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Rajasthan Skill and Livelihoods Development Corporation

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F0 RSLDC/ELSTP/EoI/2020-21/30807-811

Dated: 03-03-2021

EoI for Empanelment of Industries, Federations/Industry Associations, Universities, Sector Skill Councils under state funded scheme ELSTP

This EoI (Expression of Interest) is formulated to set procedures of empanelment with aim to ensure early and easy initiation of skill training in the sector having potentials of wages/ self-employment. The EoI will be applicable for ELSTP scheme based on proposal falling under following conditions.

Eligibility Criteria: -

	Industries	Federations / Industry Associations	Universities	Sector Skill Council
Eligibility	Should be a Registered Proprietorship / Partnership Firm/ LLP/ Private Limited Company / Public Limited Company is active and operational continuously anywhere in the country for the last five years on the date of application.	1. Large federations who are registered in Rajasthan for at-least 10 years at the time of application 2. Industrial associations and their district chapters who are registered in Rajasthan for at-least 10 years at the time of application	Universities or eminent government aided colleges/Institute, who have adequate infrastructure to conduct training and have placement linkages. Should have been University colleges/Institute, with at-least 03 years of experience Affiliate colleges meeting the eligibility criteria can also apply	The Agency should be a registered Proprietorship/Partnership Firm/Private Limited Company/Public Limited Company/ Society/Trust/Association/ having affiliation or recognition of relevant Board or Council.
Turnover	Minimum average annual turnover of Rs. 100 cr.	No specific turnover, however, minimum member in Federation / Industrial Association should be at-least 100 industry members. The total turnover of the members of such federations should be	The applying University colleges/Institute should be UGC/AICTE/MCI affiliated at the time of application and should have an annual income of at-least Rs. 2.50 cr. (for private universities/ colleges/Institute).	NA

	Industries	Federations / Industry Associations	Universities	Sector Skill Council
		more than Rs. 150 cr.		
Placement	<ul style="list-style-type: none"> Commitment to train minimum 500 candidates per year and minimum 80 % placement of the sanctioned target Placement linkages with more than 10 employers or Capacity of 100 Captive Placement per year. 			Commitment to train minimum 500 candidates per year and minimum 80 % placement of the sanctioned target and Placement linkages with more than 10 employers
Prior Experience	<ul style="list-style-type: none"> Should have minimum 400 total placements in last 3 years OR Capacity of 100 Captive Placement per year. For Sector Specific Industry Placement is not mandatory. 		NA	NA
Type of courses	<ul style="list-style-type: none"> Any NSQF course curriculum with better prospect for wage placement. Any proposal interested in captive wage placement. Any special course which RSLDC has not executed in the past or executing very less than desired & having better prospect of wage placement. 			
Processing Fee	<ul style="list-style-type: none"> Processing Fee of Rs. 25,000/- (Rs. Twenty Five Thousand Only) Non- Refundable, Demand Draft on the name of "Rajasthan Skill and Livelihoods Development Corporation" Payable at Jaipur. 			
Performance Security	<ul style="list-style-type: none"> Performance Security Deposit of Rs. 5,00,000/- (Rs. Five Lakh Only) per Skill Development Centre (SDC) at the time of signing of MoU for empanelment after release of Sanction Order. 			

The window for such empanelment shall be available throughout the year.

Any such proposal received at RSLDC or invited with efforts of RSLDC will be examined by project appraisal committee in terms of eligibility and proposed courses & after recommendation, decision shall be taken by chairman RSLDC. Based on proposed course, project appraisal committee shall recommend along-with proposed conditions.

If the project/proposal is approved, agency will be empaneled as PIA by signing the MoU with issuance of minimum initial targets. MoU shall be signed for a period of 02 years, which may be further extended for 01 year based on PIA's performance in the terms of training and placement. PIA shall execute as per applicable scheme guidelines & subsequent circulars/order. Agency empaneled through this process will be exempted from EoI, however processing fee will be charged.

The proposal format for applying for the said EoI is attached herewith.

