

REQUEST FOR EXPRESSIONS OF INTEREST
(CONSULTING SERVICES)

For

Selection of an Agency for conducting a Tracer Study on the employment outcomes of passed-out women candidates from short-term skill training programs under “Skill Acquisition and Knowledge Awareness for Livelihood Promotion (SANKALP)” Programme of MSDE

Key dates and information

REOI ref. no.	SD-22/88/2020-IC
REOI issuance date	25 February, 2021
Last Date and Time for receipt of request for clarifications	4th March, 2021 by 1700 hours <i>E-mail ID:</i> sankalp-msde@gov.in lendup.sherpa@nic.in
Deadline for issuing clarifications by MSDE	15th March, 2021
URL for online tender submission	https://eprocure.gov.in/eprocure/app
Last Date and Time for online submission of EOI	23rd March, 2021, till 1500 hours
Date and Time for online opening of EOI	24th March, 2021 at 1530 hours
Contact Persons for Queries	1. Under Secretary, MSDE- 011-23465892 2. Shefali Sharma, Data Analytics Expert, SANKALP-9805083877

REQUEST FOR EXPRESSIONS OF INTEREST
(CONSULTING SERVICES)

Project : Skill Acquisition and Knowledge Awareness for Livelihood Promotion (SANKALP)
Project ID : P158435
Date : 25th February, 2021
Reference No. : SD-22/88/2020-IC

Assignment Title: Request for Expression of Interest (REOI) for selection of an Agency for conducting a Tracer Study on the employment outcomes of passed-out women candidates from short-term skill training programs under “Skill Acquisition and Knowledge Awareness for Livelihood Promotion (SANKALP) Project of MSDE.

1. BACKGROUND

1.1. Ministry of Skill Development & Entrepreneurship (MSDE), Government of India (GOI) has launched a World Bank loan assisted programme viz. Skills Acquisition and Knowledge Awareness for Livelihood Promotion (SANKALP), which is an outcome-oriented project. SANKALP aims to implement the mandate of the National Skill Development Mission (NSDM). The project will be implemented in mission mode and is aligned with the overall objectives of the NSDM.

1.2. SANKALP consists of the following four Result Areas (RAs):

RA1: Institutional Strengthening at the National and State Levels for Planning, Delivering, and Monitoring High-quality Market Relevant Training;

RA2: Improved Quality and Market Relevance of Skills Development programs;

RA3: Improved access to and completion of skills training for female trainees and other disadvantaged groups

1.3. Under the SANKALP programme, it was proposed under the Program for Results (PforR) component that disbursement will be conditional on achievement of Disbursement Linked Indicators (DLIs), of which DLI 6 refers to ‘*Increase in percentage of women participating in SD programs*’. In order to attain this, target for Year 4 relates to conducting a “*tracer study to gauge the employment outcomes of skill development programs on women [who have] completed [the training]*”.

1.4. Therefore, it has been proposed that a tracer study be conducted that would look at consequences of short-term skill development programs in terms of employment levels. Given the nature of the survey, a tracer study can provide valuable information on what has happened to a group of candidates that have passed out after completing a skill development program, which would further help in gauging the employability of candidates and seek feedback from them in improving the skill development programs.

2. PURPOSE OF THE ASSIGNMENT

2.1 The 2030 Agenda for Sustainable development lists 17 Sustainable Development Goals (SDGs) that have been adopted by majority of the countries in 2015. These goals define a roadmap for progress that is inclusive and sustainable. While gender parity and women empowerment are integral, directly and indirectly to all the 17 SDGs, the current study is aligned to the following three SDGs:

2.1.1 **SDG 4 - Quality Education** - This goal ensures that all girls and boys complete free primary and secondary schooling by 2030. However, gender gaps are wide in many countries in secondary and tertiary schools. For education to be effective, it needs to be inclusive in nature and should work towards ending gender stereotypes in learning and work

2.1.2 **SDG 5 - Gender Equality:** refers to ending all discrimination against women and girls and ensuring this as their basic human right. It is well documented that empowering women and girls not only leads to greater economic growth but also a sustainable development. However, women in the workforce face greater challenges as they are systematically denied the same work rights as men. It therefore becomes vital to ensure that women are given equal rights and opportunities across all spheres

2.1.3 **SDG 8 - Decent Work and Economic Growth:** Over the years there has been decline in number of people living in extreme poverty. Alongside, participation of middle class in the workforce has increased over the years and now makes up 34 per cent of the total employment – a number that has almost tripled between 1991 and 2015¹. Despite this, there are widening inequalities and not enough number of jobs to match the increasing labour force

2.2 While India has adopted the SDGs, participation of women in India's workforce has been much lower than other countries. According to the World Economic Forum's 'Global Gender Gap Report 2019', India ranks 112 out of 149 countries, a drop of 4 ranks from 2018. This observed decline in rank has been recurring for India over the years. In 2018, India's rank fell by 21 places from its ranking in 2016.

