

Request for Proposal (RfP) for Empanelment of Project Implementing Agencies (PIAs)/Training Providers (TP) for implementing Special Program for training of Healthcare Workers under Pradhan Mantri Kaushal Vikas Yojana 3.0 (CSSM)



RFP No: **JSDMS/RFP/03**
Dated: **07/09/2021**
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BBREVIATIONS

CSSM	Centrally Sponsored State Managed
FY	Financial Year
IST	Indian Standard Time
MIS	Management Information System
MSDE	Ministry of Skill Development and Entrepreneurship
NSDC	National Skill Development Corporation
NSQF	National Skill Qualification Framework
PC	Parliamentary Constituency
PMKVY	Pradhan Mantri Kaushal Vikas Yojana
SP	Special Projects
SOP	Standard Operating Procedures
JSDM	State Skill development Mission
TP	Training Provider
TOR	Terms of Reference
UT	Union Territory
TC	Training Center
DSC	Dist Skill Committee
TR Id	Trainer ID
A&A	Affiliation and Accreditation
HSSC	Health sector skill council

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JHARKHAND SKILL DEVELOPMENT MISSION SOCIETY
(Labor Employment, Training and Skill Development Department, Jharkhand)
Govt. of Jharkhand

Empanelment of Project Implementing Agencies (PIAs)/Training Providers (TP) for implementing
Special Program for training of Healthcare Workers known as Customized Crash Course
Programme for COVID Warriors under under PMKVY 3.0 CSSM (State Component)

1. Disclaimer

All information contained in this document, subsequently provided / clarified are in good interest and faith. This Request for Proposal (“RFP”) is not an agreement and is not an offer or invitation to enter into an agreement of any kind with any party. JSDMS reserves the right to cancel this document, and / or invite afresh proposals with or without amendments to this document without liability or any obligation for such document, and without assigning any reason. JSDMS reserves the right to take final decision regarding selection of Training Provider/s and allocation of targets.

Submission of proposal under RFP mode doesn’t guarantee selection followed by allocation of target under Customised Crash Course Programme for COVID Warriors under PMKVY 3.0 (“Programme”). This RFP doesn’t encourage creation of any new training infrastructure specifically for imparting training under this Programme.

Under no circumstances will JSDMS be held responsible or liable in any way for any claims, damages, losses, expenses, costs or liabilities whatsoever (including, without limitation, any direct or indirect damages for loss of profits, business interruption or loss of information) resulting or arising directly or indirectly by application or non – application to this RFP.

2. Background

2.1 About JSDMS

Jharkhand Skill Development Mission Society (JSDMS) is the nodal agency for implementing, monitoring and coordinating the Skill Development & Entrepreneurship activities initiated by the Central Govt. and implemented by the State Govt. to leverage employability. JSDMS implements various skill development schemes in the State of Jharkhand for skilling of youth. It also acts as a catalyst in strengthening Skill Eco System of Jharkhand. Ministry of Skill Development & Entrepreneurship (MSDE) has allocated the total STT target for Special Projects COVID Training (Centrally Sponsored State Managed Component - CSSM) under Pradhan Mantri Kaushal Vikas Yojana 3.0

2.2 About Customized Crash Course on Health Care

COVID-19 has put our healthcare system under unprecedented stress. To augment the availability Of healthcare workers , Ministry of Skill Development and Entrepreneurship , Govt. of India has formalized a special program to skill /upskill about 1000 candidates in six customized health care job roles of General Duty Assistant (GDA), Home Health Aide (HHA) ,GDA Advance(Critical Care) ,Phlebotomist , Emergency Medical Technician (EMT) Basic and Medical Equipment Technology Assistant for imparting skill training .
Training

Duration will be of 30 days classroom training followed by 3 months On -the -Job –Training (OJT) in the healthcare facilities as recommended by the District Skill Committee, so that they not only improve their skills but also provide healthcare support to such health facilities. As regards up skilling ,already trained candidates under PMKVY or working healthcare workers , the training will be of one week duration. This training would be followed by the assessment and certification of trainee for the crash course.

A demand of 9835 for skilling /up skilling has already come from different districts through Dist Skill Committees. Mission (JSDMS) has already communicated District Skill Committee (DSC) to mobilize, the candidates, and enable movement of all stakeholders involved during training , including vaccination on priority basis for trainees, trainers, assessors, training providers etc. Health Department is ready to support for On Job Training (OJT) in PHC/CHC or recognized private Hospital.

COVID-19 has put our existing healthcare system under unprecedented stress, and it is felt that there is a requirement of skilled COVID warriors across the country. In order to meet this deficit of skilled COVID warriors and augmentation of available healthcare services within limited span of time, Ministry of Skill Development and Entrepreneurship (MSDE) has undertaken a program to create a pool of trained/skilled COVID warriors with scale, speed and as per standardized skilling ecosystem. Accordingly, the ‘Customized Crash Course Program for COVID Warriors’ is designed as a special strategic program for its effective implementation under Special Project category of Central Component of Pradhan Mantri Kaushal Vikas Yojna 3.0 (PMKVY 3.0).

Jharkhand Skill Development Mission Society (JSDMS) has taken the requirement of fresh skilling and up skilling, district wise, in six health care job roles pertinent for training of COVID warriors from the district. Based on the demand received, a rationalization across districts and job role has been done and sent to NSDC.

2.3 Requests for Proposal (RfP) for Customized Crash Course on Health Care:

This RFP is being rolled out to meet the unmet demand in Fresh Skilling (Component 1 of the Customized Crash Course Programme mentioned below). The allocation will be done as per district and job role demand. JHARKHAND SKILL DEVELOPMENT MISSION SOCIETY (JSDMS) invites “Request for Proposal (RFP)” from the interested PIAs/ TPs for submission of Proposal for conducting Skill Development Training under PMKVY-State component of PMKVY 3.0 during FY 2021-22. The following entities are eligible for submitting proposals. Any legal entity such as Government organizations/institutions, private companies/organizations or Hospital registered under Trust, Societies, Industrial associations, Cooperatives, etc. who have prior experience in Skilling health workers and already have or applied for SMART accredited Training Centre for Health Sector Job Roles.

The details regarding eligibility criteria, technical evaluation criteria, proposal submission procedures, selection methodology and other terms and conditions have been clearly stated in this tender document.

The Applicant/s are expected to apprise themselves and follow the following guidelines, and amendments thereof which can be referred vide links provided below -

Customized Crash Course Programme under PMKVY 3.0 guidelines:

<https://nsdcindia.org/sites/default/files/Guidelines-for-Customized-Crash-Course-Programme-for-COVID-Warriors-under-PMKVY3-29-06-2021.pdf>

PMKVY 3.0 Guidelines: [https://www.pmkvyofficial.org/App_Documents/News/PMKY-Guideline_report_\(08-01-2021\)V3.pdf](https://www.pmkvyofficial.org/App_Documents/News/PMKY-Guideline_report_(08-01-2021)V3.pdf)

Ministry of Health and Family Welfare:

(https://www.pmkvyofficial.org/App_Documents/News/2909_NSDC_Guidelines_5_10_12.pdf) and

Ministry of Skill Development and Entrepreneurship guidelines on opening TCs:

(https://pmkvyofficial.org/App_Documents/News/OMs-and-SOP-for-opening-of-TCs-under-PMKVY-2016-20.pdf),

In addition, applicable central, state and local authorities, during the tenure of the Programme on preventive measures to contain spread of COVID-19 in TC will be followed.

