

<b>Tender Number</b>	<b>Tender Name</b>	<b>Issue Date</b>	<b>Last Date</b>
NSKFDC/SD/SDTP/ 2021-22	Request for Proposal from Govt. Training Institutes/SSCs for conducting Short Term Skill Development Training (SDTP) for manual scavengers and their dependants during the F.Y. 2021-22 under Self Employment Scheme for Rehabilitation of Manual Scavengers	09/04/2021	29/04/2021

**National Safai Karamcharis Finance & Development Corporation  
(NSKFDC)**

**Partnership with Govt. Training Institutes/Sector Skill Councils for  
imparting Skill Development Training ensuring NSQF & Common  
Norms of Ministry of Skill Development & Entrepreneurship  
(MSDE)**

**National Safai Karamcharis Finance & Development Corporation(NSKFDC)**, a wholly owned Govt. of India Undertaking under the Ministry of Social Justice & Empowerment (M/o SJ&E) was set up on 24th January 1997 as a Company "Not for Profit" under Section 25 of the Companies Act, 1956. NSKFDC is in operation since October, 1997, as an Apex Corporation for all round socio-economic upliftment of the Safai Karamcharis, Scavengers and their dependants throughout India, through various loan and non-loan based schemes.

Apart from operating various loan and non-loan based schemes for the upliftment of the target group, NSKFDC is playing a vital role in elimination of manual scavenging - the worst surviving symbol of untouchability. NSKFDC has been designated as Nodal Agency for implementation of the Central Sector Self Employment Scheme for Rehabilitation of Manual Scavengers (SRMS) under the aegis of the Ministry of Social Justice & Empowerment.

The Corporation facilitates the Skill Development Training for its target groups for ensuring self and wage employment and wage enhancement as mentioned in the Common Norms issued by MSDE, Govt. of India and any other guidelines that may be issued from time to time.

1. NSKFDC invites Request for Proposal from Govt. Training Institutes/SSCs for conducting Short Term Skill Development Training (SDTP) in the form of concrete proposal as per

**enclosed format** for manual scavengers and their dependants during the F.Y. 2021-22 under the Self Employment Scheme for Rehabilitation of Manual Scavengers (SRMS), as per details given below: -

- a) State/Disttwise tentative no. of candidates belonging to manual scavengers to be covered is given at **Annexure-A**.
- b) **NSKFDC can, at its discretion, allot less or more no. of candidates for any State/District.**
2. All Sector Skill Councils (SSCs)/Training Institutes(TIs) partners are required to ensure the compliance of National Skill Qualification Frame work (NSQF) & Common Norms issued by MSDE amended from time to time.
3. Curriculum : The Curriculum of the training programmes will be as per National Skill Qualification Framework (NSQF)/National Occupational Standard (NOS), issued by Ministry of Skill Development and Entrepreneurship, Govt. of India in various job roles with focus on self employment opportunities such as self-employed tailors training, furniture making, food processing, carpet weaving, beautician workers, leather work, latex harvesting, tyre fitting along with financial and digital literacy etc. Every Skill imparted shall have a component of Entrepreneurial Development Programme (EDP).
4. Period of Training : The duration of the training programmes will be normally 200 hours to 400 hours and upto 5 months, as stipulated in National Occupational Standards (NOS) and Qualification Packs (QPs). Every training will have a component of linkage with banks for assistance to start a self employment venture.
5. Training Cost: The training cost will be as per Common Cost Norms as applicable and amended from time to time.
6. Outcome: The overall placement of the trained persons should be atleast 70% in wage/self-employment.
7. Live CCTV/Attendance is to be ensured by the SSCs/TIs.

