copy of the PAN Card	
7.	Registered address	Copy of the Electricity Bill	
8.	Single Point of Contact (SPoC)	Name, Designation, Mobile Number & E-mail	
9.	Training Partner (TP) ID on SIP Portal	Provide TP ID on SIP Portal	

 25

### 8. Turnover of Organization

The applicant should give declaration by chartered accountant on their letter head duly signed and sealed in following format.

#### To whomsoever it may concern

On the basis of audited financial statements by the Chartered Accountant, we hereby certify that (Name of Agency) having registered office at (Office address) has average overall annual turnover of Rs. \_\_\_\_\_ and average turnover from Skill Development activities Rs. \_\_\_\_\_ in the past three consecutive years (FY 2017-18, 2018-2019, 2019-20). The details of annual turnover are mentioned below:

Sl. No.	Financial Year	Overall Annual Turnover (INR) (in Lakhs)	Turnover from Skill Development (INR) (in Lakhs)
1	2017-18		
2	2018-19		
3	2019-20		
Total Turnover (INR) (in Lakhs)			
Average turnover (INR) (in Lakhs)			

Note:

1. Audited financial statements for the past three years (FY 2017-18, 2018-2019, 2019-20) should be submitted by the Applicant.
2. Work orders/sanction letters/completion certificates supporting the skill development turnover should be provided and page numbered properly.

(Chartered Accountant):

Signature Name Registration No. Contact No.

Seal:

Date:

Place:



**9. Past Training & Placement Performance**

- a. Provide details of past experience of conducting similar skill development training in last 3 years (FY 2017-18, 2018-2019, 2019-20).
- b. Provide details of skill training programmes run under Central funding, State Government funding in Tables below:-

**Central Govt. Funded Training Programs**

S. No.	Name of Project	Funding Ministry	Key Description of the	Project Duration (Start & End Date)	Total Candidates Trained	Total Candidates Certified	Total Candidates Placed	Placement %	Remarks

**State Govt. Funded Training Programs**

S. No.	Name of Project	Funding Ministry	Key Description of the	Project Duration (Start & End Date)	Total Candidates Trained	Total Candidates Certified	Total Candidates Placed	Placement %	Remarks

Work orders/sanction letters/work completion certificates for all the projects should be provided and page numbered properly.

**10. Details of Existing Training Centres:**

- If training centre is non-operational mention the date from which it is non-operational in remarks column.
- Attach plan lay out of the existing centre.

Sl. No.	Training Centre Name	Complete Address	State	Owned or Rented (if rented provide)	Area in sq. mtr. (Show office and)	Training is State Sponsored or Central	Training Centre Start	Courses /Job Roles run so far	Residential or Non-residential	Details of Current Project

**11. Details about centres in Maharashtra**

**i. CAAF approved Centres**

Sl. No.	Training Centre	Complete Address	District	CAAF approved	Centre ID	Star Grading	Approved /applied	Training/ Batch Capacity	Job role wise No. of batches

*Cherry* 27

ii. New Training Centre Details

Sl. No.	Training Centre Name	Complete Address	District	Name of proposed	Training/ Batch Capacity Job	Job role wise

iii. Details of Trainers at CAAF Centres

Sl. No.	Training Centre Name	Complete Address	District	Trainer name	Education qualification of the	Experience of the trainer	Contact Detail of trainer along	Certified by which	Certified for which Job Role	Certified since when	Certificate No. / ID

iv. Training Content Availability

Sl. No.	Name	Name of Job role	Student Workbook	Trainer Handbook	NSQF aligned	In-house developed or SSC Model

v. Trainings currently being conducted at CAAF Approved Centers

Sl. No.	Training Center Name	Name of the Project	Training under-going in Job Role	Target	Training start date	Training completion date	Capacity for Vacant Job Role

12. Provide details of only trained, certified and placed candidates

Sr. No.	Name of Project	Name of Trade/ Course/	Duration of Trade/ Course/ Job role	Name of Candidate	Contact details of Candidate	Placement details of Candidates

\*Candidate details shall be verified on random basis and verification outcome may be used for the proposal evaluation purpose.