2.3 On the other hand, it has been widely noted that by increasing women participation in the workforce a further boost can be given to the economy. In a joint paper, IMF Chief Christine Lagarde and Norway's Prime Minister Erna Solberg, pointed out that by raising women's participation in the workforce to that of men, will boost India's GDP by 27%.

2.4 Therefore, to understand the employment opportunities present for women after completion of short-term skill training programs and the challenges faced by them, **MSDE under the SANKALP programme, aims to implement a tracer study to look at the employment outcomes of women candidates that have passed-out from short-term skill training programs. In order to draw meaningful inferences, the tracer**

¹ <https://www.undp.org/content/undp/en/home/sustainable-development-goals/goal-8-decent-work-and-economic-growth.html>

study would also include male candidates who passed out from short-term skill training programs at the same time and analyse their trajectory.

3. OBJECTIVE(S) OF THE ASSIGNMENT:

3.1 The study aims to contribute towards understanding particularly the career progression of **women candidates** and the employment opportunities available for them after undertaking short-term skill training. While the tracer study would focus primarily on women, in order to make meaningful comparisons, **male candidates that have passed out after completing short-term skill training would also be** considered. Further, the study would include interviewing other stakeholder involved in the skilling ecosystem like mobilizers, counsellors, trainers, management staff and employers.

3.2 With this, the tracer study would look at the career progression path of the candidates that have undergone skill training. This would include analyzing the following:

3.2.1 **Perceived Quality and Relevance of Skills Training Received by Candidate'**

- Quality and relevance of the counselling received
- Accessibility and quality of the training centre
- Quality of the training programme and training delivery, gaps if any
- Relevance of the skill training
- Training attendance status and barriers, if any

3.2.2 **Efficiency in Securing Employment:**

- Placement support services provided to the candidates.
- **Opportunities facilitated by the training provider** to connect the candidate with labour market opportunities or self-employment, and any barrier
- Identifying the **social and economic - enablers and barriers** - faced by candidates in securing employment
- **Time taken** for candidates who have completed skill training in different sectors **to get employment**
- Degree of **match (or mismatch) between skill training and employment**
- The **sectors with higher and quicker absorption** of the trained candidates, especially women
- Assessment of factors influencing migration of trained candidates for employment.
- Level of **Migration of candidates for work** within and outside India

3.2.3 **Candidate Satisfaction and Employment Outcomes:**

- **Changes in employment and income status** of the graduates prior to and after receiving skill training
- **Opportunity/ frequency of further advancement** for the candidates.
- **Assessment of factors that facilitate job retention** and persistency in jobs

- Duration for which **candidates stay on job** or frequency at which they change employers for the job role under which training was imparted and the reasons for attrition.
- **On-the-job trainings** and further upskilling/ reskilling experiences of candidates
- **Perceived social and economic outcome** of skill training and subsequent employment on candidates' families and the wider community
- Assess candidates' satisfaction level with employer, nature of job (Alignment of training received with the actual job role in the industry), place of deployment, etc. Analyze if the candidate accrues this satisfaction/ dissatisfaction on his/ her skill training

3.2.4 **Employer Satisfaction**

- Facilities/services offered by employers to facilitate employment of women employees.
- Assessment of gender difference in skillset required by the employer for the similar job roles.
- Assessing the views and **satisfaction level of the employers** on skills and aptitude of the candidates
- Ease of finding the right candidates as per changing industry demand
- Gender disaggregated challenges or barriers faced in retaining skilled employees