Managing Director, RSLDC



Proposal format to be used by applicant in reference to EoI for empanelment of Industries, Federations/Industry Associations, Sector Skill Councils, Universities to undertake skill training programme under state funded scheme- ELSTP

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Checklist for proposal submission under ELSTP

S. No.	Document Description	Page number	
		From	To
1.	Covering Letter as per Annexure-1		
2.	Applicant's Details along with required documents as per Annexure-2		
	Relevant document for Proprietorship/ Partnership Firm/ Private Limited Company/ Public Limited Company/ Society/Trust/Association/Government institutions/Public Sector Units/Universities/eminent government aided colleges/institute having affiliation or recognition of relevant board or council		
	Copy of PAN Card		
	Trade license/ Sales tax registration/IT registration (if any)		
	GST Registration		
3.	Audited Financials (Average Annual Turnover and Average net worth) for last three financial years as per Annexure-3		
	Balance sheet of last 3 years		
	Income Tax Return Acknowledgment for last 3 years		
4.	Details of active skill development centers as per Annexure-4		
5.	Training and Placement details as per Annexure- 5		
6.	List of companies/ organization for placement tie-ups as per Annexure- 6		
7.	An affidavit for not being blacklisted as per Annexure-7		
8.	Affidavit as per Annexure- 8		
9.	Copy of EoI Document with sign and seal of Company Secretary/ Authorized Representative and Signatory on each page of EoI document		

Note: Agency must have to submit EoI documents as per the above checklist.

For and on behalf of:

Signature:

Name:

Designation:

(Authorized Representative and Signatory)

(Organization Seal)

Date:

(9)

Annexure -1:

Covering Letter on Letterhead of the Organization with Correspondence Details

To,

<Location, Date>

The Managing Director

Rajasthan Skills and Livelihood Development Corporation (RSLDC)

J-8 A, Jhalana Institutional Area,

Jaipur-302004

We, the undersigned, hereby submitting our proposal against "EoI for empanelment Industries, Federations/Industry Associations, Sector Skill Councils, Universities to undertake skill training programme under state funded scheme- ELSTP."

We hereby confirm that:

1. The proposal is being submitted by (name of the agency who is the applicant, in accordance with the conditions stipulated in the above said EoI).
2. We have examined in detail and have understood the terms and conditions stipulated in the EoI document issued by RSLDC and in any subsequent communication will be sent by RSLDC. We agree and undertake to abide by all these terms and conditions. Our Proposal is consistent with all the requirements of submission as stated in the EoI or in any of the subsequent communications from RSLDC.
3. The information submitted in our Proposal is complete, is strictly as per the requirements as stipulated in the EoI, and is correct to the best of our knowledge and understanding. We would be solely responsible for any errors or omissions in our Proposal. We acknowledge that RSLDC will be relying on the information provided in the Proposal and the documents accompanying such Proposal for empanelment of the applicant for the aforesaid programme and we certify that all information provided in the application is true and correct; nothing has been omitted which renders such information misleading; and all documents accompanying such Proposal are true copies of their respective originals.
4. We acknowledge the right of RSLDC to reject our Proposal without assigning any reason or otherwise and hereby waive, to the fullest extent permitted by applicable law, our right to challenge the same on any account whatsoever.
5. We satisfy the legal requirements and meet all the eligibility criteria laid down in the EoI.
6. This Proposal is unconditional and we hereby undertake to abide by the terms and conditions of the EoI.
7. We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice.
8. We understand that our proposal will be examined and evaluated by Project approval Committee (PAC) in terms of eligibility and proposed courses and if found suitable, will be recommended for further process.
9. We are enclosing DD towards processing fee as under: -



Particular	Amount	DD No.	Date	Bank
Processing Fee	25,000/-			

**Processing fee is non- refundable*

10. This Proposal is made for expressing our interest for the purpose domain training and employment under ELSTP scheme of RSLDC as per following action plan:

S.No	District	No. of SDC	Sectors	Job Role/ Course*	Residential/ Non Residential	Target	Preparedness for implementation of proposed action Plan**

* Write a brief note on how the proposed courses has better prospect of wage placements?