Note: Following details pertaining to centers may be annexed with the proposal:-

- I. Photographs of CAAF approved/under-process centres.
- II. Photographs of food production facility for residential centres.
- III. Photographs of accommodation facility for residential centres.
- IV. Photographs of Placement and Entrepreneurship cell, counselling room, lab, classrooms, center area etc.

13. Strategy to be adopted for mobilization of trainees

(Please give detail pertaining to the proposed mobilization strategies and best practices that the applicant will adopt for mobilization of candidates for PMKUVA training)

  
28

**14. Best Practices to be adopted for quality assurance**

(Please give details regarding best practices to be adopted to ensure quality assurance including IT or MIS platform)

**15. Methodology to be adopted for placement and post placement tracking mechanism**

(Please give detail regarding methodology to be adopted for placement of the successful trainees and their post placement tracking mechanism)

**16. Details of the Centre Management Team**

Sl. No.	Name of the staff	Designation	Years of Experience	Area of Experience	Proposed role in management

 29

Annexure 1: Cover Letter

{Strictly on applicant's letterhead}

Date:

To,

The Chief Executive Officer,  
Maharashtra State Skill Development Society,  
1st Floor, Elphinstone Technical High School Campus,  
3, Mahapalika Marg, Dhobi Talao, Mumbai- 400001

Dear Sir,

**Sub: Eol published by MSSDS for Selection Of Training Providers/Training Centers For Skilling Of Minority Population In Maharashtra Under Pramod Mahajan Kaushalya And Udyojakta Vikas Abhiyaan (PMKUVA)**

Please find enclosed Proposal with respect of the Selection of Training Partners for Skilling of Minority Population in Maharashtra, in response to the Expression of Interest (Eol) Document issued by Maharashtra State Skill Development Society (MSSDS)

We hereby confirm that:

1. The proposal is being submitted by (name of the agency who is the applicant, in accordance with the conditions stipulated in the Eol).
2. We have examined in detail and have understood the terms and conditions stipulated in the Eol Document issued by MSSDS and in any subsequent communication sent by MSSDS. We agree and undertake to abide by all these terms and conditions. Our Proposal is consistent with all the requirements of submission as stated in the Eol or in any of the subsequent communications from MSSDS.
3. The information submitted in our Proposal is complete, is strictly as per the requirements as stipulated in the Eol, and is correct to the best of our knowledge and understanding.
4. We would be solely responsible for any errors or omissions in our Proposal. We acknowledge that MSSDS will be relying on the information provided in the Proposal and the documents accompanying such Proposal for empanelment of the applicant for the aforesaid programme, and we certify that all information provided in the application is true and correct; nothing has been omitted which renders such information misleading; and all documents accompanying such proposal are true copies of their respective originals.
5. We acknowledge the right of MSSDS to reject our Proposal without assigning any reason or otherwise and hereby waive, to the fullest extent permitted by applicable law, our right to challenge the same on any account whatsoever.
6. We satisfy the legal requirements and meet all the eligibility criteria as laid down in the Eol.
7. This Proposal is unconditional and we hereby undertake to abide by the terms and conditions of the Eol.



8. We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice.
9. We have enclosed the processing fee payment receipt and EMD payment receipt with the proposal. The details are as under:-

	Amount in	Payment Receipt No.	Date of Payment
Processing Charges	Rs. 5000/-		
EMD	Rs. 1,00,000/-		

In witness thereof, we submit our proposal for the EoI published by MSSDS

For and on behalf of:

Signature:

Name:

Designation

(Company seal)

(Authorized signatory)

 31

Annexure 2: Format for Power of Attorney

(Required only if the Signatory to the Bid is not directly authorized by the Company Board, or Partners. Otherwise the Board Resolution/Partners Resolution would suffice)

Date:

To,

The Chief Executive Officer,  
Maharashtra State Skill Development Society,  
1st Floor, Elphinstone Technical High School Campus,  
3, Mahapalika Marg, Dhobi Talao, Mumbai- 400001

Dear Sir,

Sub: EoI published by MSSDS for **Selection Of Training Providers/Training Centers For Skilling Of Minority Population In Maharashtra Under Pramod Mahajan Kaushalya And Udyojakta Vikas Abhiyaan (PMKUYA)**

<Proposer's name> hereby authorizes <Designated Representative's name> to act as a representative of <Proposer's name> for the following activities vide its Board Resolution (and Power of Attorney if applicable) attached herewith.