3.2.5 **Skill training for entrepreneurship:**

- Reasons / rational for self-employment, Orientation received from training to commence entrepreneurship initiatives, benefits/challenges of entrepreneurship
- **Support provided for self-employment** (in terms of product development, market linkages, financial linkages and mentoring) and success rate of entrepreneurs
- **Enhancement in skills** with respect to meaningful participation in economic activities, skills to operate economic activities, and ability to negotiate with stakeholders in the value chain, quality of products and services, increase in productivity and efficiency

3.3 This tracer study would look at candidates that have passed out from the **following short-term skill training programs:**

3.3.1 Pradhan Mantri Kaushal Vikas Yojana (PMKVY), Ministry of Skill Development and Entrepreneurship

3.3.2 A large state-level scheme implemented by the selected states

3.4 Thus, the objective of this assignment is **to engage an eligible agency for conducting a Tracer Study to gauge the impact of short-term skill training on career progression path, employment opportunities, and wage levels of candidates passing out from the above-mentioned skill training programmes.**

3.5 In order to achieve this, **the selected agency would have to undertake a primary survey of both female and male candidates, and qualitative interviews with the other stakeholders in the skilling ecosystem.** The selected agency would also be **required to analyze the results from the primary survey and present their findings on the employment outcomes of skill development programs on women** mentioned above.

4. **SCOPE OF SERVICES, TASKS (COMPONENTS) AND EXPECTED DELIVERABLES:**

4.1 **Designing the Survey:** Prepare the study design and plan that would include sampling methodology, with respect to shortlisting candidates, identification of districts, Training Partners (TPs) and training centres, employers, sectors and trades to be selected. It is expected that the agency would suggest the sampling methodology for identifying the respondents, and selection criteria for geographies, sectors, trades and training centres. The survey design should also contain measures that the agency would undertake to overcome the limitations in implementing a tracer study.

4.2 **Finalizing the Study Methodology and Tools**

4.2.1 **Telephone and Personal Interviews:** Given the large size of the study, it is proposed that 10 percent of the sample candidates should be interviewed through structured telephonic interviews. The interviews should be followed by discussions with trainees, trainers, employers and other key stakeholders to verify the responses received during the telephonic interviews. In order to facilitate this, the selected agency would be responsible for identification of the appropriate survey tools and data collection techniques. The selected agency would need to use validation tools to ensure efficiency and accuracy in data collection. Access to tools and data should be provided to MSDE.

4.2.2 **Questionnaire Designing:** The questionnaires should be designed in a way to capture to the objective mentioned in the section above.

- The questionnaires should be developed in the regional language, to ensure better understanding and greater response.
- The questionnaire should be clear and succinct and should cover all important variables that are of interest for this tracer study.
- The questions can be in the form of both “close-ended” and “open-ended”. In case of multiple-choice questions, the options available for each question should be as exhaustive as possible.
- The questionnaires prepared shall be reviewed and approved by MSDE.

4.2.3 **Data Collection Tool:** The selected agency should capture the responses from female and male candidates and other stakeholders using a relevant data collection tool, in a digital format.

4.2.4 **Training Enumerators:** The selected agency would also recruit and train enumerators for conducting telephonic interviews, sending out emailers, conducting physical interviews and FGDs – both for the pilot testing and the full study.

4.2.5 **Data Analysis Tool:** In order to make inferences from the data that is collected, relevant data analysis tools, would be deployed that have the capability of handling large datasets, as required in this study. The tool should be such that both qualitative and quantitative analysis can be carried out.

4.3 Finalizing the Sample Size:

4.3.1 It is important that multiple homogenous cohorts of candidates are selected for the study. The term multiple implies 'belonging to different skill training programs'. 'Homogenous' on the other hand implies candidates who finished their training at the same point of time. Homogeneity is important because the conditions of transition to the labour market and skill development experiences might be quite different for different cohorts. Further, including more than one cohort from each training program, in one survey might lead to a time-bias while analyzing the impact of skill development programmes.

4.3.2 A representative scheme specific sample (with 95% confidence level and 5% margin of error) would be taken based on the number of candidates certified from the schemes mentioned under point 3.3. The selected agency should ensure that the candidates selected for the study, had passed-out from the skill training programs a minimum of 6 months and a maximum of 12 months prior to the time of conducting the interviews.

