

# ***Request for Proposal (RfP)***

Empanelment of Project Implementation Agencies (PIA) for conducting  
Recognition of Prior Learning (RPL) under Jal Jeevan Mission

*Ref No: MPSSDEGB/2021-22/RPL/1*



**Madhya Pradesh State Skill Development and Employment Generation Board**

**Govt ITI Campus,**

**Raisen Road, Govindpura,**

**Bhopal – 462023 (Madhya Pradesh) India**

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## 1. Disclaimer

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All information contained in this document, subsequently provided/clarified is in good interest and faith. This Request for Proposal (“RFP”) is not an agreement and is not an offer or invitation to enter into an agreement of any kind with any party. MPSSDEGB reserves the right to cancel this document, and / or invite afresh proposals with or without amendments to this document without liability or any obligation for such document, and without assigning any reason. MPSSDEGB reserves the right to take final decision regarding selection of Training Provider/s and allocation of targets. Submission of proposal under RFP mode doesn’t guarantee selection followed by allocation of target under Jal Jeevan Mission under PMKVY 3.0 (“Program”). This RFP doesn’t encourage creation of any new training infrastructure specifically for imparting training under this Program. Under no circumstances will MPSSDEGB be held responsible or liable in any way for any claims, damages, losses, expenses, costs or liabilities whatsoever (including, without limitation, any direct or indirect damages for loss of profits, business interruption or loss of information) resulting or arising directly or indirectly by application or non – application to this RFP. This RFP is being rolled out to meet the unmet demand in Fresh Skilling. The allocation will be done as per state and job role demand.

## 2. Background

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Jal Jeevan Mission is implementing Recognition of prior learning (RPL) in mission mode with a target of training the youth of Madhya Pradesh in the Financial Year 2021-22 in Plumber (Pipeline), Mason (General), Assistant Electrician and Construction Fitter. This RFP is for interested facilitator agencies/organizations for submission of proposal/ Application for conducting Training of 50000 uncertified workers across Madhya Pradesh in the Financial Year 2021-22 in Plumber (Pipeline), Mason (General), Assistant Electrician and Construction Fitter. The objective of this RFP is to organize Skill Development training for uncertified workers of the above-mentioned sectors through government/private facilitator agency in the state.

### 2.1. Key Features

The major steps involved in the selection of Training Providers in the project mode as per this RFP are summarized below:

1. No organization is being asked to set up a new center for the purpose of this RFP. MPSSDEGB does not guarantee target allocation to any organization applying through this RFP.
2. Eligible Institutions and organizations are invited to submit proposals for allocation of targets through this RFP. The applications will be accepted only during a fixed time period.
3. This RFP is only inviting proposals from Applicants who are having well past credentials. They can submit proposal for multiple job roles for multiple districts of Madhya Pradesh.
4. Proposal by an Applicant should contain the details of the districts with job roles in which the Applicant wishes to conduct trainings.
5. After the date of receiving applications is over, all applications will be evaluated as per the evaluation criteria.
6. The Training Providers with sector experience, skilling experience and available infrastructure etc. will be encouraged and given weightage.
7. The proposals of the TPs would be evaluated on quantitative parameters, which have been detailed in this document.
8. Based on the evaluation criteria, targets will be allocated to the Applicant.
9. Due-diligence will be taken up for the shortlisted / eligible Applicants for the selection and thereafter for target allocation.
10. Post Approval by competent authority, the successful Applicants may be intimated and invited for signing of an Agreement/ issued a Sanction order.
11. PMKVY 3.0 guidelines would be followed.
12. Those already allocated targets in different previous programs would be considered based on the existing performance and those with unsatisfactory performance may be removed from the allocation process.
13. The Scheme does not allow franchising/ consortium/ Subcontracting.