- To attend all meetings conducted by MSSDS (PIA) and shall discuss, negotiate, finalize and sign any Proposal or agreement and contract with MSSDS related to EoI.

Yours faithfully,

<Signature and Name of appropriate authority of the Proposer >

<Signature and name of the Designated Representative of the Proposer for acceptance of this Power of Attorney>

For

<Name of Proposer >

Encl: Board resolution for Authorized signatory





Annexure 3: Format for Bank Guarantee for Performance Security

Date:

To,  
The Chief Executive Officer,  
Maharashtra State Skill Development Society,  
1st Floor, Elphinstone Technical High School Campus,  
3, Mahapalika Marg, Dhobi Talao, Mumbai- 400001

**Sub: Submission of Bank guarantee**

- i. This Deed of Guarantee made this day of ..... 2021 ..... between Bank of ..... (Hereinafter called the "Bank") on the one part, and ..... (Hereinafter called "the Authority") of the other part.
- ii. Whereas authority has awarded the Contract for (Providing Training). (Hereinafter called the Contract) to: ..... (Name of Training Provider) (Hereinafter called the Service Provider).
- iii. AND WHEREAS the Service Provider is bound by the said Contract to submit to the Authority a Performance Security for a total amount of Rs. .... (Amount in Figures and words).
- iv. NOW, WE THE UNDERSIGNED ..... (Name of Bank) ..... do hereby unconditionally and irrevocably undertake to pay to the Authority an amount not exceeding Rs. .... (Rupees only) without any demur, merely on a demand in writing from the Authority stating that the amount claimed is due and payable by the Service Provider. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this Guarantee. We, the Bank, further undertake to pay to the Authority (MSSDS) any money so demanded notwithstanding any dispute raised by the Service Provider in any manner whatsoever and our liability under these presents is absolute, unconditional, unequivocal and irrevocable.
- v. We, the Bank, further agree that the Guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said agreement.
- vi. This Guarantee is valid for a period of 365 days from the date of signing. (The initial period for which this Guarantee will be valid must be for at least days/months longer than the anticipated expiry date of the Warranty period or Annual Maintenance Contract (as the case may be) as stated in the 'General Conditions of Contract'. We undertake not to revoke this guarantee during its currency without the written consent of the Authority.
- vii. At any time during the period in which this Guarantee is still valid, if the Authority agrees to grant a time extension to the Service Provider or if the Service Provider fails to complete the works within the time of completion as stated in the Contract, or fails to discharge itself of the liability or damages or debts as stated under Para 5, above, it is understood that the Bank will extend this Guarantee under the same conditions for the required time on demand by the Authority and at the cost of the Service Provider.
- viii. The Guarantee hereinbefore contained shall not be affected by any change in the Constitution of the Bank or of the Service Provider.



33

- ix. The neglect or forbearance of the Authority in enforcement of payment of any moneys, the payment whereof is intended to be hereby secured or the giving of time by the Authority for the payment hereof shall in no way relieve the Bank of their liability under this deed.
- x. We, the Bank, undertake not to revoke this Guarantee except with the previous consent of the Authority in writing. This Guarantee shall be valid up to ..... and we undertake to renew/extend this Guarantee from time to time till the completion of performance by the Service Provider of its obligations under the Contract and/or as demanded by the Authority.
- xi. The expressions "the Authority", "the Bank" and "the Service Provider" hereinbefore used shall include their respective successors and assignees.

In witness whereof I/We of the Bank have signed and sealed this guarantee on the ..... day of ..... 2018 being herewith duly authorized.

For and on behalf of the ..... Bank  
Signature of authorized Bank official  
Name:  
Designation:  
Stamp/Seal of the Bank:  
Signed, sealed and delivered

For and on behalf of the Bank  
by the above named .....