*** Preparedness plan for Infrastructure, Human resources, tools & equipment's, placement tie ups and other requisites with supportive documents. Agency should provide proof of availability of the SDC in the form of ownership document/ lease agreement. The Proposal Evaluation and Selection Committee may also inspect the premises of each institute for verifying the Infrastructure Presented in the proposal. The documentary proof has to be made available at respective training centers also for verification.*

In witness thereof, we submit this Proposal under and in accordance with the terms of the EoI document.

For and on behalf of:

Signature: Name: Designation:

(Authorized Representative and Signatory) (Organization Seal)

Date:

**Annexure -2:
Important information and details**

Sl. No.	Particulars	Details
1	Name of the Organization:	
2	Name and Designation of the Contact Person	
3	Address and Contact Details (E-Mail and Mobile No.) of the Contact Person	
4	Corporate website URL.	
5	Legal Status (Industry/Federation/Industry Associations/University etc.)	
6	Address of Head Office:	
7	Incorporation/ Registration status of the Agency	
8	Date of Incorporation/ Registration	
9	Number of Employees on the Payroll of the applicant organization	
10	PAN Number	
11	GST Registration Number	

Note: Please provide supporting documents for the above information.

For and on behalf of:

Signature:

Name:

Designation:

(Authorized Representative and Signatory) (Organization Seal)

Date:



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Annexure -3:

Financial Details

(Declaration by Chartered Accountant on Letterhead with his/her dated Sign and Seal)

To whomsoever it may concern

On the basis of audited financial statements, we hereby certify that (Name of Agency) having registered office at (Office address) has an annual turnover/annual income from various activities including skill development and placement linked programs in the past three consecutive years. The details of annual turnover are mentioned below:

S No	Financial Year	Annual Turnover (INR) in Cr.	Net worth (INR) in Cr.
1			
2			
3			

Note: Audited balance sheet and ITR for the past three years should be submitted by the Applicant, which must support Annual turnover and net worth.

Minimum criteria as per EoI:

- 1. Minimum average annual turnover of Rs. 100 Crore- in case of Industries.*
- 2. Rs. 150 Cr. – Total member of Federations/Industry Association.*
- 3. Annual income of Rs 2.50 cr. in case of private Universities/colleges/institute.*

(Chartered Accountant):

Signature

Name:

Registration No:

Contact No.

Seal

Date:

Annexure -4:

Training Centre Details (In case of applicant has prior experience in organizing skill development related programme)

(Declaration by (Name of Agency) on his/ her organization letterhead with registration number, dated
Sign and Seal by authorized signatory)

For each active skill development center:

S.No.	Particulars	Centre-1	Centre-2	Centre-3	Centre-4	Documentary evidences enclosed (Y/N)
1.	State					
2.	District					
3.	Name of the Scheme					
4.	Capacity of Training Centre					
5.	Residential accommodation capacity (If applicable)					

Note:

- Please insert separate table for each State (if applicable) and more columns for training centers (if required). Also, please enclose Documentary Evidence regarding training Infrastructure available in the form of Two photos per Training Center, rent/ownership agreement. In the case of training centers with Residential Facilities separate photos for Residential accommodation including facilities such as Kitchen, Dining Hall and Living Room should be provided.
- Client Certificate from respective state government is mandatory along with figures of training

For and behalf of:

Signature:

Name:

Designation:

(Authorized Representative and Signatory)

(Organization Seal) Date:

Annexure - 5:

Training and placement details (In case of applicant has prior experience in organizing skill development related programme)

Declaration by (Name of Agency) on his/ her organization letterhead with registration number, dated
Sign and Seal by authorized signatory.