3. Key features

The major steps involved in the selection of Training Providers in the project mode as per this RFP are summarized below:

1. No organization is being asked to set up a new center exclusively for the purpose of this RFP. JSDMS does not guarantee target allocation to any organization by applying through this RFP.
2. Eligible Institutions and organizations are invited to submit proposals for allocation of targets through this RFP. The applications will be accepted only during a fixed time period.
3. This RFP is only inviting proposals for fresh skilling (Component 1 of Crash Course Guidelines)
4. Each applicant organization ("Applicant") will have to download the details from link given herein .
5. Each Applicant can submit proposal for multiple proposed centers. Each training center proposed by an Applicant should contain the details of state and district with job roles in which the Applicant wishes to conduct trainings.
6. After the date of receiving applications is over, all applications will be evaluated as per the evaluation criteria based on scoring matrix.
7. The Training Providers from Jharkhand with sector experience, skilling experience and available infrastructure etc. have been encouraged and given weightage accordingly.
8. Professional bodies in health sector like Hospitals, labs, original equipment Manufacturers (OEMs) will be encouraged to participate and thus given weightage in scoring matrix.
9. The proposals of the TPs would be evaluated on quantitative parameters, which have been detailed in this document and scoring matrix given at **Annexure II**
10. Based on the evaluation criteria and scoring matrix, upon successful selection of the Training Provider, targets will be allocated to the Applicant organization according to the target allocation methodology decided by JSDMS.
11. Due Diligence will be taken up at District level by respective District Skill Committee (DSC) for the shortlisted / eligible Applicants for the selection and thereafter for target allocation.
12. Post Approval by competent authority, the successful Applicants may be intimated and invited for signing of an Agreement/ issuing Lol and work order.

13. Post the selection and thereafter allocation of targets, the Applicants can start training in proposed centers only after successful **accreditation and affiliation** of each training centre (<https://smart.nsdcindia.org/img/Centre%20Accreditation%20&%20Affiliation%20Guidelines%20Version%201.0.pdf>) and availability of ToT certified trainers. PMKVY 3.0 guidelines would be followed.
14. The performance of the Training Providers allocated with targets would be monitored for quality aspect of Training, placement and other factors.
15. Those already allocated targets in the programme will be considered based on the existing performance and those with unsatisfactory performance may be removed from the allocation process.
16. The Scheme does not allow franchising/ consortium/ Subcontracting.
17. The tenure of the empanelment shall be for a period of maximum **one FY** year from the date of empanelment, with the empanelment status being renewed every year on the basis of:
 - i. the TSP continuing to meet the eligibility and qualifications criteria as required by the prevailing conditions for empanelment, or as may be amended by JSDMS from time to time; and
 - ii. the performance of the TSP under the PMKVY program post empanelment process. Various factors may be considered for the performance review.
 - iii. At the time of empanelment renewal, documentary support for eligibility qualifications and credentials must be furnished to JSDMS as requested.
 - iv. The tenure of the empanelment under the scheme may be further extended by JSDMS on a case to case basis subject to overall performance of TSP, provided the scheme continues to exist.

4. Invited Proposals

Proposals are invited to train candidates across the state preferably in aspirational districts in specified job roles as mentioned in this RFP. Proposals shall be evaluated on a pre-defined criterion which includes but not limited to eligibility, due diligence and scoring matrix, post which selection followed by target allocation would be done basis necessary approvals.

JSDMS shall endeavor to adhere to the following schedule but reserves the right to alter the same:

SI No	Details	Timelines	Tentative Dates
1.	Issuance of RFP	T-0	7 th September 2021
2.	Last date for receiving Pre-Bid queries	T + 5 days	13 th September 2021
3.	Pre-Bid Meeting	T + 6 days	14 th September 2021

4.	Publishing of responses to Pre-Bid Queries	T+6 days	14 th September 2021
5.	Last date for submission of Bid	T+15 days	21 st September 2021
6.	Last Date for Submission of Processing Fee	T+15 days	21 st September 2021
7.	Bid Opening	T + 16 days	22 nd September 2021

4.1 Training components

The training will be conducted on customized crash courses in identified six (06) job roles (as mentioned below). The training duration will be of approximately 21-30 days* of theory-based classroom training followed by approximately 90 days On-the-Job Training (OJT) in healthcare facility such as Primary Health Centres, hospitals, diagnostic facility, sample collection centre, etc. This training would include two assessments – one after the classroom training and another after completion of OJT, followed by certification of trainee for the crash course and the same shall be undertaken by Health Care Sector Skill Council (HSSC) in accordance with key roles and responsibilities identified in Guidelines.

*Training Providers /PIA shall be paid for training cost only as per notional hours given in the table-1 which would be based on Common Cost Norms. Further, reimbursement of cost incurred in fooding and lodging under residential training program shall also be done as per Common Cost Norms.

* Actual days of training will be number of hours of the job role as per Table 1 @ 8 hours per day
In case of residential training , daily course hour shall be 8 Hours per day/ candidate, whereas for non residential training it shall be 4 /6 hours per day /candidate.

Based on the recommendations of Health Sector Skill Council (“HSSC”), training would be imparted in customized six job roles namely:

- i. COVID Frontline Worker (Home Care Support)
- ii. COVID Frontline Worker (Basic Care Support)
- iii. COVID Frontline Worker (Advanced Care Support)
- iv. COVID Frontline Worker (Emergency Care Support)
- v. COVID Frontline Worker (Sample Collection Support)
- vi. COVID Frontline Worker (Medical Equipment Support)

As COVID healthcare management requires extensive data management, therefore the course content for the job role of 'Medical Record Assistance (MRA)' has been embedded in the course content of all six job roles.

Table 1: Detail of Crash Courses in Healthcare Sector

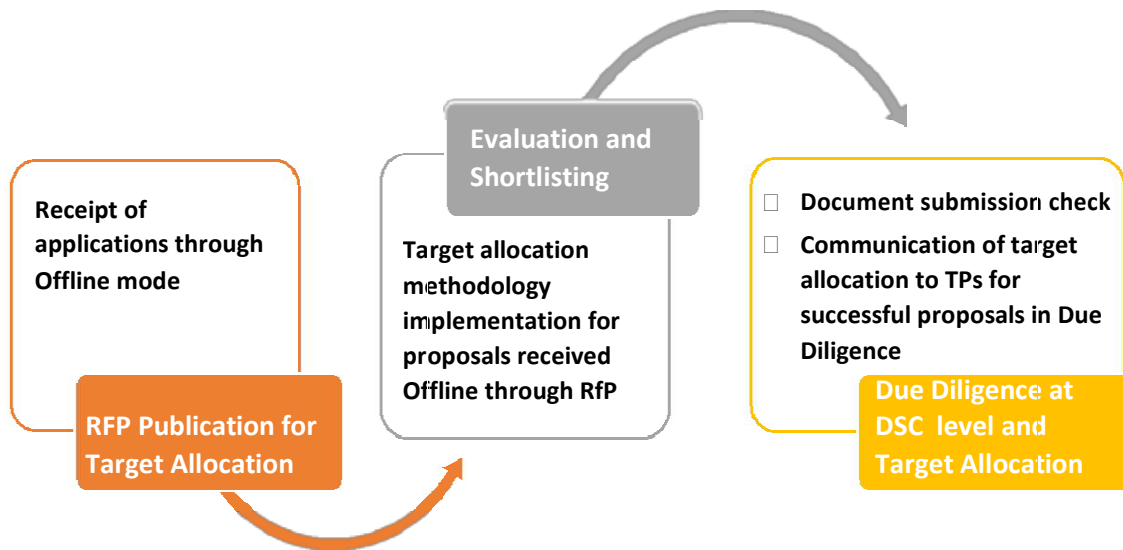
Sl. No.	Crash Course	Crash Course QP Code	QP to which mapped to	Estimated Hours	Minimum Education Criterion
1	COVID Frontline Worker (Basic Care Support) -CFW-BCS	HSS/Q5104	General Duty Assistant (GDA)	195 hours	10 th Pass
2	COVID Frontline Worker (Home Care Support) - (CFW-HCS)	HSS/Q5105	Home Health Aide (HHA)	195 hours	10 th Pass
3	COVID Frontline Worker (Advanced Care Support) - (CFW-ACS)	HSS/Q5605	GDA Advanced – Critical Care (GDAA)	210 hours	10 th Pass
4	COVID Frontline Worker (Sample Collection Support) - (CFW-SCS)	HSS/Q0502	Phlebotomist	211 hours	12 th Pass (Science)
5	COVID Frontline Worker (Emergency Care Support) - (CFW-ECS)	HSS/Q2303	Emergency Medical Technician-Basic (EMTB)	144 hours	12 th Pass
6	COVID Frontline Worker (Medical Equipment Support) - (CFW-MES)	HSS/Q5604	Medical Equipment Technology Assistant (META)	312 hours	10 th Class + I.T.I + 3-5 Years of experience OR Diploma (technical subjects)

4.2 Classification of Applicants:

Target allocation through RFP route would involve the below categories organizations:

1. Healthcare facilities – Hospitals/ Health research Centre, Labs, Associations, Original Health Equipment Manufacturers etc.
2. Training Providers with PMKVY-CSSM 2018-21 engagement
3. Training Provider recommended by the DSC/Health Sector Skill Council
4. Other Organizations, who are not categorized in these three categories but are eligible.