In the presence of:

Witness 1.  
Signature  
Name  
Address

Witness 2.  
Signature  
Name  
Address



Annexure 4: Format for Self-Declaration

**Format for Self - Declaration certifying that the Entity/Promoter/s / Director/s of Entity are not blacklisted (On a Stamp Paper of INR 500)**

**Anti-Blacklisting Declaration**

I M/s. .... (Name of the Proposer), (the names and addresses of the registered office) hereby certify and confirm that we or any of our promoter/s / director/s are not barred by Government of Maharashtra (GoM) / any other entity of GoM or blacklisted by any state government or central government / department / Local Government / Municipal Body/ Public Agency in India or from abroad either individually or as member of a Consortium as on the ..... - (Proposal submission Date).

We further confirm that we are aware that our Application for the captioned Project would be liable for rejection in case any material misrepresentation is made or discovered with regard to the requirements of this EOI at any stage of the Bidding Process or thereafter during the agreement period. Dated this ..... Day of ....., 2018

Name of the Proposer

Signature of the Authorized person

Name of the Authorized Person



Annexure 5: Profile of proposed team other than trainers

Photo	Name			
	Designation			
	Proposed Role			
	Date of Birth			
	Education:			
Employment Record	From	To	Company	Position Held
Brief Profile				
Detail of Work experience	Nature of work handled: From date to date:			
Languages	Language	Read	Write	Speak
Date: I, certify that to the best of my knowledge and belief, above details are true. I understand that any willful misstatement described herein may lead to disqualification or rejection of my application Name and sign along with seal				

*Arjun*

### Annexure 6: Suggestive Job Roles for Skilling

The key sectors which have been selected for Skilling for Minority beneficiaries are as follows-

1. Banking and Tax Assistant
2. Healthcare
3. Construction
4. Automobile (Motor Mechanic Heavy vehicle, Road Roller Driver, JCB Driver etc.)
5. Animation and Multimedia (Assistant Camera Man)
6. Logistics
7. Computer Software and Hardware

Some of the High Demand Sectors with Job Roles suggested by NSDC for PMKUYA component are as follows -

Sr No.	NSQF Level	Sector	Name of the Job Role	QP Reference ID
1	3	Construction	Assistant Plumber	PSC/Q0102
2	4	Construction	Assistant Shuttering Carpenter & Scaffolder	CON/Q0302
3	4	Construction	Assistant Works Supervisor	CON/Q0110
4	4	Construction	Mason	CON/Q0103
5	7	Construction	Plumber	PSC/Q0104
6	5	Construction	Scaffolder	CON/Q0305
7	6	Fabrication	Pipe Welder (TIG & MMAW)	CSC/Q0213 & CSC/Q0208
8	6	Fabrication	Sheet Metal Worker (Panels, Cabins & Ducts)	CSC/Q0301
9	6	Fabrication	TIG Welder	CSC/Q0213
10	5	Food Processing	Traditional Snack and Savoury Maker	FIC/Q8501
11	3	Handicrafts & Carpets	Agarbatti Perfume Applicator	HCS/Q8001
12	4	Handicrafts & Carpets	Bamboo Artwork Maker	HCS/Q8707
13	4	Handicrafts & Carpets	Bamboo Processor and Dyer	HCS/Q8701
14	4	Handicrafts & Carpets	Bamboo Utility Product Tailor	HCS/Q8706
15	6	Handicrafts & Carpets	Crochet Lace Maker- Accessories	HCS/Q7702
16	3	Handicrafts & Carpets	Crochet Lace Maker- Apparel	HCS/Q7703
17	4	Handicrafts & Carpets	Crochet Lace Maker- Furnishings	HCS/Q7701