- The sample should be statistically significant at the state level (for each selected states) on the coverage of the respective scheme in the State.
- While the study focuses on Female candidates the agency should propose an additional (smaller) set of sample of Male candidates to be covered under the study. (The difference in the sample size for female and male trainees could be established by using separate P-Values. Statistical comparability of results under 'Difference of Mean T-Tests' should be ensured'.)
- **From each training centre covered under the study, staff members should also be interviewed.** This would include mobilizers, counsellors, trainers and management staff personnel.
- In-depth interviews with industries/ organization/ employers, with a mix of small, medium and large industries should also be conducted. Sample shall include at least 10 industries per state.

4.3.3 The sample would be based on 10-12 selected Indian states, covering both urban and rural areas ensuring geographical representation.

4.3.4 The trainees who have pursued short term trainings as mentioned at point 3.3 above during FY 2017-18 and 2018-19 shall be considered for the Tracer study. The State wise sex disaggregated training numbers for PMKVY are provided at Annexure 1.

4.3.5 It is critical that the sample which is selected is representative of the population, therefore the study should capture diversity of both male and female candidates in terms of age, SC/ST/OBC status, minority status, disability, marital status and

rural/urban location. The sample should comprise of candidates that have passed-out of both traditional and non-traditional trades.

4.3.6 The above-mentioned sampling protocol is suggestive only. Agencies are encouraged to come up with robust methodologies based on their experience of undertaking similar studies in the past.

4.3.7 The Sampling framework for the study shall be provided by the selected agency as a part of the Inception report and will be finalized in consultation with MSDE.

4.4 **Pilot Testing the Survey:** Once the target population and survey design and study instruments are finalized, the selected agency would undertake a pilot testing in one of the States to be covered under the study. Basis the feedback received, the questions in the study instrument and the implementation methodology would be updated. The selected Agency would be required to prepare a report enumerating the learnings and feedback received in the pilot stage. The same shall be submitted to MSDE for their approval.

4.5 **Administering the Tracer Study:** The selected agency would be required to plan and implement the tracer study on the full sample. This would include preparing a calendar for implementing the study (interviews and FGDs), finalizing data entry mechanism and tools, quality check mechanism, administration of the questionnaire, and collection and storage of data.

4.6 **Analyzing the Results and drawing inferences:** The selected agency would be required to formulate data analysis framework and suggest statistical tools that would be used to draw inferences. Before the initiation of the analysis, the data should be cleaned and arranged in a readable format.

4.6.1 Once the data is collected, the selected agency would share a brief note on the broad findings from the study.

4.6.2 The agency would also be required to submit a draft report for the approval of MSDE

4.6.3 Post MSDE's approval on the draft report, the agency would be required to submit a detailed report covering all the objectives of this study.

4.7 Deliverables: Following are the deliverables expected from the selected agency:

4.7.1 **Inception Report** detailing the research design including research questions, data collection methods, sampling method, data collection tools and data analysis plan.

4.7.2 A report from the **findings of the pilot survey** conducted

4.7.3 A **brief note on the broad findings** from the tracer study conducted on full sample

4.7.4 Submission of a draft report

4.7.5 Detailed report containing inferences from the tracer study conducted on full sample

4.7.6 Database of all collected data from survey in Stata and Excel format (the final database to have a unique identifiable indicator for each woman candidate surveyed)

5. TENTATIVE TIMELINE

5.1 The implementation plan and timelines for the program would be as follows, where T0 refers to signing of the contract with the selected agency:

Sl. No.	Phase	Scope	Timeline
1	Date of signing of contract with selected Agency		T0
2	Inception	<ul style="list-style-type: none"> ▪ Project Team Meeting ▪ Study Scope and Work Plan ▪ Sampling framework ▪ Data Collection and Validation mechanism 	T0 + 15 days
3	Designing the Survey	<ul style="list-style-type: none"> ▪ Questionnaire Design in Hindi/ English for MSDE approval ▪ Post approval, translation of Questionnaire in regional language ▪ Demo of the Data Collection Tool 	T0 + 1.5 month
4	Training of Enumerators	<ul style="list-style-type: none"> ▪ Training of Enumerators for administering the questionnaire and collection of data 	T0 + 2 months
6	Pilot Testing	<ul style="list-style-type: none"> ▪ Administering the questionnaire in selected districts ▪ Incorporating the feedback received during the pilot testing ▪ Drafting and submitting a report to MSDE on findings from the pilot survey 	T0 + 2.5 months
7	Conducting the tracer Study on Full Sample	<ul style="list-style-type: none"> ▪ Conducting Primary Surveys ▪ Conducting Focus Group Discussions ▪ Collection of data in digital format 	T0 + 4 months
8	Data Cleaning and Inferences	<ul style="list-style-type: none"> ▪ Cleaning of Data ▪ Drawing inferences from the data ▪ Submission of brief report to MSDE 	T0 + 5 months
9	Draft Report Submission	<ul style="list-style-type: none"> ▪ Submission of draft report to MSDE for approval 	T0 + 5.5 months
10	Final Report Submission	<ul style="list-style-type: none"> ▪ Submission of the final Project Report 	T0 + 6 months