8. The training institutions should be under the aegis of Central or State Government with adequate and approved training facilities and infrastructure. Additionally all Sector Skill Councils (SSCs) constituted by NSDC under MSDE may also submit proposals subject to their having entered/agreeing into an MOA with NSKFDC.
9. **It is explicitly stated that NSKFDC will not entertain proposals from NGOs & other private organizations.**
10. Training Institutes/Sector Skill Councils are required to comply with Common Norms for skill development issued by MSDE (including any modifications thereto) in addition to specific guidelines as mentioned in the Sanction letter conveyed by NSKFDC for conducting SDTP for the target group of NSKFDC.
11. The training programme must be completed within the same financial year failing which NSKFDC may, at its discretion, cancel the Sanction or amend the sanctioned number of candidates.
12. The SSCs/TIs shall submit claims towards training expenses incurred to NSKFDC immediately on achieving prescribed milestone as mentioned in payment schedule/as per the terms of sanction letter.
13. **Payment of Stipend:** As per the SDTP policy of NSKFDC, trainees belonging to the category of Manual Scavengers are also provided stipend Rs.3000/- per month on completion of training directly in their bank accounts, on receipt of information from the respective SSC/TI in the prescribed format of NSKFDC, subject to their having minimum 75% overall attendance, .

#### 14. **Key Steps Involved in Conducting SDTP**

Step - 1 : Sanction of SDTP to SSC/TI

Step - 2 : Identification, Mobilization and Selection of candidates

Step - 3 : Commencement of SDTP

Step - 4 : Release of Stipend by NSKFDC to the eligible candidates directly in their bank accounts on receipt of requisite information from SSCs/TIs.

Step - 5: Assessment and Certification of the Candidates

Step - 6 : Provision of wage/self employment for the candidates

## 15. Payment Milestones

Payment Schedule for conduct of Skill Development Training Programme for the target group of NSKFDC is given as under:-

### 1<sup>st</sup> Installment

**30%** of the sanctioned amount of course fee on **commencement of training programme**, after uploading the following information on the portal of NSKFDC and also providing hard copy of the same: -

1. Duly signed copies of Minutes of the Selection Committee meeting by the selection committee members' along with list of selected candidates.
2. Copies of documents in support of their claim of having identified as manual scavenger, or being their dependant, as per data uploaded on www.mssurvey.nic.in website
3. Details of candidates selected, indicating their Category in regard to their being Manual Scavenger and their dependants, their Educational qualification, address, contact number, Age, Aadhar, bank account details and Gender etc. alongwith individual passport size photographs of trainees etc.
4. Copies of Advertisement / Notice published, if any

### 2<sup>nd</sup> Installment

**70%** course fee (50+20%) on completion of training certification and employment of the successful trainees and submission of :-

1. Details of training provided to them
2. Copy of Govt. recognized course completion certificate issued to the successful candidates having minimum 75% attendance and clearing the assessment process for certification.
3. Details and proof of job/self employment provided to minimum 70% of trained candidates within three months of the completion of training (**duly signed & stamped by the SSC/Training Institute on each page**)
4. Fund requisition letter alongwith Invoice
5. Audited Statement of Expenditure
6. CA Certified Fund Utilization Statement in prescribed GFR 12-A form

## 16. SELECTION OF BENEFICIARY TRAINEES

The SSC/TI will identify the target group taking help of State Channelizing Agencies of NSKFDC and other Government agencies especially for undertaking skilling programme for such persons at convenient locations & time schedule so that their livelihood is not affected. The SSC/TIs are required to select the trainees on holding of selection committee meetings under intimation to NSKFDC.

17. Uploading of Candidate Documents – It is mandatory to upload all the details of the candidates along with the relevant documents as mentioned in para 16, on NSKFDC portal only after which commencement will be conveyed by NSKFDC.

18. **Placement of candidates** - SSC/TIs are required to provide employment to minimum 70% candidates on completion of training in case of fresh skilling programmes. Such employment shall be provided within three months of completion of training for consideration. Details of wage/self employment to be provided in the prescribed format and would be required to be uploaded on the relevant portal of NSKFDC.
19. Training Programme shall be executed directly by affiliated TPs of SSCs. Any further outsourcing by the affiliated TPs of SSCs will not be accepted.
20. The submission of proposals will not entitle the applicant for award of training programmes or any specific numbers or location and decision of NSKFDC will be final and binding in this regard.
21. **Preference will be given to those SSC/TI who are willing to undertake skill training with a pan India coverage in a time bound manner giving specific emphasis to training of Manual Scavengers. Towards the same, NSKFDC will in addition to scrutiny of the proposal submitted, also rely on the past performance of the SSC/TI.**
22. Any queries on the above said proposal may be sent latest by **28/04/2021** on [nskfdc-  
msje@nic.in](mailto:nskfdc-msje@nic.in)
23. Submission of proposal does not guarantee award of contract and decision of NSKFDC regarding award of contract shall be final and binding in this regard.