*Becky*

Sr No.	NSQF Level	Sector	Name of the Job Role	QP Reference ID
18	4	Handicrafts & Carpets	Crochet Lace Tailor	HCS/Q7705
19	4	Handicrafts & Carpets	Embossing artisan	HCS/Q2901
20	2	Handicrafts & Carpets	Engobing operator (Ceramics)	HCS/Q0701
21	7	Handicrafts & Carpets	Handmade Bamboo Stick Maker	HCS/Q8703
22	4	Handicrafts & Carpets	Master Crochet Lace Maker	HCS/Q7704
23	3	Handicrafts & Carpets	Merchandiser	HCS/Q9801
24	4	Handicrafts & Carpets	Paper Mache Art Designer	HCS/Q4506
25	5	Handicrafts & Carpets	Sketching and painting artisan (Ceramics)	HCS/Q0802
26	6	Healthcare	Medical Laboratory Technician	HSS/Q0301
27	7	Logistics	Warehouse Supervisor	LSC/Q2307
28	4	Textiles & Handloom	Textile Designer- Handloom Jacquard	TSC/Q7403
29	6	Construction	Assistant Electrician	CON/Q0602
30	5	Construction	Bar Bender and Steel Fixer	CON/Q0203
31	3	Construction	Mason General	CON/Q0103
32	4	Construction	Construction Painter & Decorator	CON/Q0503
33	4	Construction	Mason Tiling	CON/Q0104
34	5	Construction	Mason Concrete	CON/Q0105
35	4	Construction	Shuttering Carpenter - System	CON/Q0304
36	3	Domestic Workers	Child Caretaker	DWC/Q0201
37	4	Domestic Workers	Elderly Caretaker (Non-Clinical)	DWC/Q0801
38	5	Domestic Workers	General Housekeeper	DWC/Q0102
39	6	Domestic Workers	Housekeeper cum cook	DWC/Q0101
40	4	Earthmoving & Infrastructure Building	Junior Batching Plant Operator	IES/Q0117
41	6	Earthmoving & Infrastructure Building	Junior Transit Mixer Operator	IES/Q0119
42	4	Earthmoving & Infrastructure Building	Junior Backhoe Operator	IES/Q0102
43	7	Earthmoving & Infrastructure Building	Junior Excavator Operator	IES/Q0104
44	4	Earthmoving & Infrastructure Building	Junior Operator Crane	IES/Q0111

*Cheng*

Sr No.	NSQF Level	Sector	Name of the Job Role	QP Reference ID
45	5	Earthmoving & Infrastructure Building	Junior Mechanic - Engine	IES/Q1102
46	2	Earthmoving & Infrastructure Building	Junior Mechanic- Hydraulics	IES/Q1104
47	5	Earthmoving & Infrastructure Building	Junior Mechanic – Elec/Electronics/ Instruments	IES/Q1106
48	4	Earthmoving & Infrastructure Building	Backhoe Loader Operator	IES/Q0101
49	5	Earthmoving & Infrastructure Building	Excavator Operator	IES/Q0103
50	5	Food Processing	Pickle Making Technician	FIC/Q0102
51	4	Food Processing	Jam Jelly & Ketchup Processing Technician	FIC/Q0103
52	6	Food Processing	Craft Baker	FIC/Q5002
53	4	Food Processing	Baking Technician	FIC/Q5005
54	2	Food Processing	Plant Biscuit Production Specialist	FIC/Q5003
55	6	Green Jobs	Wastewater Treatment Plant Helper	SGJ/Q6602
56	5	Green Jobs	Solar PV Installer (Suryamitra)	SGJ/Q0101
57	4	Green Jobs	Solar PV Installer - Electrical	SGJ/Q0102
58	6	Green Jobs	Solar PV Installer - Civil	SGJ/Q0103
59	6	Green Jobs	Wastewater Treatment Plant Technician	SGJ/Q6601
60	5	Handicrafts & Carpets	Bamboo Mat Weaver	HCS/Q8702
61	4	Handicrafts & Carpets	Handloom Weaver (Carpets)	HCS/Q5412
62	5	Handicrafts & Carpets	Hand Rolled Agarbatti Maker	HCS/Q7901
63	6	Handicrafts & Carpets	Bamboo Basket Maker	HCS/Q8704
64	4	Handicrafts & Carpets	Agarbatti Packer	HCS/Q8002
65	3	Handicrafts & Carpets	Bamboo Utility Handicraft Assembler	HCS/Q8705
66	2	Handicrafts & Carpets	Stamping operator	HCS/Q2802
67	6	Handicrafts & Carpets	Engraving artisan	HCS/Q2902
68	5	Healthcare	Front Line Health Worker	HSS/Q8601
69	2	Healthcare	Vision Technician	HSS/Q3001
70	2	Healthcare	Pharmacy Assistant	HSS/Q5401