The below process would be followed for selection and allocation of targets under RFP:



The applications for the RFP would be received offline where interested and eligible organizations can submit proposals. Subsequently as the third step the Applicant is required to provide necessary information such as past skilling experience, health care sector experience, A&A status, ToT status, and others. The Applicant organizations would be required to submit necessary documents to support the information provided in the rfp on jsdms portal.

The below major steps would be followed in the Proposal submission stage:

1. An Applicant organization should select the category of its application. The categories have been illustrated in the Evaluation section of this RFP.
2. An Applicant organization should select the state, job role and the target it intends to train in.
3. The TP should provide other details for the proposal such as target details, financial details, center details, skilling experience, sector experience, OJT and placement tie up letters and other specified information.

4.3 Eligibility conditions applicable to all categories:

S. T.	Parameters / Criterion
	An eligible Bidder must be a legal entity in the form of Proprietorship Firm / Partnership Firm / Private Limited Company / Public Limited Company / LLP/ Company registered under sec 25/Society / Trust / Cooperatives/Hospital (Registered) etc.

S. No.	Parameters / Criterion
2	An eligible Bidder must not have been blacklisted by any State Government/ Central Government / Donor Agency.
3	Bidder applicant should have at least three years of experience in skill training

4.4 Submission of proposals

The proposal duly sealed and signed with properly arranged and paged with numbers should be submitted at the JSDMS office which must be addressed to-

Mission Director-cum-CEO,
Jharkhand Skill Development Mission Society
2ND Floor, Hygeine Building, Shram Bhawan , Doranda Ranchi-834002

Terms and conditions related to this program may be accessed from website of JSDMS from 8th September 2021. The tentative schedule for the process is highlighted in the table below:

S.NO	Key Activities	Dates
1	Release of notification for request of proposals	7 th Sept 2021
2	Proposals submission start offline at Office address of JSDM	9 th Sept 2021/
3	Last date for submission of proposals by prospective TPs	21 st September 2021

In case the eligibility conditions of the Applicant do not suffice the condition set by this RFP, the Applicant will not be allowed to submit proposals. All queries related to RFP to be sent to jsdmtenders@gmail.com only.

4.5 Late Proposals

The date of accepting applications will be closed at 05:00 PM on 21st **September 2021**. All Applicants will be allowed to submit individual proposals independently during the valid period, before the deadline. Any application that has been created but not submitted by a TP on due date will be considered null and void. No proposal will be received or considered by JSDMS after the deadline for submission of proposals prescribed in this document in any form.

4.6 Proposal Preparation Cost

The applicant shall bear all costs associated with the preparation and submission of its proposal, and JSDMS shall in no case be responsible or liable for those costs, regardless of the conduct or outcome of the proposal process.

4.7 Proposal Processing Fee

A non-refundable one-time fee of INR 1000/- (One Thousand only) is to be provided by all the Applicants as Proposal Processing Fees through, online payment in the bank details given below.

Bank Name: Bank of India

Account Name: Jharkhand Skill Development Mission Society

A/C No: 491010110006345

IFSC Code: BKIB0004910

*Bidders need to submit the documents regarding, details of fee transferred in the given account.

Submission of proposal and paying of proposal processing fees under RFP mode doesn't guarantee allocation of target under the Scheme. This RFP doesn't encourage creation of any new training infrastructure specifically for imparting training under this Programme. JSDMS shall in no case be responsible or liable for those costs, regardless of the conduct or outcome of the proposal process.

5. Sub-Contracting/Franchise/Sub-Letting/Consortium

Sub-contracting, sub-letting, franchisee arrangement or consortium of any kind is NOT allowed for any Organization/Training Provider.

6. Evaluation Process

Evaluation of all the proposals will be done only after the deadline for submission has passed.

Actions by Applicants

Step 1

It is imperative to quickly move to training after RFP and make the health care workers available in the health care facilities. Thus, applicants with existing Accredited and Affiliated centers on Skill India Portal, in the job roles applied for, as on the date of release of this RFP will be given priority.

Each organization should first select the category of proposal that it falls in. Applicants would be categorized as below, and **priority/weightage would be given in descending order**

S.no	Type of Organization	A&A status	Category
1	Health care facilities – Hospitals, ambulance providers, health Associations, Test Labs, Associations, Original Health Equipment Manufacturers etc.	Yes	C1
2	Training Providers with PMKVY-CSSM 2018 -21 engagement, SJKVY and DDUKK empanelment	Yes	C2
3	Training Centers recommended by Health Sector Skill Council	Yes	C3
4	Other eligible Organizations	Yes	C4
5	Health care facilities – Hospitals, ambulance providers, health associations etc.	No	C5
6	Training Providers with PMKVY 2018 -21 engagement	No	C6
7	Training Centers recommended by District Skill Committee/Health Sector SSC	No	C7
8	Other eligible organizations	No	C8

**Valid Accreditation and Affiliation on Skill India Portal, in the job role applied, as on RFP release date*

Step 2

The Applicant will be required to choose the job role it wants to train in. All Applicant organizations shall mandatorily provide Undertaking as per Annexure. Basis of the selection as above the application/proposal will be ranked with in each category.

Step 3

The Applicant will provide required information as per the scoring matrix as provided in **Annexure II Scoring Matrix**. This section will score the Applicants within a category based on parameters such as financial details, center details, skilling experience, skilling performance, sector experience, OJT tie up letters, placement tie up letters and others.

Evaluation Stages

Stage 1 - Compliance

The Applicant will undergo a Test of Responsiveness under which the Applicants' compliance will be checked against the eligibility criteria as per categories through the submission of the mandatory documents.

In case of any gap (in terms of compliance with submission of mandatory documents or any other document as requested by JSDMS in the course of evaluation of the proposal and their completeness) in the documents submitted, the proposal will be rejected.

Stage 2- Evaluation

Only the proposals of the Applicant organizations that pass stage 1 of the evaluation process will be evaluated further. JSDMS or its designated evaluation Team will evaluate each Applicant organization proposal based on their responsiveness to this RFP.

Under this stage the proposals will be evaluated and ranked basis their category, their application criteria, and their scores.

The scoring matrix is divided in two parts –

Part A- Evaluation based on elements related to the Organization/TP (Weightage – 50%)

This will ascertain a score for each Organization with respect to availability and quality of training infrastructure, past skilling (Overall as well as performance in Scheme), Healthcare sector experience, Financial strength. The weightage of this parameter is 50 points on the base of total 100 points.

Part B Evaluation based on elements related to the proposal (Weightage – 50%)

This segment will focus on the proposal of the Organization / TP which will be evaluated on the parameters proposed for a particular training center. The broad parameters are proposed OJT tie ups, placement, availability of ToT certified trainers, Training center location and others. The weightage of this parameter is 50 points on the base of total 100 points.