6. OWNERSHIP RIGHTS

- 6.1 MSDE shall be the owner of all the data collected, data sets, reports, documents, etc. prepared by the selected agency and any equipment or software procured under the assignment.
- 6.2 All the documents, reports, information pertaining to the assignment and software, must be handed over to MSDE before final payment.
- 6.3 The outputs or part of it cannot be sold or used in any case without the prior permission of MSDE.

7. ELIGIBILITY/ SHORTLISTING CRITERIA

- 7.1 MSDE now invites eligible consulting firms/ Companies/ Societies/ Trust (“Agency”) registered and based in India to indicate their interest in conducting above mentioned **Tracer Study on the employment outcomes of passed-out women candidates from short-term skill training programs under SANKALP project of MSDE**. The duration of the contract will be six (6) months, with provision of extension as per project requirement, at the discretion of MSDE on satisfactory performance by the Agency.
- 7.2 Interested Agency should provide information demonstrating that they have the required qualifications and relevant experience to perform the above-mentioned Services. The shortlisting criteria and supporting documents to be submitted along with EOI are as follows:

Sl. No.	Eligibility Criteria	Documents Required to be Submitted with EoI
1.	The Agency should be a legal Indian Entity (Proprietorship firm, Partnership, LLP, Company, Society, and Trust) incorporated/ registered/ recognized, as the case may be under the respective applicable laws eligible to enter into an agreement/contract with MSDE to undertake the work.	Copy of certificate of Incorporation/ Registration
2.	The Agency must be registered in India with appropriate tax and other administrative authorities. The Agency must have PAN and registered with GST	Copy of PAN and GST registration no.
3.	The Agency should not be blacklisted by any Central Government / State Government / Government bodies/ World Bank.	Undertaking Certificate signed by the Authorized signatory on the letter head of the organization
4.	The said legal entity/ Agency should have been in existence for a period of at least 5 years as on 31st January, 2021.	Certificate of Incorporation
5.	The Agency along with Consortium partner (if any) should have undertaken and successfully completed at-least five (5) similar Tracer Studies/ /Impact Evaluation or Assessment Design and Implementation Projects/ Gender Study with Central Govt / State Govt./NSDC/multilateral	Details of Work Experience and Similar Assignments undertaken accompanied by copies of contracts and completion or acceptance certificate by the clients.

Sl. No.	Eligibility Criteria	Documents Required to be Submitted with EoI
	<p>agencies during last 5 years. The consulting fees in each of the projects to be at-least INR 50 lakhs.</p> <p>Preference will be given to the agencies having experience of undertaking such studies in the TVET/ skill sector.</p> <p>The Agency should have demonstrated experience in undertaking on-ground activities covering data collection, conducting surveys, field-level monitoring and/or placement verification.</p>	<p>Details to be provided as per format given in Annexure-4</p>
6.	<p>The key officials of the Agency along with Consortium partner (if any) should have expertise and experience in impact evaluation, sample size calculations, econometrics, and/or use of statistical tools (e.g. STATA, SAS, SPSS) on similar projects. Firm should possess dedicated team with specialization in Statistical analysis of data .</p>	<p>Names, qualification and relevant experience of the in-house team of Statistical expertise (preference will be given to organisation with at-least 3-4 full time such employees).</p> <p>Details to be provided as per format given in Annexure-5</p>
7.	<p>The Agency along with Consortium partner (if any) should have in-house capacity/ experts in the team with the experience of executing such studies (apart from above criteria no. 6)</p>	<p>Brief profile of in-house Core Technical Experts having similar experience to establish capability of executing the project.</p> <p>Details to be provided as per format given in Annexure-5</p>
8.	<p>The Agency (Lead Partner only, in case of Consortium) should have a minimum average turnover of Rupees five (5) crores during last three financial years.</p>	<p>Certificate from the statutory auditor/ Audited balance sheet/CA Certificate</p>
9.	<p>Apart from the above documents, the Agency is required to submit the Power of Attorney /authorization letter in the name of the Authorized Signatory.</p>	