*Choo*

Sr No.	NSQF Level	Sector	Name of the Job Role	QP Reference ID
71	3	Healthcare	Emergency Medical Technician-Basic	HSS/Q2301
72	4	Healthcare	Diabetes Educator	HSS/Q8701
73	3	Healthcare	Diet Assistant	HSS/Q5201
74	4	Healthcare	General Duty Assistant	HSS/Q5101
75	4	Healthcare	Home Health Aide	HSS/Q5102
76	7	Iron and Steel	Fitter: Electrical Assembly	ISC/Q1001
77	6	Iron and Steel	Fitter: Instrumentation	ISC/Q1102
78	6	Iron and Steel	Rigger - Rigging of Heavy Material	ISC/Q0908
79	7	Iron and Steel	Iron & Steel – Machinist	ISC/Q0909
80	6	Iron and Steel	Bearing Maintenance	ISC/Q0906
81	6	Iron and Steel	Fitter: Electronic Assembly	ISC/Q1101
82	6	Iron and Steel	Fitter: Leveling alignment balancing	ISC/Q0905
83	7	Iron and Steel	Plasma Cutter	ISC/Q0910
84	5	Iron and Steel	Gas Tungsten Arc Welding	ISC/Q0911
85	7	Leather	Stitching Operator (Footwear)	LSS/Q2501
86	7	Leather	Stitcher (Goods & Garments)	LSS/Q5501
87	6	Leather	Cutter-Goods & Garments	LSS/Q5301
88	2	Leather	Cutter- Footwear	LSS/Q2301
89	5	Leather	Shaving Operator	LSS/Q0501
90	6	Leather	Skiving Operator (Machine)	LSS/Q2401
91	2	Life Sciences	Store Assistant- Life Sciences	LFS/Q0604
92	6	Life Sciences	Fitter Mechanical- Life Sciences	LFS/Q0213
93	5	Life Sciences	Lab Technician/ Assistant - Life Sciences	LFS/Q0509
94	3	Life Sciences	Medical Sales Representative	LFS/Q0401
95	6	Life Sciences	Production/Machine Operator- Life Sciences	LFS/Q0207
96	5	Logistics	Warehouse Picker	LSC/Q2102
97	2	Logistics	Warehouse Packer	LSC/Q2303
98	4	Logistics	Consignment Booking Assistant	LSC/Q1120
99	6	Logistics	Consignment Tracking Executive	LSC/Q1121
100	5	Logistics	Courier Delivery Executive	LSC/Q3023
101	2	Logistics	Documentation Assistant	LSC/Q1122
102	6	Logistics	Inventory Clerk	LSC/Q2108
103	4	Logistics	Forklift Operator	ASC/Q9707
104	5	Media & Entertainment	Makeup Artist	MES/Q1801
105	4	Media & Entertainment	Hairdresser	MES/Q1802

*Creedy*



Sr No.	NSQF Level	Sector	Name of the Job Role	QP Reference ID
106	6	Media & Entertainment	Modeller	MES/Q0401
107	4	Media & Entertainment	Animator	MES/Q0701
108	3	Media & Entertainment	Character Designer	MES/Q0502
109	5	Media & Entertainment	Editor	MES/Q1401
110	6	Media & Entertainment	Rotoartist	MES/Q3504
111	6	Media & Entertainment	Sound Editor	MES/Q3404
112	7	Paints & Coatings	Powder Coater	PCS/Q5102
113	6	Retail	Retail Trainee Associate	RAS/Q0103
114	7	Retail	Retail Sales Associate	RAS/Q0104
115	6	Retail	Distributor Salesman	RAS/Q0604
116	7	Rubber	Junior Rubber Technician / Technical Assistant	RSC/Q0831
117	5	Rubber	Mill Operator	RSC/Q0101
118	3	Rubber	Pneumatic Tyre Moulding Operator	RSC/Q0211
119	4	Rubber	Compression Moulding Operator	RSC/Q0205
120	2	Rubber	Injection Moulding Operator	RSC/Q0207
121	6	Rubber	Material Handling and Storage Operator	RSC/Q0108
122	6	Rubber	Rubber Nursery Worker - General	RSC/Q6005
123	6	Rubber	General Worker - Rubber Plantation	RSC/Q6107
124	6	Rubber	Latex Harvest Technician (Tapper)	RSC/Q6103
125	6	Sports	Fitness Trainer	SPF/Q1102
126	6	Sports	Sports Masseur	SPF/Q1103
127	7	Sports	Life Guard-Pool & Beach	SPF/Q1104
128	6	Textiles & Handloom	Ring Frame Doffer	TSC/Q0202
129	6	Textiles & Handloom	Warper	TSC/Q7302
130	6	Textiles & Handloom	Autoconer Tenter	TSC/Q0301
131	4	Textiles & Handloom	Ring Frame Tenter	TSC/Q0201
132	3	Textiles & Handloom	Stenter Machine Operator	TSC/Q5401
133	4	Textiles & Handloom	Hank Dyer	TSC/Q7201
134	4	Textiles &	Two Shaft Handloom Weaver	TSC/Q7303