7. Allocation Methodology

The Ranking will be decided for each Applicant organization across States based on the following -

1. Category of organization
2. State job role match
3. Scoring Matrix –
 - a. **Organization related Score** as per the evaluation for the Applicant for Part A.
 - b. **Proposal related Score** as per evaluation for the Applicant for Part B

Based on the total of the score, each eligible Applicant will be ranked for a particular Training Center proposed by JSDMS or the recommended by District Skill Committee/Health Sector Skill Council Target would be allocated based on exhausting the options in the orders as given below.

Allocation Methodology					
S.no.	Parameters	Category	A&A status*	Section 1 - Unmet Demand Match	Section 2 – Scoring matrix
1	Health care facilities – Hospitals, ambulance providers, health associations etc.	C1	A&A	Job role Demand Aggregation	Highest to lowest marks of TP/ TC
2	Training Providers with PMKVY 2018 -21 Engagement, SJKVY and DDUKK	C2	A&A	Job role Demand Aggregation	Highest to lowest marks of TP/ TC
3	Training Centers recommended by Health Sector Skill Council	C3	A&A	Job role Demand Aggregation	Highest to lowest marks of TP/ TC
4	Other eligible Organizations	C4	A&A	Job role Demand Aggregation	Highest to lowest marks of TP/ TC
5	Health care facilities – Hospitals, ambulance providers, health associations etc.	C5	Non A&A	Job role Demand Aggregation	Highest to lowest marks of TP/ TC
6	Training Providers with PMKVY 2018 -21 engagement	C6	Non A&A	Job role Demand Aggregation	Highest to lowest marks of TP/ TC
7	Training Centers recommended by DSC/HSSSC recommended by DSC	C7	Non A&A	Job role Demand Aggregation	Highest to lowest marks of TP/ TC

Allocation Methodology					
S.no.	Parameters	Category	A&A status*	Section 1 - Unmet Demand Match	Section 2 – Scoring matrix
8	Other Organisations	C8	Non A&A	State Job Role Match	Highest to lowest marks

**Valid Accreditation and Affiliation on Skill India Portal as on RFP live date*

The details of the scoring matrix can be referred at **Annexure II**

The tentative date and job role level target available for this RFP is less so the targets may be increased or decreased subject to availability .

The Applicants are required to apply for the targets as per their capacity to train in two cycles of training. Information/ proof of capacity will be taken during the application process.

Any tie will be broken based on the past placement performance of the TP/ TC where available or the OJT/ placement letters provided.

Those already allocated targets under PMKVY 2.0 /3.0 in the state component will be considered based on the existing performance and those with unsatisfactory performance may be removed from the allocation process.

Every Applicant will be given 21-30 specified days to commence trainings after allocation of targets, subject to approval from Competent Authority. Organizations which are able to commence training within 21 to 30 days will be marked as high-performer organizations .

Organizations which are unable to commence trainings even after 45 specified days after allocation of target will fall in non-performing organization and their targets will be revoked. The revoked targets will then be assigned to high performing organizations, as mentioned above.

The suggested list of documents required is at **Annexure IV** , if required clarification more maybe asked during application process.

9. Due-diligence

Due diligence shall form an integral part of the evaluation process. All the documentary evidences provided by the Applicant organizations that have been shortlisted for target allocation will be taken up for the due diligence (Technical, Financial and Legal). The information and documents furnished by the Applicant shall be verified by the due diligence/evaluation team. The due-diligence report shall be considered for final scoring. In case of any discrepancy, the proposal will be rejected at any stage.

10 Proposal Ownership

All proposals submitted to JSDMS shall become the property of JSDMS , which shall not be liable to be returned to the Applicant. JSDMS shall, however, maintain confidentiality of the information contained within the proposals. JSDMS shall be entitled to share the proposals and the information contained therein with the agencies and individuals involved in the process of evaluation and also its advisors, consultants, lawyers etc. and as may otherwise be required to be disclosed under law.

11 Right to Termination / Cancellation / Revision / Amendment

Notwithstanding anything contained in this document, JSDMS reserves the right to cancel / terminate the proposal process without assigning any reason whatsoever, at any time prior to signing of the agreement and JSDMS shall have no liability for above-mentioned actions, whether at its own initiative or in response to clarifications requested by a Bidder, modify the RFP by the issuance of Addenda

Further, JSDMS reserves its right to update, revise, amend or supplement the information contained in this document any time for any reason by issuance of addendum without any intimation to the Applicant

12 Corrupt or Fraudulent Practices

In the event of Applicant engaging in any corrupt or fraudulent practices during the proposal process, as per the judgment of JSDMS , the proposal shall be rejected. Any decision of JSDMS in this regard shall be final and binding on the Applicant.

For the purpose of this clause:

“Corrupt Practice” means the offering, giving, receiving or soliciting of anything of value to influence the action of JSDMS in the selection process. It also includes bringing undue influence through any quarter or interfering directly or indirectly in the selection process to affect its outcome.

“Fraudulent Practice” means a misrepresentation of facts in order to influence selection process to the detriment of JSDMS.

13 Terms of Reference

All successful organizations who have been allocated targets shall be required to comply with the PMKVY 3.0 and Crash Course Programme for COVID warriors’ guidelines as amended from time to time, for implementing the projects allocated to them. In addition, eligibility conditions mentioned in this document shall be binding on all such Applicants.

In case of any inconsistency, the interpretation taken by JSDMS shall be final.

Applicants are advised to refer to the PMKVY revised guidelines available on PMKVY website:

www.pmkvyofficial.org .

14 Terms & Conditions

14.1 Interpretation

In case of any ambiguity in the interpretation of any of the clauses in this document, the interpretation of the clauses by authorized representative / evaluation committee of JSDMS shall be final and binding on all the parties.

14.2 Language

The proposal and all correspondence and documents related to the proposal exchanged by the applicant and JSDMS must be in English. Supporting documents and printed literature furnished by the applicant may be in other language other than English provided they are accompanied by a notary certified translation of the relevant passages in English language. Supporting material, which is not translated in English, may not be considered for evaluation. For the purpose of evaluation and interpretation of the proposal, the English language translation shall prevail.

14.3 Change in Laws and Regulations

If after the date of proposal submission, any law, regulation, ordinance, order or by-law having the force of law is enacted, promulgated, abrogated or changed which shall be deemed to include any change in interpretation or application by the competent authorities, that subsequently affects the costs and expenses of the Applicant and/or the Time for Completion, the terms and conditions shall be reasonably adjusted.

14.4 Compliance with Laws

The Applicant at all times and at its own expense, shall:

1. undertake to observe, adhere to, comply with and notify JSDMS about all laws in force or as are made applicable in future, pertaining to or applicable to the Applicant, their business, their employees or their obligations towards employees and all purposes of this document and shall indemnify, keep indemnified, hold harmless, defend and protect JSDMS and its directors / employees / officers / staff / personnel / representatives / agents from any failure or omission on its part to do so and against all claims or demands of liability and all consequences that may occur or arise for any default or failure on its part to conform or comply with the above and all other statutory obligations arising there from.
2. promptly and timely obtain all such consents, permissions, approvals, licenses, etc. as may be necessary or required for any of the purposes of this Programme or for the conduct of their own business under any applicable Law, Government Regulation/Guidelines and shall keep the same valid and in force during the term of the Programme, and in the event of any failure or omission to do so, shall indemnify, keep indemnified, hold harmless, defend, protect and fully compensate JSDMS and its directors / employees / officers / staff / personnel / representatives / agents from and against all claims or demands of liability and all consequences that may occur or arise for any default or failure on its part to conform or comply with the above and all other statutory obligations arising therefrom..
3. not be entitled to assign / sub lease any or all of its rights and or obligations under this document and subsequent agreement to any entity including Applicant's affiliate without the prior written consent of JSDMS .
4. follow the guidelines issued by Ministry of Health and Family Welfare ("MoHFW"), the Ministry of Skill Development and Entrepreneurship ("MSDE"), and applicable central, state and local authorities, during the tenure of the Programme on preventive measures to contain spread of COVID-19 in training centres.