8. PROCUREMENT METHOD

Consulting firms will be selected in accordance with the Quality and Cost Based Selection (QCBS) method as set out in the GFR, 2017 and Manual for procurement of consultancy and other services 2017 issued by Department of Expenditure, Ministry of Finance, Govt. of India. Request for Proposal (RFP) will be issued only to shortlisted qualified agencies

after evaluation of EOI to submit their detailed technical and financial proposals for the required services.

9. The attention of interested Agency is drawn to paragraph 1.9, 1.23 and 1.24 of the World Bank's *[Guidelines: Selection and Employment of Consultants \[under IBRD Loans and IDA Credits & Grants\] by World Bank Borrowers issued on January 2011 , revised July 2014](#)* ("Consultant Guidelines"), setting forth the World Bank's policy on conflict of interest and Fraud & Corruption respectively.
10. Bidding Firms may associate with other firms to form consortium to enhance their technical qualifications. The submission should clearly state the same with the names of Lead Partner and partner(s).
11. Lead Partner shall be fully responsible for all contractual obligations against required services under this REOI

12. **EOI PROPOSAL PREPARATION COSTS & RELATED ISSUES**

- 12.1 The Agency will be responsible for all costs incurred in connection with the participation in this process, including, but not limited to, costs incurred in conduct of informative and other diligence activities, participation in meetings/presentations, and preparation of EOI along with providing any additional information required by MSDE.
- 12.2 MSDE will in no case be responsible or liable for those costs, regardless of the conduct or outcome of this REOI.
- 12.3 This REOI does not commit MSDE to award a contract or to engage in negotiations. Further, no reimbursable cost may be incurred in anticipation of award or for preparing this EOI.
- 12.4 All materials submitted by the Agency will become the property of MSDE and may be returned to the Agency completely at its sole discretion.

13. **EOI ONLINE SUBMISSION PROCESS AND TIMELINES:**

- 13.1 The EOI containing the Technical Proposal along with supporting documents as per Qualification criteria mentioned above under Section- Eligibility Criteria as per format given at **Annexure 2 to 5** of the document should be submitted online (only) on the Portal <https://eprocure.gov.in/eprocure/app>. Manual submission of EOI is not permissible. The Agency shall submit a digitally signed, encrypted and complete EOI.
- 13.2 **Deadline for online EOI submission is 23rd March, 2021 till 3.00 PM.**
- 13.3 An authorized representative of the Agency shall digitally sign the EOI submission letter in the required formats and supporting documents. The authorization shall be in the form of a written power of attorney scanned and uploaded together EOI. The digitally signed and encrypted EOI shall be uploaded in the Procurement Portal as mentioned below, using valid DSC.
- 13.4 The EOI or its modifications must be uploaded on the portal no later than the deadline indicated for submission, or any extension to this deadline. The electronic system will not allow any EOI or its modification being uploaded after the due date & time as per server.

Once the Proposal is uploaded on the Portal, the system will generate a unique identification number with the stamped submission time. The unique identification number with the time stamp represents an acknowledgement of the EOI submission.

Other requirements are specified below:

- i. The Agency must have Class III Digital Signature Certificate (DSC) with signing, and User-id of the e-Procurement website before participating in the selection process. The Agency may use their DSC if they already have. They can also obtain DSC from any of the Government of India's authorized Certifying Authorities. For user-id they have to get registered themselves on e-procurement website <https://eprocure.gov.in/eprocure/app> and submit their EOI online on the same. Offline bids shall not be entertained by the MSDE.
- ii. For support related to submission of EOI on the Procurement Portal, Agency may contact the 24x7 CPP Portal Helpdesk (Help Desk Number 0120-4001005) at the Portal <https://eprocure.gov.in/eprocure/app>.
- iii. EOI document can be downloaded from <https://www.msde.gov.in/> and <https://eprocure.gov.in/cppp/>

14. CLARIFICATIONS ON REOI

The Agency may request a clarification of any part of the REOI to MSDE by **4th March, 2021** Any request for clarification must be sent in writing through email at sankalp-msde@gov.in. MSDE will compile and respond to all the clarifications/ queries in writing to all prospective Agencies **latest by 15th March, 2021**.