*Cherry*

Sr No.	NSQF Level	Sector	Name of the Job Role	QP Reference ID
		Handloom		

**Annexure 7: District wise target, funding of the Program and number of beneficiaries**

Average Cost per Candidate: ₹ 17,000/-

No. of Candidates to be trained: 11,764

Sr. No.	District	Total Population (Minority)	Female	Male	2021 Estimation (@15% growth over 2011 Census data)	11,764 Candidates breakup
1	Mumbai Suburban	2,88,273	1,30,939	1,57,334	3,31,514	1509
2	Thane	2,17,569	1,00,277	1,17,292	2,50,204	1139
3	Aurangabad	1,21,691	56,852	64,839	1,39,945	637
4	Pune	1,18,031	55,408	62,623	1,35,736	618
5	Mumbai	1,09,486	46,863	62,623	1,25,909	573
6	Nagpur	1,08,515	53,063	55,452	1,24,792	568
7	Nanded	97,444	46,427	51,017	1,12,061	510
8	Nashik	92,048	44,827	47,221	1,05,855	482
9	Amravati	89,316	43,921	45,395	1,02,713	467
10	Jalgaon	81,781	39,298	42,483	94,048	428
11	Buldana	79,176	37,482	41,694	91,052	414
12	Akola	77,851	37,867	39,984	89,529	407
13	Parbhani	56,965	26,519	30,446	65,510	298
14	Yavatmal	53,469	25,702	27,767	61,489	280
15	Solapur	53,114	25,429	27,685	61,081	278
16	Latur	49,779	23,750	26,029	57,246	260
17	Jalna	47,986	21,718	26,268	55,184	251
18	Kolhapur	44,143	20,665	23,483	50,770	231
19	Beed	43,108	20,083	23,025	49,574	226

*Chung*

Sr. No.	District	Total Population (Minority)	Female	Male	2021 Estimation (@15% growth over 2011 Census data)	11,764 Candidates breakup
20	Ahmadnagar	41,531	19,938	21,593	47,761	217
21	Chandrapur	40,335	19,574	20,761	46,385	211
22	Raigarh	37,139	17,720	19,419	42,710	194
23	Washim	35,673	16,896	18,777	41,024	187
24	Hingoli	34,852	15,787	19,065	40,080	182
25	Sangli	34,186	16,153	18,033	39,314	179
26	Ratnagiri	28,965	14,352	14,613	33,310	152
27	Satara	28,510	13,513	14,997	32,787	149
28	Dhule	23,554	11,504	12,050	27,087	123
29	Osmanabad	22,989	10,777	12,212	26,437	120
30	Wardha	22,199	10,837	11,362	25,529	116
31	Bhandara	17,020	8,257	8,763	19,573	89
32	Nandurbar	15,867	6,082	9,785	18,247	83
33	Gondiya	15,053	7,274	7,779	17,311	79
34	Gadchiroli	14,314	7,113	7,201	16,461	75
35	Sindhudurg	6,146	2,983	3,163	7,068	32
	<b>Total</b>	<b>22,48,083</b>	<b>10,55,850</b>	<b>11,92,233</b>	<b>25,85,295</b>	<b>11,764</b>

Chetty