15 Disputes and Arbitration

15.1 Arbitration

Any controversy, dispute or claim arising out of or relating to this Programme and the services to be rendered by Applicant under or pursuant to this document or agreement, the interpretation hereof, or its breach shall, if not resolved by mutual discussions between the parties, be settled by binding arbitration in accordance with the Arbitration and Conciliation Act, 1996 as amended from time to time. Arbitration shall be conducted in Ranchi in English language.

15.2 Jurisdiction

Subject to clause 15.1 above, all disputes between JSDMS and Applicant shall be subject to the exclusive jurisdiction of the Courts at Ranchi. The parties agree to submit themselves to the jurisdiction of such court. This document shall be governed by the laws of India.

16 Representations and Warranties

The Applicant represents that:

- a) they are under no obligation or restriction, nor shall they assume any such obligation or restriction, that would in any way interfere or conflict with, or that would present a conflict of interest concerning, any obligations under this scheme.
- b) it is duly incorporated, validly exists under applicable Law.
- c) it has the right and authority to enter into agreement and perform its obligations thereunder. The execution, delivery and performance of terms and conditions under agreements by such Party and the performance of its obligations thereunder are duly authorized and approved by all necessary action and no other action on the part of such Party is necessary to authorize the execution, delivery and performance under agreements.
- d) The Applicant represents that the submission of responses to this document, execution, delivery and performance under an Agreement entered in case the Applicant is selected:
 - Shall not violate or contravene any provision of its documents of incorporation;
 - Shall not violate or contravene any law, statute, rule, regulation, licensing requirement, order, injunction or decree of any court, governmental instrumentality or other regulatory, governmental or public body, entity or authority by which it is bound or by which any of its properties or assets are bound;
 - To the best of its knowledge, after reasonable investigation, no representation or warranty by the Applicant, and no document furnished or to be furnished to JSDMS , or in connection herewith or with the transactions contemplated hereby, contains or shall contain any untrue or misleading statement or omits or shall omit any fact necessary to make the statements contained herein or therein, in light of the circumstances under which it is made. There have been no events or transactions, or facts or information which has come to, or upon reasonable diligence, should have come to the Applicant and which have not been disclosed, having a direct impact on the transactions contemplated hereunder.

17 Right to Change

JSDMS reserves its right to amend/modify the terms & conditions stated herein, at any point of time without prior notice to the Applicant.

18 Contents of the RFP-Annexures

The following are the appendices attached as a part of this RFP:

- Format for Covering Letter for the Proposal
- Format for Affidavit on not being blacklisted
- Format for Bidder Details
- Format for Training and Certification Record
 - Tie-ups for On-the-Job Training or Apprenticeship (OJT) List
 - Format for Board Resolution for Proposal Submission
- Tie-ups with Placement Agencies for post training placement
- Format for Authorization for signing of Proposal & Other Documents

Annexure 1: Undertaking-Cum Indemnity Bond Format by Training Providers

Undertaking-cum-Indemnity Bond on behalf of

I, _____, _____ and authorized signatory and acting on behalf of
Proprietorship Firm / Partnership Firm / Private Limited Company / Public Limited Company /
LLP/ Company registered under sec 25/Society / Trust / Association /Hospital (Registered)
having its registered office at (“Training Provider-----”), do hereby state,
confirm, assure, declare, and
Irrevocably undertake as under:

1. That We do have A&A Training centre / will apply for the Accreditation and Affiliation of our training centre situated at (District, State) _____ (ID) and will submit Centre Accreditation certificate / Application Form (“CAAF”) already submitted or to be submitted on SIP portal <https://skillindia.nsdcindia.org/>
2. That we understand and acknowledge that the conditional target allocation under Crash Course Programme for COVID Warriors under PMKVY 3.0 Trainings to Training Centre (if any and which JSDMS may decide in its sole discretion) by JSDMS shall be on reliance of our statements, assurances and undertakings etc. as provided in this document.
3. That in the event that any of the statements, assurances, undertakings etc. as provided in this document is found to be incorrect and / or misleading at any time, JSDMS shall be entitled to take any action(s) against / with respect to the Training Provider and / or Training Centre and / or all the training centres of the Training Provider, as deemed fit by JSDMS including but not limited to withholding the subsequent pay-outs, recovery of the past pay-outs, cancellation/revocation of the targets allocated, discontinuing the further allocation of targets, blacklisting. JSDMS may also disclose the action taken to other Ministries engaged in skill development activities. Training Provider shall also indemnify JSDMS for any action instituted against JSDMS due to such incorrect / misleading statement, assurance, undertaking etc.
4. That our training centre/centers involved under this RFP are not Franchisee based.
5. That we shall deploy the necessary equipment within a specified limited time (as per point 7 highlighted below) for the required job roles at the Training Centre as per the accreditation and affiliation guidelines of PMKVY 2.0/3.0 .
6. That we will be ready within 30 days with the accreditation and affiliation process in Skill India Portal (SIP), when or if allocated target through RFP.

7. That we must comply with Crash Course Programme for COVID warriors' guidelines
PMKVY 3.0 (Portal link given in Para 2.3)

8. The above undertakings, declarations, confirmations, statements etc. shall be binding
on us at all times.

For

Name: _____

Designation: _____

Date:

Place:

Witnessed by:

Signature _____

Name:

Address:

ANNEXURE-II

A: Scoring Matrix for Affiliated & Accredited centers

Sl No	Parameters	Scoring	Supporting Documents
Weightage in Organisation Strength : 50 %			
1	Legal Status and Infrastructure	15	Verifiable Documents
1.1	Number of A&A center for Health Sector which organization is applying or using for this program	10	Accreditation Certificate along with TP and TC IDs as proof Registration Certificate
1.1.1	> 3	10	
1.1.2	1 to 3	5	
1.2	Registration status	5	
1.2.1	Registration in Jharkhand	5	
1.2.2	Registration outside Jharkhand	1	
2	Skilling Experience in health Sector	10	
2.1	Total No. of year of experience in skilling in health Sector for NSQF/Vocational Course (As on 1 st April 2021) General Scoring for bidders incorporated outside Jharkhand	5	Work Order /Completion certificate or Self Certified letter for paid courses as Relevant Documentary Proof
2.1.1	More than 5 years	5	
2.1.2	Less than or equal to 5 years but more than or equal 3 years	3	
2.1.3	Less than 3 years	1	
OR			
2.1	Total No. of year of experience in skilling in health Sector for NSQF/Vocational Course (As on 1 st April 2021) Scoring for Bidders incorporated in Jharkhand:	5	Work Order /Completion certificate or Self Certified letter for paid courses as Relevant Documentary Proof
2.1.1	More than 3 years	5	
2.1.2	Less than or equal to 3 years but more than or equal 2 years	3	
2.1.3	Less than 2 years but more than 1 year	1	
2.2	Number of candidates trained and certified in health care sector (NSQF/Vocational Course) in last 3 years (2017 – 18, 2018-19, 2019- 20)	5	Copy of Certificates of Passed or Certified candidates along with Self certified letter