15. SUMMARY REJECTION:

- 15.1 It is expressly made clear that mere submission of EOI, eligible or not eligible, shall not confer any right whatsoever on any such entity/ Agency. Any EOI submitted by an Agency, which fails to satisfy the eligibility requirements set out in the Clause No 7 above, is liable to be rejected summarily.
- 15.2 The MSDE reserves the right to accept or reject any proposal and to annul the procurement process and reject any or all proposals at any time prior to award of contract, without thereby incurring any liability to the affected Agency or Agencies or any obligations to inform the Agencies of the grounds for the MSDE's action.

Annexure 1

State wise Details of Trainees Certified under PMKVY 2.0 during FY 2017-18 and 2018-19

Sl. No.	Candidate State	2017-18			2018-19		
		Female	Male	Total	Female	Male	Total
1	Uttar Pradesh	89005	111432	200437	62852	79778	142630
2	Rajasthan	62001	74822	136823	26770	35018	61788
3	Madhya Pradesh	60158	52380	112538	46510	43729	90239
4	Haryana	58995	52184	111179	33833	33053	66886
5	Tamil Nadu	52487	16595	69082	35495	12233	47728
6	Punjab	40580	21792	62372	30852	17248	48100
7	Telangana	30257	26513	56770	16235	12967	29202
8	Bihar	20320	34497	54817	20436	32998	53434
9	West Bengal	25138	28783	53921	20910	24332	45242
10	Delhi	32045	18954	50999	24521	14156	38677
11	Andhra Pradesh	20875	20197	41072	14189	15694	29883
12	Maharashtra	18343	16231	34574	16339	21157	37496
13	Odisha	14094	18755	32849	13029	13942	26971
14	Jammu and Kashmir	18716	11205	29921	11276	7365	18641
15	Karnataka	11185	9893	21078	18096	15398	33494
16	Assam	12403	7940	20343	9053	6240	15293
17	Gujarat	10038	7503	17541	11891	11247	23138
18	Uttarakhand	10099	5741	15840	10539	5116	15655
19	Kerala	8508	6846	15354	7529	6045	13574
20	Chhattisgarh	7874	6971	14845	11462	10174	21636
21	Jharkhand	7232	6178	13410	8170	7885	16055
22	Himachal Pradesh	4478	2708	7186	8508	4098	12606
23	Tripura	2849	1647	4496	1783	867	2650
24	Puducherry	1243	983	2226	929	435	1364
25	Meghalaya	1025	526	1551	523	302	825
26	Chandigarh	883	489	1372	1529	851	2380
27	Nagaland	964	405	1369	462	117	579
28	Manipur	551	639	1190	847	702	1549
29	Goa	336	233	569	88	55	143
30	Sikkim	295	236	531	158	148	306
31	Mizoram	52	66	118	141	84	225
32	Arunachal Pradesh	47	54	101	247	47	294
33	Andaman and Nicobar Island	13	15	28	36	14	50
34	Dadra and Nagar Haveli	10	13	23	175	222	397
35	Daman and Diu	8	4	12	137	160	297
36	Lakshadweep	1	2	3	1	1	2
21	Jharkhand	7232	6178	13410	8170	7885	16055
22	Himachal Pradesh	4478	2708	7186	8508	4098	12606
23	Tripura	2849	1647	4496	1783	867	2650
24	Puducherry	1243	983	2226	929	435	1364
25	Meghalaya	1025	526	1551	523	302	825
26	Chandigarh	883	489	1372	1529	851	2380

Sl. No.	Candidate State	2017-18			2018-19		
		Female	Male	Total	Female	Male	Total
27	Nagaland	964	405	1369	462	117	579
28	Manipur	551	639	1190	847	702	1549
29	Goa	336	233	569	88	55	143
30	Sikkim	295	236	531	158	148	306
31	Mizoram	52	66	118	141	84	225
32	Arunachal Pradesh	47	54	101	247	47	294
33	Andaman and Nicobar Island	13	15	28	36	14	50
34	Dadra and Nagar Haveli	10	13	23	175	222	397
35	Daman and Diu	8	4	12	137	160	297
36	Lakshadweep	1	2	3	1	1	2