**The proposal should be sent in sealed envelope latest by 29/04/2021 to**  
**Managing Director**  
National Safai Karamcharis Finance and Development Corporation (NSKFDC)  
NTSC, 3rd Floor, E-Block, NSIC, Okhla Industrial Estate-III,  
New Delhi - 110020  
Contact Nos. 011-26382476, 26382477 Fax No.26382479  
Email ID: [md-nskfdc@nic.in](mailto:md-nskfdc@nic.in)

**Statewise likely number of candidates to be covered under Skill Development Training**

S.No.	State	Likely No. of MS candidates to be provided training
1	Andhra Pradesh	100
2	Assam	150
3	Karnataka	200
4	Maharashtra	420
5	Rajasthan	150
6	Uttar Pradesh	1690
7	Uttarakhand	290
	<b>Grand Total</b>	<b>3000</b>

**DISTRICTWISE DETAILS OF MANUAL SCAVENGERS IDENTIFIED AND PAID OTCA**

S.NO.	Name of State	Name of District	No. of MS eligible and Provided OTCA	Likely No. of candidates to be covered
A	B	C	D	E
1	Uttar Pradesh	Moradabad	3556	120
2	Uttar Pradesh	Bijnor	3498	120
3	Uttar Pradesh	J P Nagar (Amroha)	3443	120
4	Uttar Pradesh	Shahjahanpur	3368	120
5	Uttar Pradesh	Badaun	2861	120
6	Maharashtra	Nashik	2322	120
7	Uttarakhand	Haridwar	2256	120
8	Uttar Pradesh	Rampur	2220	120
9	Uttar Pradesh	Sambhal	2051	120
10	Uttarakhand	Dehradun	2042	120
11	Uttar Pradesh	Hardoi	1400	100
12	Uttar Pradesh	Kasganj (Kanshi Ram Nagar)	1293	100
13	Uttar Pradesh	Bareilly	1286	100
14	Andhra Pradesh	Anantpur	1228	100
15	Uttar Pradesh	Muzafarnagar	1136	100
16	Karnataka	Mysore	1048	100
17	Uttar Pradesh	Farrukhabad	1040	100
18	Maharashtra	Aurangabad	1020	100
19	Uttar Pradesh	Saharanpur	756	100
20	Uttar Pradesh	Bulandshahr	682	50
21	Uttarakhand	Udhamsingh Nagar	669	50
22	Uttar Pradesh	Jalaun	614	50
23	Maharashtra	Nagpur	589	50
24	Uttar Pradesh	Philibhit	558	50
25	Uttar Pradesh	Auraiya	506	50
26	Karnataka	Kolar	500	50
27	Assam	Kamrup(Rural)	497	50
28	Rajasthan	Dausa	478	50
29	Maharashtra	Jalgaon	442	50
30	Rajasthan	Jhalawar	440	50
31	Rajasthan	Baran	423	50
32	Uttar Pradesh	Lakhimpur kheri	416	50
33	Karnataka	Davangere	397	50
34	Maharashtra	Sholapur	383	50
35	Maharashtra	Akola	378	50
36	Assam	Sonitpur/Tejpur	371	50
37	Assam	Dibrugarh	360	50
		<b>Total</b>		<b>3000</b>

**National Safai Karamchari Finance & Development Corporation**  
(A Govt. of India Undertaking)  
Ministry of Social Justice & Empowerment