## 2.2. Training Components

The training will be conducted on customized crash courses in identified job roles (as per PMKVY 3.0 guidelines). The training duration will be of approximately 12 Hrs. Actual days of training will be number of hours of the job role as per Table 1, i.e. 4 hours per day. The training will be theory-based followed by On-the-Job Training (OJT). This training would include assessment after completion of training, followed by certification of trainees for the crash course in accordance with key roles and responsibilities identified in Guidelines. Based on the recommendations of Public Health Engineering (PHE) department, training would be imparted in customized five job roles namely:

SN	Sector	Job Role	QP Code
1	Plumbing	Plumber (Pipeline)	PSC/Q 0107
2	Construction	Mason General	CON/Q 0103
3	Construction	Assistant Electrician	CON/Q 0602
4	Construction	Construction Fitter	CON/Q 1205

## 2.3. RPL Project type and process

RPL with Certification Course: Under MPSSDEGB “RPL will be done under Type – I, which will be implemented in the State of Madhya Pradesh.

Facilitator organisations/Training Providers (TP’s) shall implement RPL through Type – I as mentioned in Table below:

Project Type	Target Group	5- Step RPL Process
Type – I	As identified by JJM	STEP 1: Mobilization STEP 2: Pre-Screening and Counselling STEP 3: Orientation STEP 4: Final Assessment STEP 5: Certification and Pay-out

## 2.4. Implementing Partner

MPSSDEGB will select Training Providers (TP’s) for implementing RPL with Certification and orientation. Training Providers (TP’s) will be responsible for implementation and have to submit monthly progress report to the MPSSDEGB & JJM.

## 2.5. Eligible Beneficiaries

On the date of enrolment, fits the minimum age criteria and eligibility criteria as per the Qualification Pack (QP) requirements. However, this will not be a mandatory condition but a preferable condition. Possesses a valid AADHAR and a bank account

## ***2.6. Branding and Publicity***

Training Providers (TP's) will be responsible for the arrangement of necessary collaterals for branding and communication in accordance to the MPSSDEGB/JJM RPL Branding Guidelines.

## ***2.7. Training Infrastructure***

Training Providers (TP's) shall arrange the necessary training infrastructure and required laboratory/equipment at the RPL location, as per the requirements of the job role. Training Providers (TP's) shall ensure that the overall training infrastructure especially the training aids for the proposed job role is as per the industry benchmark.

## ***2.8. Training Duration***

Providers (TP's) will ensure that all the enrolled candidates undergo an orientation programme for 12 hours which would include Domain training, Soft skills and Entrepreneurship and Familiarisation with assessment process.

## ***2.9. Orientation Activities***

Training Providers (TP's) are to ensure that each enrolled candidate mandatorily undergoes a 12 hour orientation which includes but not limited to the following topics:

- Domain Training (clarifying any doubts/gaps a candidate may have with respect to Job Role including the topic of Health and Safety) - 6 Hours
- Soft Skills and Entrepreneurship Tips specific to the Job Role- 4 Hours
- Familiarization with Assessment Process and Terms- 2 Hour

## ***2.10. Assessment & Certification***

### ***2.10.1. Pre - Screening***

Training Providers (TP's) are to conduct a robust and thorough pre-screening of the candidates to ascertain which job role matches with their prior knowledge and experience most and to identify knowledge gaps, if any. The pre-screening process is divided into two parts:

Part 1: Collection of supporting documentation and evidence from the candidate - personal information required by MPSSDEGB/JJM, and the supporting documentation that may be available for the job role.

Part 2: Candidate self-assessment –

- I. Training Providers (TP's) will design a self-assessment sheet for each job role. Questions are to be based on the Core NOSs of the job role.
- II. Training Providers (TP's) is to evaluate the existing skill sets and experience of the candidates based on the pre-screening format for each job role. Training Providers (TP's) shall conduct the candidate self-assessment for each candidate.

### 2.10.2. Final Assessment

Training Providers (TP's) will coordinate with respective SSCs/Assessment Agencies to conduct the Final Assessment of the candidates through accredited assessment agencies. There should be no overlap in the functions of the Assessment Agency and the Training Providers (TP's) engaged for the project.