Source: Skill India Portal

Form – 1: Covering letter of EoI

(To be submitted on the Letter head of the Agency/ Applicant)

To

Director

Ministry of Skill Development & Entrepreneurship

3rd Floor, Shram Shakti Bhawan,

Rafi Marg, New Delhi-110001

Ref: EoI Notification dated

Subject: EOI for the selection of an Agency for conducting a Tracer Study on the employment outcomes of passed-out women candidates from short-term skill training programs under SANKALP project of MSDE

Dear Sir/Maam,

1. Having examined the EoI document, we, the undersigned, herewith submit our response to your EoI Notification dated for selection of an **Agency for conducting a Tracer Study on the employment outcomes of passed-out women candidates from short-term skill training programs under SANKALP project of MSDE**, in full conformity with the said EoI document.
2. We have read the provisions of the EoI document and confirm that these are acceptable to us. We further declare that additional conditions, variations, deviations, if any, found in our EoI shall not be given effect to.
3. We agree to abide by this EoI, consisting of this letter, the detailed response to the EoI and all attachments, for a period of 90 days from the closing date fixed for submission of proposal as stipulated in the EoI document.
4. We would like to declare that we are not involved in any major litigation that may have an impact of affecting or compromising the delivery of services as required under this assignment and we are not under a declaration of ineligibility for corrupt or fraudulent practices.
5. We hereby declare that all the information and statements made in this EoI are true and accept that any misrepresentation contained in it may lead to our disqualification.
6. We understand that MSDE is not bound to shortlist / accept any proposal received in response to this EoI.

Our correspondence details with regard to this EoI are:

No.	Information	Details
1.	Name of the applicant/ Agency (Lead Partner)	
2.	Name and Details of Consortium including Lead Partner (if any)	
3.	Address of the applicant	
4.	Name, designation and contact address of the person to whom all references shall be made regarding this EoI	
5.	Telephone number of the contact person	
6.	Mobile number of the contact person	
7.	Email ID of the contact person	

We hereby declare that our proposal submitted in response to this EoI is made in good faith and the information contained is true and correct to the best of our knowledge and belief.

Sincerely,

[Applicant's Name with seal]

Name:

Title: Signature

Date:

Form-2: Details of the applicant's / Agency Operations

S. No.	Information Sought	Details to be furnished	
1	Contact Details of the Applicant along with consortium (If any)		
	Name of the applicant		
	Address		
	Telephone, Mobile No		
	Email		
	Website		
2	Organisation Background /Business Information about the Applicant's Operations along with consortium (if any)		
2.1	Incorporation/registration Information of Applicant		
	Incorporation status of the firm (public limited / private limited, etc.)		
	Details of company registration (Attach the photocopy of the registration)	Date of registration	
		Registration Reference No.	
Details of registration with appropriate authorities for service tax/GST, PAN and other statutory taxes/duties (for each provide date of registration, registration reference/number and photocopies and any other relevant detail)			

2.2	Turnover of the Applicant during last three financial years (as specified at para 7): as revealed in Audited Annual Financial Statements	
	Financial Year	(Amount in rupees crores)
	FY.....	
	FY.....	
	FY.....	
	Average (rupees crores) for the last 3 FY	
2.3	Certificate from the statutory auditors/ Chartered Accountant certifying the turnover/ profits/ revenue for last three (3) financial years, as above.	
2.3	Details of five (5) major and similar assignments undertaken to support the short-listing criteria accompanied by copies of contracts and completion or acceptance certificate(s) issued by client as specified at para 7, as per format given below in Annexure-4 .	
2.5	Brief profile of in-house Core Technical Experts having similar experience to establish capability of executing the project as specified at para 7, as per format given below in Annexure 5 .	

Please attach other / all relevant supporting documents as mentioned in the shortlisting criteria above at point 7 of the REOI document.

Annexure-4

Details of similar assignments undertaken

Duration of Project	Assignment name/& brief description of main deliverables/ outputs	Name of Client	Total Contract / project value (in INR equivalent)	Both Supporting documents (Contract and completion certificate) attached (Yes/No, if No, reason or alternate supporting submitted)

Annexure-5

Brief profile of In-house Core Technical Experts having similar experience

Name of In-house key experts	Designation/ Position	Highest Qualification	Total years of relevant Experience in similar Assignments	Details of relevant Experience in similar Assignments (Name of Project handled, client, time period and role in the assignment)