	General Scoring for bidders incorporated out side Jharkhand		mentioning No. of candidates Trained and certified
2.2.1	More than 500	5	
2.2.2	Between 100 to 500	3	
2.2.3	Less than 100 but more than 50	1	

or

2.2	Number of candidates trained and certified in health care sector (NSQF/Vocational Course) in last 3 years (2017 – 18, 2018-19, 2019- 20) Scoring for Bidders incorporated in Jharkhand:	5	Copy of Certificates of Passed or Certified candidates along with Self certified letter mentioning No. of candidates Trained and certified
2.2.1	More than 200	5	
2.2.2	Between 100 to 200	3	
2.2.3	Less than 50 but more than 25	1	
2.4	Percentage of candidates placed /self employed /NAPS (As a ratio of certified or trained as per scheme specific) in the last three years in Health Sector sector	5	Placement details including appointment letter Joining proof , salary transferred in Bank Accounts (ESI and PF/group insurance details if available) .Enterprise name and Bank Account details required as proof of Self employment .For NAPS relevant documentry proof
2.4.1	Greater than or equal to 70 %	5	
2.4.2	Less than 70 % but more than or equal to 50%	4	
2.4.3	Less than 50 % but more than or equal to 25%	3	
2.4.4	Less than 25 %	0	
3	Financial Strength	10	CA certified declaration
3.1	Average annual turnover of the applicant in last 3 FYs (2017 – 18, 2018-19, 2019- 20) General Scoring for bidders incorporated out side Jharkhand		
3.1.1	Greater than or equal to 10 Crore	10	
3.1.2	Less than 10 Crore but more than or equal to 01 Crore	5	
OR			

3.1	Average annual turnover of the applicant in last 3 FYs (2017 – 18, 2018-19, 2019- 20)	10	CA certified document
	Scoring for Bidders incorporated in Jharkhand:		
	3.1.1	Greater than or equal to 5 Crore	
3.1.2	Less than 5 Crore but more than or equal to 1 Lakh	5	
3.2	Positive net worth for the last 3 FYs (2017 – 18, 2018-19, 2019- 20)	10	CA certified document
3.2.1	All three years	10	
3.2.2	Any two years	5	
4	Proposal Quality		
4.1	For TP and other organization - Consent/approval letter from local PHC/Health centre for OJT	20	Approval /Declaration letter
	For Healthcare facility - Self declaration for OJT in own institution		
	4.1.1	Yes	
4.1.2	No	0	
4.2	For Training Partner and other organization - Placement Tie up letters	5	Placement tie up letters with Agency which would hire trained candidates
4.2.1	> 80% or more placement of certified candidates	5	
4.2.2	50 % to 80% placement of certified candidates	3	
4.2.3	Less than 50% of certified candidates	0	
	or		
4.2	For Healthcare Facility - self certified letters for Placement in its own institution -	5	Self certified letters for Placement in its own institution -
4.2.1	> 80% or more placement of certified candidates	5	
4.2.2	50 % to 80% placement of certified candidates	3	
4.2.3	Less than 50% of certified candidates	0	
4.3	ToT certified trainer available for chosen Job roles in proposed districts.	10	TR id and certificate to be submitted
4.3.1	All trainers certified	10	
4.3.2	1 or more than 1 certified	5	
4.3.3	No trainer certified	0	
4.4	Training Center located in aspirational locations / LWE districts	5	Mentioning District name in Applicant Profile
4.4.1	Yes	5	
4.4.2	No	0	
4.5	Star rating of the A&A Training Centers for Health Sector available in Jharkhand	10	Accreditation details with TC id showing Start Rating as on SIP
4.5.1	All centers with 4 or 5 star	10	
4.5.2	All centers with 3 star	5	

B: Scoring Matrix for Non Affiliated & Accrediated centers

Sl No	Parameters	Scoring	Supporting Documents
Weightage in Organisation Strength : 50 %			
1	Legal Status and Infrastructure	15	Verifiable Documents
1.1	Number of NON A&A center for Health Sector which organization is applying or using for this program	10	Proof of CAAF applied for A&A /DA report or declaration of centre infrastructure details
1.1.1	> 3	10	
1.1.2	1 to 3	5	
1.2	Registration status	5	
1.2.1	Registration in Jharkhand	5	
1.2.2	Registration outside Jharkhand	1	Registration Certificate
2	Skilling Experience in health Sector	10	
2.1	Total No. of year of experience in skilling in health Sector for NSQF/Vocational Course (As on 1 st April 2021) General Scoring for bidders incorporated out side Jharkhand	5	Work Order /Completion certificate or Self Certified letter for paid courses as Relevant Documentary Proof
2.1.1	More than 5 years	5	
2.1.2	Less than or equal to 5 years but more than or equal 3 years	3	
2.1.3	Less than 3 years	1	
OR			
2.1	Total No. of year of experience in skilling in health Sector for NSQF/Vocational Course (As on 1 st April 2021) <u>Scoring for Bidders incorporated in Jharkhand:</u>	5	Work Order /Completion certificate or Self Certified letter for paid courses as Relevant Documentary Proof
2.1.1	More than 3 years	5	
2.1.2	Less than or equal to 3 years but more than or equal 2 years	3	
2.1.3	Less than 2 years but more than 1 year	1	

2.2	Number of candidates trained and certified in health care sector (NSQF/Vocational Course) in last 3 years (2017 – 18, 2018-19, 2019- 20)	5	Copy of Certificates of Passed or Certified candidates along with Self certified letter mentioning No. of candidates Trained and certified	
	General Scoring for bidders incorporated out side Jharkhand			
	2.2.1 More than 500			5
	2.2.2 Between 100 to 500			3
2.2.3	Less than 100 but more than 50	1		
or				
2.2	Number of candidates trained and certified in health care sector (NSQF/Vocational Course) in last 3 years (2017 – 18, 2018-19, 2019- 20) Scoring for Bidders incorporated in Jharkhand:	5	Copy of Certificates of Passed or Certified candidates along with Self certified letter mentioning No. of candidates Trained and certified	
	2.2.1 More than 200			5
	2.2.2 Between 100 to 200			3
	2.2.3 Less than 50 but more than 25			1
2.4	Percentage of candidates placed /self employed /NAPS (As a ratio of certified or trained as per scheme specific) in the last three years in Health Care Sector	5	Placement details including appointment letter Joining proof , salary transferred in Bank Accounts (ESI and PF/group insurance details if available) .Enterprise name and Bank Account details required as proof of Self employment .For NAPS relevant documentry proof	
	2.4.1 Greater than or equal to 70 %			5
	2.4.2 Less than 70 % but more than or equal to 50%			4
	2.4.3 Less than 50 % but more than or equal to 25%			3
	2.4.4 Less than 25 %			0
3	Financial Strength	10	CA certified declaration	
3.1	Average annual turnover of the applicant in last 3 FYs (2017 – 18, 2018-19, 2019- 20) General Scoring for bidders incorporated out side Jharkhand			
	3.1.1 Greater than or equal to 10 Crore	10		
3.1.2	Less than 10 Crore but more than or equal to 01 Crore	5		
OR				
3.1	Average annual turnover of the applicant in last 3 FYs (2017 – 18, 2018-19, 2019- 20) Scoring for Bidders incorporated in Jharkhand:	10	CA certified document	
	3.1.1 Greater than or equal to 5 Crore			10

3.1.2	Less than 5 Crore but more than or equal to 1 Lakh	5	
3.2	Positive net worth for the last 3 FYs (2017 – 18, 2018-19, 2019- 20)	10	CA certified document
3.2.1	All three years	10	
3.2.2	Any two years	5	
4	Proposal Quality	Weightage 50 %	
4.1	For TP and other organization - Consent/approval letter from local PHC/Health centre for OJT	20	Approval /Declaration letter
	For Healthcare facility - Self declaration for OJT in own institution		
4.1.1	Yes	20	
4.1.2	No	0	
4.2	For Training Partner and other organization - Placement Tie up letters	5	Placement tie up letters with Agency which would hire trained candidates
4.2.1	> 80% or more placement of certified candidates	5	
4.2.2	50 % to 80% placement of certified candidates	3	
4.2.3	Less than 50% of certified candidates	0	
	or		
4.2	For Healthcare Facility - self certified letters for Placement in its own institution -	5	Self certified letters for Placement in its own institution -
4.2.1	> 80% or more placement of certified candidates	5	
4.2.2	50 % to 80% placement of certified candidates	3	
4.2.3	Less than 50% of certified candidates	0	
4.3	ToT certified trainer available for chosen Job roles in proposed districts.	10	TR id and certificate to be submitted
4.3.1	All trainers certified	10	
4.3.2	1 or more than 1 certified	5	
4.3.3	No trainer certified	0	
4.4	Training Center located in aspirational locations / LWE districts	5	Mentioning District name in Applicant Profile
4.4.1	Yes	5	
4.4.2	No	0	
4.5	Training Area -for Non A&A Applicants	10	Self declaration along with building lay out map
4.5.1	Area More than or equal to 3000 sq ft. but less than 5000 sq ft.	10	
4.5.2	Area More than or equal to 1500 sq ft. but less than 3000 sq ft.	5	
4.5.3	Area less than 1500 Sq.ft.	0	