**Note: For any candidates who fail in the assessment process, there will not be any re-assessment process for such candidates. However, they can opt for mainstream domain skilling to get trained and certified.**

#### 2.11. Requirement of ToT Certified Trainer

The Trainer must be SSC certified trainer for Orientation and Bridge Course Classes. It is mandatory for the Trainer to undertake 'Training of Trainer (ToT)' program specified by the concerned Sector Skill Council and get certified for conducting RPL training.

#### 2.12. Batch Size

Minimum Batch Size - 20 and Maximum Batch size - 50.

#### 2.13. Certificate and Mark sheet Distribution

Training Providers (TP's) shall conduct a Certificate and Mark sheet Distribution Ceremony for Candidates Training Providers (TP's) has to ensure the presence of each candidate. Training Providers are to submit images and videos to MPSSDEGB/JJM in form of a hard copy with invoice printout.

#### 2.14. Entry on MIS portal

All successful TSPs with allocated targets have to enter and upload all necessary details and documents such as:

1. Number of candidates registered, their UID and other details such as qualification and field of work
2. Infrastructure availability at site for training and assessment
3. Name of organization and it's details in which candidates are presently working
4. Details of trainer and his/her valid ToT certificate
5. Name and details of Assessing agency
6. Details of the number of candidates registered, participated, assessed and passed & certified along with their certificate details, other details, if any

All above details have to be uploaded by the TSPs at their end, after logging in the MIS portal. For this purpose they will be provided with a login Id and password.

This data entry and uploading work is to be done by TSPs at their own cost engaging their own manpower and infrastructure such as laptop/PC and internet connection



Chief Executive Officer  
MPSSDEGB



### 3. Request for Proposal (RfP) Notice

**Madhya Pradesh State Skill Development and Employment Generation Board  
Govt ITI Campus, Raisen Road, Govindpura, Bhopal – 462023 (Madhya Pradesh) India**

Ph: +91-755-4045448 | Web: [www.mpskills.gov.in](http://www.mpskills.gov.in) | E-Mail: [proposals.mpsdegb@gmail.com](mailto:proposals.mpsdegb@gmail.com)

Android App: KOUSHALAM | Facebook: Mapskills | Twitter: Map\_Skills

#### **Request for Proposal (RFP) for “Empanelment of Project Implementation Agencies (PIA) for conducting Recognition of Prior Learning (RPL) under Jal Jeevan Mission”**

Madhya Pradesh State Skill Development and Employment Generation Board, MPSSDEGB requests for proposal (RFP) from reputed Industries & Institutions for conducting Recognition of Prior Learning (RPL) under Jal Jeevan Mission as per National Skills Qualification Framework (NSQF). The Training/Assessment programs shall be implemented in accordance to the Common Norms prescribed by the Ministry of Skill Development and Entrepreneurship, Government of India.

Interested Industries & Institutions may obtain the RFP document from the [www.mptenders.gov.in](http://www.mptenders.gov.in), [www.mpskills.gov.in](http://www.mpskills.gov.in) or [www.ssdmp.gov.in](http://www.ssdmp.gov.in). The Tender process will be **started from 24<sup>th</sup> September 2021 and last Date for Submission of proposal is 27<sup>th</sup> October 2021.**

The CEO, MPSSDEGB reserves the right to select/ reject any proposal without assigning reasons thereof.

  
Chief Executive Officer  
MPSSDEGB

## 4. Submission of Proposals

The applications for the RFP would be received through an online portal where interested and eligible organizations can submit proposals. The organizations need to register themselves on the portal and submit documents as per the document list. The next step would be to choose district and job role that it intends to provide training in. Subsequently the Applicant is required to provide necessary information such as Turnover and Financial Capability, Past Skilling Experience, ToT status, and others. The Applicant organizations would be required to submit necessary documents to support the information provided on the online portal. The proposal should be submitted online by visiting [www.mptenders.gov.in](http://www.mptenders.gov.in), the tentative schedule for the process is highlighted in the table below:

### 4.1. Key Dates and Time

Key Activities	Date & Time
Publication of RFP	24/09/2021, 11:00 HRS
Document Download / Sale Start Date	25/09/2021, 11:00 HRS
Submission of Pre-Bid Queries	28/09/2021, 17:00 HRS
Pre-Bid Meeting	30/09/2021, 13:00 HRS
Issue of Pre-bid meeting clarifications	04/10/2021, 13:00 HRS
Proposal Submission Start Date	05/10/2021, 11:00 HRS
Document Download / Sale End Date	27/10/2021, 13:00 HRS
Proposal Submission End Date	27/10/2021, 15:00 HRS
Opening of Submitted Proposals	28/10/2021, 13:00 HRS

In case the eligibility conditions of the Applicant do not suffice the condition set by this RFP, the Proposal from such Applicants will be treated as invalid.

All queries related to RFP to be sent to [proposals.mpssdegb@gmail.com](mailto:proposals.mpssdegb@gmail.com) only.

### 4.2. Pre-Bid Meeting

A pre-bid meeting has been organized by the undersigned. Before participating the pre-bid meeting interested TSPs are advised to submit their queries regarding this RfP in writing. They have to fill the pre-bid query form and send it to us via E-mail to [proposals.mpssdegb@gmail.com](mailto:proposals.mpssdegb@gmail.com) before date mentioned.

During the pre-bid meeting discussion will be done only on the points raised in the query form and not on any other subject. So interested TSPs should fill the query form wisely.

### 4.3. Late Proposals

All Applicants will be allowed to submit individual proposals independently during the proposal receipt window, before the deadline. Any application that has been created but not submitted by an Applicant on the portal will be considered null and void. No proposal will be entertained by MPSSDEGB after the deadline prescribed in this document in any form.

#### ***4.4. Proposal Preparation Cost***

The Applicant shall bear all costs associated with the preparation and submission of its proposal, and MPSSDEGB shall in no case be responsible or liable for those costs, regardless of the conduct or outcome of the proposal process.

#### ***4.5. Proposal Processing Fee***

A non-refundable one-time fee is to be provided by all the Applicants as a registration fees through online payment mode available on the portal. Additionally, the Applicant needs to provide a fee of **INR 1000** for the proposal submitted by them. Submission of proposal and paying of registration fees and proposal processing fees under RFP mode doesn't guarantee allocation of target under the Scheme.

#### ***4.6. Earnest Money Deposit (EMD)***

Applicant has to pay refundable Earnest Money Deposit (EMD) of INR **50,000 (Fifty Thousand Only)** online in favor of CEO, MPSSDEGB.

#### ***4.7. Performance Guarantee (PG)***

Within 10 days of allocation of targets the Applicant has to submit a Performance Guarantee of an amount equal to 10% of the total allocated target cost in form of a Bank Guarantee (BG) or Fixed Deposit Receipt (FDR) of a scheduled Commercial Bank drawn in favor of CEO, MPSSDEGB valid for 24 months. The same will be get verified by issuing bank by MPSSDEGB, before signing of MoU.

#### ***4.8. Penalty Clause***

A token penalty will be deducted from the submitted BG in proportion to the performance of the TSP. i.e. Those TSPs who will achieve 50% of the allocated target within the stipulated time limit, are liable for deduction of 50% of the submitted Performance Guarantee (PBG).

#### ***4.9. Blacklisting of TSPs***

Those TSPs whose achievement remains less than 10% of the allocated targets within the stipulated time limit are liable for Black Listing and complete forfeiture of the submitted Performance Guarantee (PBG).

#### ***4.10. Project Completion Period***

The successful bidders have to complete the training, assessment and certification of candidates within 90 days from the date of allocation of targets by MPSSDEGB.

#### ***4.11. Legal Fees and Duties***

The successful bidder shall be entirely responsible for stamp duties, license fees, and other such levies imposed.