Financial Year (last 3 years)	Sector	Total Number of candidates trained	Detail of supporting proof provided (Y/N)	Placement provided to number of candidates got trained	Detail of supporting document provided (Y/N)

**For Industries, Federations/Industry Associations should have minimum 400 total placements in last 3 years OR capacity of 100 captive placement per year*

Notes:

Please provide documentary Supporting proof as given below:

For Trainings conducted, self-attested copies of the following documents:

- Documents indicating experience in conducting similar 'Placement Linked Training Programme' with number of youths trained (self-attested printouts of verifiable information given by Government or donor agency will be accepted)
- Self-attested detailed list of youth trained in proposed sectors

For Placements conducted, self-attested copies of the following documents:

- Documents indicating experience in conducting similar 'Placement Linked Training Programme' with number of youths placed (self-attested printouts of verifiable information given by Government or donor agency will be accepted)
- Self-attested detailed list of youth placed with name & contact detail of youth and employer and salary of the candidate.
- Letter from the employer confirming employment of trainees from the institute or agency clearly indicating the date of recruitment, numbers recruited and sector/category of work.
- Original Certificate by a Chartered Accountant defining the number of youth placed by the Training Provider during last three (3) years

Note: - Client Certificate from respective state government is mandatory along with figures of training and placement.

For and behalf of:

Signature:

Name:

Designation:

(Authorized Representative and Signatory)

(Organization Seal) Date:



Annexure -6:

List of companies/ organization for placement tie-ups/engagement are in existence (at least 10 employer)

S No	Name of Company/Organization	Address	Sector (Ex. Automobile/Retail/ Manufacturing, etc.)	Proposed intake capacity (Tentative)
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

**An Applicant has to provide valid proof of tie ups with above companies/ organization (MoU, agreement, etc.)*

OR (In case of captive placement)

We, the undersigned, hereby submitting our proposal against “EoI for empanelment Industries, Federations/Industry Associations, Sector Skill Councils, Universities to undertake skill training programme under state funded scheme- ELSTP” and confirm that we have capacity of 100 captive placement per year.

For and behalf of:

Signature:

Name:

Designation:

(Authorized Representative and Signatory)

(Organization Seal) Date:



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Annexure -7:

An affidavit for not being blacklisted

(An affidavit on a non-judicial stamp paper of minimum 50/- by agency's Secretary/ Authorized Signatory with his/her dated Sign and Seal)

AFFIDAVIT

We, (Name of agency) having its registered office at (office address) do hereby declare that the applicant has not been blacklisted/debarred by any donor agency/ State Government/Central Government authority for breach on our part.

For and on behalf of

Signature:

Name: Designation:

**(Authorized Representative and Signatory)
(Organization Seal)**

Date:



Annexure -8:

(Affidavit on non-judicial stamp paper by Authorized Representative of the applicant with his / her dated signature and organization seal)

AFFIDAVIT

I/We do hereby certify that all the statements made in our proposal and all the claims /commitments expressed or implied against “EoI for empanelment Industries, Federations/Industry Associations, Sector Skill Councils, Universities to undertake skill training programme under state funded scheme-ELSTP”

1. The required attachments are true, correct and complete. I / we, am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my proposal at any stage besides liabilities towards prosecution under appropriate law.
2. I/We, on behalf of (Name of the organization), with its registered office at do hereby declare that the abovementioned enterprise is not under a declaration of ineligibility for corrupt and fraudulent practices or for any other reason, whatsoever and has not been blacklisted / debarred by the Government of India or any of its agencies, including public enterprises and or by any State Government or any of its agencies.
3. I/We on behalf of (Name of the organization) do hereby affirm and undertake that we have carefully read and understood the whole of the scheme documents and will unconditionally abide by all the terms and conditions given in the scheme document and process and cost norms of Rajasthan Skills and Livelihood Development Corporation (RSLDC) and also as amended time to time by RSLDC.
4. I/We understand that the proposal inviting authority is not bound to accept any or all proposals that it may receive.
5. I/we hereby give our consent to follow all the norms as stipulated in Guideline of ELSTP Scheme of RSLDC (As amended from time to time)

Note: in case of foreign entity, a self-undertaking on organization letter head will suffice.

For and on behalf of:

Signature:

Name:

Designation:

Date:

(Organization Seal)