Annexure-1.A
PROPOSAL/COVERING LETTER

{Strictly on applicant's letterhead}

To,

Date:

The Mission Director-cum-CEO,
JHARKHAND SKILL DEVELOPMENT MISSION SOCIETY,
Doranda, Ranchi

Dear Sir,

Sub: RFP published by JSDMS for empanelment of Project Implementing Agencies (PIAs) /Training Providers (TPs) for implementing **Special Projects COVID Training (Centrally Sponsored State Managed Component - CSSM) under Pradhan Mantri Kaushal Vikas Yojana 3.0**

Please find enclosed Proposal in respect of the empanelment to undertake the project under Centrally Sponsored and State Managed Component under Pradhan Mantri Kaushal Vikas Yojana (PMKVY 3.0) in Jharkhand, in response to the Request for Proposal (RFP) Document issued by Jharkhand Skill Development Mission Society (JSDMS).

We hereby confirm that:

1. The proposal is being submitted by *(name of the agency who is the applicant, in accordance with the conditions stipulated in the RFP), (Types of Organisation and Category as stipulated in para 6.0)*
2. We have examined in detail and have understood the terms and conditions stipulated in the RFP Document issued by JSDMS and in any subsequent communication sent by JSDMS. We agree and undertake to abide by all these terms and conditions. Our Proposal is consistent with all the requirements of submission as stated in the RFP or in any of the subsequent communications from JSDMS.
3. The information submitted in our Proposal is complete, is strictly as per the requirements as stipulated in the RFP and is correct to the best of our knowledge and understanding.
4. We would be solely responsible for any errors or omissions in our Proposal. We acknowledge that JSDMS will be relying on the information provided in the Proposal and the documents accompanying such Proposal for empanelment of the applicant for the aforesaid programme, and we certify that all information provided in the application is true and correct; nothing has been omitted which renders such information misleading; and all documents accompanying such proposal are true copies of their respective originals.
5. We acknowledge the right of JSDMS to reject our Proposal without assigning any reason or otherwise and hereby waive, to the fullest extent permitted by applicable law, our right to challenge the same on any account whatsoever.
6. We satisfy the legal requirements and meet all the eligibility criteria as laid down in the RFP.
7. This Proposal is unconditional, and we hereby undertake to abide by the terms and conditions of the RFP.
8. We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice. Our organization has not been blacklisted by any state govt./Govt. of India.

9. As instructed ,We have submitted the processing fee online as stipulated in the RFP. The details are as under:

Item	Amount in INR	Ref. no/documents of Online fee deposit	In favour of	Date
Processing Charges	Rs. 1,000/-		Jharkhand Skill Development Mission Society	

In view of above, on behalf of _____ (Name of Organization) Technical proposal for Empanelment of Project Implementing Agencies (PIAs)/Training Providers (TP) for implementing Special Program for training of Healthcare Workers known as Customized Crash Course Programme for COVID Warriors under PMKVY 3.0 CSSM (State Component) is as follows:

S.No.	District	Proposed Job Role under COVID Care	A&A status	Target Proposed	Supporting Documents

Note: PIA may request maximum three districts. However, decision on the district will be taken by JSDMS only.

For and on behalf of:
Signature:
Name:
Designation:

(Company seal)

Enclosure:

- Annexure 4.1: Organizational Profile
- Annexure 4.2: Applicant Experience in terms of NSQF aligned Skilling/Vocational course
- Annexure 4.3: Blacklisting Declaration on Non Judicial Stamp.
- Annexure 4.4: Power of Attorney to submit application.
- Annexure 4.5: Self-certified letter for A&A /non A&A centres
- Annexure 4.6: Technical Proposal
- Annexure 5.0: Financial Capability
- Annexure 6.0: Tie up for OJT
- Annexure 7.0: Placement Tie-up
- Annexure 8.0: Past Placement Experience
- Annexure 9.0: Format for Prebid Queries
- Annexure 10.0: Suggested list of documents

Annexures -4.1

Organizational Profile

Sr. No	Particulars	Details & Documents to be submitted
1.	Name and Address of the Applicant Organization	Relevant documents regarding legal entity required to be submitted
2.	Registration number	
3.	Date of registration	
4.	Place of registration	
5.	Type of organization	Proprietorship Firm / Partnership Firm / Private Limited Company / Public Limited Company / LLP/ Company registered under sec 25/Society / Trust / Cooperatives/Hospital (Registered) etc.
6.	PAN Card	Copy of the PAN Card
7.	Registered address	Copy of relevant document
8.	Website	Name of URL
9.	Name of Sector in which company is operating	
10.	Number of years of experience in the skill development /Vocational education domain	
11.	Number of years of experience in Healthcare Sector	Proof of Address
12.	Operating Unit location in Jharkhand	Proof of Address
13.	Name of the Authorized Signatory	As per power of Attorney
14.	Designation	As per power of Attorney
15.	Email	As per power of Attorney
16.	Telephone Number	As per power of Attorney
17.	Mobile Number	As per power of Attorney
18.	Name of SPOC (Primary Point Of Contact)	
19.	Email (Primary Point Of Contact)	
20.	Telephone Number (Primary Point Of Contact)	
21.	Mobile Number (Primary Point Of Contact)	
22.	Forwarding letter	Annexure 1A

Annexure 4.2 : Applicant Experience

Skill Training and Certification Experience of the Applicant: Number of candidates trained and Certified by the applicant in the Health sectors in last 3 years (from 1st April 2017 to 31st March 2020)

Sr. No.	Financial Year	Project Name	Type of Training (Central Govt Sponsored/State Govt Sponsored/Fee-based/Corporate Sponsored)	Job Roles/Trade (s)	No. of Candidates Trained & certified	Documentary evidence of Candidates Trained & Certified
TOTAL						

Supporting Documents:

- Work Order / Completion Certificate /Certification from issuing authority of scheme mentioning the number of candidates trained and certified. Please provide separate certificates for different schemes for which data is provided.
- Without relevant and valid documents number of candidates trained shall not be counted for Applicant experience in Skilling/vocational education.

Annexure 4.3 : Blacklisting Declaration

[To be given on INR 100 or above non-judicial stamp paper]

Date:

TO WHOM SO EVER IT MAY CONCERN

I/We hereby solemnly take oath that I/We am/are authorized signatory in the firm / Agency/ Institute/ Company and hereby declare that Our firm / Agency / Institute / Company or partners does not face any sanction or any pending disciplinary action from any authority. Further, it is also certified that our firm / Agency / Institute / Company or partners has not been blacklisted by any Central/State Government Department/Public Sector Undertaking for any contract executed in past.

In case of any further changes with effect of this declaration at a later date; we would inform the JSDMS accordingly.