**Performa for Submission of Skill Development Training proposal**

Training in Sector(s) \_\_\_\_\_

1. Name and address of Organization along with Contact No., Website, Email & Landline/Fax/Mobile \_\_\_\_\_

2. Type of Organization (SSC/Central/State Govt. Training Institute/Others) \_\_\_\_\_

3. Name and Designation of the Head of Organization along with Contact No., Email & Landline/Fax/Mobile \_\_\_\_\_

4. Name & Designation of the Coordinator along with Contact No., Email & Landline/Fax/Mobile/Skype ID \_\_\_\_\_

5. Background of the Organization

(A) Indicate the Past Experience in the field of imparting Skill Development \_\_\_\_\_

(B) Infrastructure facilities and expertise available with Training Provider including Biometric Attendance for the proposed courses as per guidelines of SSC (please attach separate sheet) \_\_\_\_\_

(C) Have you obtained training grants in previous year from NSKFDC If yes, please provide details of the same in terms of:-

No. of candidates sanctioned \_\_\_\_\_

Training on-going \_\_\_\_\_

Trained and certified and \_\_\_\_\_

Placed \_\_\_\_\_

- 6. Has job potential survey been carried out w.r.t. proposed training programme. Please suggest prospective self & wage employment options after successful completion of training. \_\_\_\_\_
- 7. Expected Average income of trainees in case of Wage Employment after successful completion of training \_\_\_\_\_
- 8. Whether write-up of self employment is attached. Yes/No
- 9. Confirmation from the TIs/SSC follow the guidelines indicated in clause 4.1 to 4.2 of common norms \_\_\_\_\_
- 10. Mode of Identification/Mobilization of Trainees \_\_\_\_\_
- 11. a) Details of post training follow-up & monitoring programme to be undertaken  
Loan tie-up for self employment /Industry for wage employment  
\_\_\_\_\_
- b) Mode of tracking of the trainees \_\_\_\_\_
- 12. Confirmation that SSC/TI will provide the details for release of stipend to NSKFDC (in print & soft copy) in the prescribed format. Yes/No
- 13. Whether Audit of accounts is updated for last three years (Enclose a copy) Yes/No
- 14. Any other information (Separate Sheet may be attached) \_\_\_\_\_

Note: Summary of physical targets and financial requirement is attached for submitting proposal.

Date: \_\_\_\_\_

Place \_\_\_\_\_

(Authorized Signatory With Seal)

1A

A. SUMMARY OF THE SKILL DEVELOPMENT TRAINING PROPOSAL

Sl.No.	Trade/ Course*	No. of Candidates	District	State	Total Training Duration (Total Hours)	Total Training Duration (No. of Months)	Course Fee per candidate		Residential Charges (Only in case of MS)			Per Candidate Total of Course Fee + Residential Fee + 111	Total Cost of the course (12 x 3)
							Rate per hour*	Course fee per candidate (8 x 6)	Per month per candidate charges towards lodging and boarding in case of residential training	Residential Fee per Candidate	Residential Fee per (10 x 7)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	
1													
2													
3													
4													
5													
<b>TOTAL</b>													

\* As per Common Norms issued by M/za SDL



**C. Infrastructure and Facilities**

1. Please provide details of minimum infrastructure, teaching learning materials and teaching learning aids to be made available for each course as per the format below:

Course Name :	(Separate sheet for each course)
List of minimum equipments /teaching aids/items in classroom	
List of minimum equipments/items in lab	

2. Please provide details of the course proposed in the format below.

Course Name and Code	
Course approved as per NSQF (Y/N) and level	
Training hours overall	Theory:
	Practical:
	Soft skills (including IT skills, if any):
Per day training hours	

3. Eligibility criteria for admission

Minimum educational qualification:	
Given the low education levels of the target community of NSKFDC do you propose any relaxation in the above criteria's?	

4. Trainer Details as per guidelines/norms

Minimum Qualification	
Minimum Experience	

5. Employment Details

Possible wage employment options after training	
Name of prospective employers	(May provide a separate sheet)
Possible self employment options after training	(Brief writeup on the Job/ Self employment projects including financing mode, market linkage etc. to be attached seperately)