Signature of the Authorized

Signatory Name:

Designation:

Annexure 4.4 : Power of Attorney

(On INR 100 or above Stamp paper duly attested by Notary Public)
POWER OF ATTORNEY

Know all men by these presents, we (name of the applicant) having its registered office at and address of the registered office¹) do hereby Constitute, appoint and authorize Mr./ Ms. _____ (name and residential address) who is presently employed with us and holding the position of _____ as our attorney, to do in our name and on our behalf, all such

acts, deeds and things necessary in connection with or incidental for Sub: Empanelment of Project Implementing Agencies (PIAs) /Training Providers for implementing Empanelment of Project Implementing Agencies (PIAs)/Training Providers (TP) for implementing Special Program for training of Healthcare Workers known as Customized Crash Course Programme for COVID Warriors under under PMKVY 3.0 CSSM (State Component) Including signing and submission of all documents and providing information/ responses to Authority in all matters in connection with our Proposal.

AND we hereby agree to ratify and confirm all acts, deeds and things done or caused to be done by our said Attorney pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Attorney in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

IN WITNESS WHEREOF WE, <Name of the Applicant>, THE ABOVE- NAMED PRINCIPAL HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS _____ DAY OF <Month>, <Year>

<Name and Signature>
<Designation>
<Name of firm>

<Name and Signature >
<Designation>
<Name of firm>

Note:

1. The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s) and when it is so required the same should be under common seal affixed in accordance with the required procedure.
2. Also, wherever required, the applicant should submit for verification the extract of the charter documents and documents such as a resolution/power of attorney in favour of the Person executing this Power of Attorney for the delegation of power hereunder on behalf of the applicant.
3. A certified copy of the appropriate resolution/ document conveying authority to the person signing this Power of Attorney shall be enclosed in lieu of the Power of Attorney.

¹_____
In case of partnership firm, name and address of principal office of the partnership firm to be provided

Annexure 4.5 : Self-certified letter for Accredited/Non
Accredited Centers and ToT trained trainers
Availability

Date:

TO WHOM SO EVER IT MAY CONCERN

This is to certify that <Name of the Applicant> has a Training Centres in Jharkhand at <Complete Address of the Training Centre > having no. of Room----- , Hall-----, Verandah -----with Other facilities spread over in -----Sq Ft

The building layout plan /proof of accreditation and address of the above centre is attached separately in 4.5 B page number -----

Your sincerely

Signature of the Authorized Signatory

Name:

Designation:

Annexure 4.5(a)

(I) Availability of ToT trained Trainers

Sl No	Name	Name of Job Roles for which ToT completed	ToT Validity date	Remarks

*The copy of ToT certificates is attached.

Note: Without ToT certificate, availability of Trainers for proposed centre can not be considered for scoring.

(II) SMART ACCREDITED Training Centers for Health Sector

Sl No	TC Complete Address	District	Aspirational Districts (Y/N)	Accreditation Status (Y/N)	Specify Star Grading	Name of Job Roles allowed at TC

*Accreditation Certificates attached

Note: Without accreditation certificate, scoring in respective parameter shall not be considered.

Your sincerely

Signature of the Authorized Signatory

Name:

Designation:

ANNEXURE-5

Format – Financial Capability Statement

(Duly signed by the Authorised Representative and certified by a Chartered Accountant)

On the basis of audited financial statements, I/We hereby submit that
(Name of Bidder), having registered office at , has annual turnover, net worth and annual turnover from skill development activities, in past three consecutive financial years (, 2017-18, 2018-19,2019-20) as follows:

S. No.	Financial Year	Total Annual Turnover (INR in Lakhs)	Net worth (INR in Lakhs)
1.	2017-18		
2.	2018-19		
3.	2019-20		
TOTAL			
AVERAGE			

For and on behalf of:

Signature:

Name:

Designation:

Date:

(Company Seal)

(Authorized Representative and Signatory)

Note:

1. Bidder is required to submit the audited financial statements for the past three financial years, without audited report scoring shall not be considered.

Annexure-6

**Tie-ups for On-the-Job Training
(OJT)**

TO WHOMSOEVER IT MAY CONCERN

This is to declare that our agency _____ has signed agreement with PHC/CHC -----/Pvt Hospital for OJT of candidates in Health Sectors. Details of Hospitals are as follows :

List of Industry Tie-ups for On-the-Job Training (OJT)

S. No.	Name of the Govt.PHC /CHC Pvt. Hospital with Name & Contact details of the authorized person	OJT capacity (number)	Formal arrangement (Yes/ No)	Job roll/ Sector	Supporting Documents Page Number
1.					
2.					
3.					

* Supporting proof documents to be annexed separately

For and on behalf of:

Signature:

Name:

Designation:

Date:

(Company Seal)

(Authorized Representative and Signatory)

Annexure -7

TO WHOMSOEVER IT MAY CONCERN

This is to declare that our agency _____ has signed agreement with PHC/CHC -----/Pvt Hospital for Placement of trained candidates in Health Sectors. Details are as follows:

List of Agencies /Hospitals

S. No.	Name of the Placement Agency with Name & Contact details of the authorized person	Formal arrangement (Yes/ No)	no. of Job	Supporting Documents Page Number
1.				
2.				
3.				

* Supporting proof documents to be annexed separately

For and on behalf of:

Signature:

Name:

Designation:

Date:

(Company Seal)

(Authorized Representative and Signatory)

Annexure -8

Format for placement of already trained candidates in Health Sector

S. No.	Financial Year	Number of Candidates Skill Training in Health Sector	Number of Candidates Placed after Skill Training	% of placement
1.	2017-18			
2.	2018-19			
3.	2019-20			
TOTAL				
AVERAGE				

For number of Candidates Placed, Original Certificate issued by a Chartered Accountant stating the number of trainees placed after skill training by the Bidder during the last three financial years . In addition to it trainee-wise information for all placed trainees in the last 3 years in the covering Name of the Placed Candidates, Mobile No, Name and address of the Employer, Job Location , salary offered , Contact Person, Mobile No & E-mail ID.

* Supporting details and proof documents for NAPS and Self employment to be annexed separately

For and on behalf of:

Signature:

Name:

Designation:

Date:

(CA and Company Seal)

(Authorized Representative and Signatory)

Annexure –i X
Format –Pre-Bid Queries

Name of the Prospective Bidder / Agency:

Contact Person:

Designation:

Address:

Telephone No.:

Email:

S. No	Reference Page No. in the RFP	Clause No.	Observation /Clarification sought	Suggestion by the Prospective Bidder / Agency
1				
2				
3				
4				
5				
6				

Note: Pre-Bid queries from Prospective Bidders will be accepted in this format only

Annexure 10 : Suggested List of Documents

Sl	Documents
1	Pan Card
2	Registration Certificate/ Incorporation Certificate
3	CA Certificate for last 3 Financial Years (mentioning annual turnover and net worth of organization)
4	Sanction Orders of previously executed skilling (NSQF/vocational) projects
5	Project closure and certificate of closed skill projects.
6	Declaration (on agency letter head) mentioning Year wise Target allocated, trained, certified in last 3 years
7	Declaration (on agency letter head) mentioning candidates trained in healthcare sector , in last 3 years
8	Placement Tie-up documents, details for placement highlighting Job role, Job Location, CTC & career growth (Please ensure that the total numbers of candidates to be placed is specified clearly in the Tie-up letters along with the date & validity of the LOI)
9	If the project is initiated by any Govt. Entity then a valid association document (MOU/NOC) is required.
10	Recommendation letter or from Dist Skill Committee /Healthcare SSC, in case the organization is a Healthcare facility.
11	Recommendation letter from District Skill Committee (DSC)/Health Sector Skill Council if recommended from these institutions
12	Work Orders of PMKVY ,SJKVY , DDUKK and Govt. schemes (Past Work Orders and relevant letters)
13	Copy of accreditation certificate from SIP along with TP/TC IDs for A&A centers
14	TR IDs for ToT certified trainers mentioning the validity
15	For TP and other organization - Consent/approval letter from local PHC/Health centre for OJT
16	For Healthcare facility - self declaration for OJT in their own institution
17	For Non A&A centers - Self declaration regarding area of the centre and lay out
18	Any other relevant document Applicant want to submit with application

Last page of RFP Document