  
Chief Executive Officer  
MPSSDEGB

## 5. Eligibility Criteria

SN	Criteria	Mandatory Documents
1.	<b>Age of Organization:</b> Applicant Organization is Registered for more than 3 years.	Certificate of Incorporation Copy of PAN card GST Registration Number
2.	<b>Financial Capability:</b> Applicant organization's Average Turnover of more than <b>200 Lakhs</b> during the last five financial years i.e. 2016-17 to 2020-21	Certificate of the same verified by a Registered Chartered Accountant should be submitted along with the proposal
3.	<b>Training Capability:</b> Applicant organization have Trained and Certified at least <b>1500 candidates</b> in NSQF aliened courses, through STT/RPL or any other short term training program by any State/Central Government Department in last five financial years i.e. from 2016-17 to 2020-21.	Compliance/Completion Report to be submitted.
4.	<b>Availability of Certified Trainer:</b> At least One Trainer with valid ToT in the relevant Job Role (Validity till 31 <sup>st</sup> March 2022)  <b>Minimum 1 ToT for each Job Role is acceptable for applying for maximum 10 districts. So TSPs are advised to apply accordingly.</b>	Copy of Valid ToT Certificate of each Trainer(s)
5.	Declaration of not been Blacklisted/Bankrupted /Debarred by any State/Central Government Department or any other organization in the past.	Declaration on non-judicial stamp paper of Rs 1000/- duly notarized

  
 Chief Executive Officer  
 MPSSDEGB

## **6. General Conditions of Contract**

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### ***6.1. Due-diligence***

Due diligence shall form an integral part of the evaluation process. All the documentary evidences provided by the Applicant organizations that have been shortlisted for target allocation will be taken up for the due diligence (Technical, Financial and Legal). The information and documents furnished by the Applicant shall be verified by the due diligence team. The due-diligence report shall be considered for final scoring. In case of any discrepancy, the proposal will be rejected at any stage.

### ***6.2. Right to Termination/Cancellation/Revision/Amendment***

Notwithstanding anything contained in this document, MPSSDEGB, reserves the right to cancel / terminate the proposal process without assigning any reason whatsoever, at any time prior to signing of the agreement and MPSSDEGB shall have no liability for above-mentioned actions.

Further, MPSSDEGB reserves its right to update, revise, amend or supplement the information contained in this document any time for any reason by issuance of addendum without any intimation to the Applicant.

MPSSDEGB reserves its right to amend/modify the terms & conditions stated herein, at any point of time, without prior notice to the Applicant.

### ***6.3. Corrupt or Fraudulent Practice***

In the event of Applicant engaging in any corrupt or fraudulent practices during the proposal process, as per the judgment of MPSSDEGB, the proposal shall be rejected. Any decision of MPSSDEGB in this regard shall be final and binding on the Applicant.

For the purpose of this clause: “Corrupt Practice” means the offering, giving, receiving or soliciting of anything of value to influence the action of MPSSDEGB in the selection process. It also includes bringing undue influence through any quarter or interfering directly or indirectly in the selection process to affect its outcome.

“Fraudulent Practice” means a misrepresentation of facts in order to influence selection process to the detriment of MPSSDEGB

### ***6.4. Terms of Reference***

All successful organizations that have been allocated targets shall be required to comply with the PMKVY guidelines as amended from time to time, for implementing the projects allocated to them. In addition, eligibility conditions mentioned in this document shall be binding on all such Applicants.

In case of any inconsistency, the interpretation taken by MPSSDEGB shall be final.

Applicants are advised to refer to the PMKVY revised guidelines available on PMKVY website: [www.pmkvyofficial.org](http://www.pmkvyofficial.org).

### **6.5. Interpretation**

In case of any ambiguity in the interpretation of any of the clauses in this document, the interpretation of the clauses by Authorized Representative of MPSSDEGB shall be final and binding on all the parties.

### **6.6. Failure to agree with the Terms & Conditions**

If an Applicant organization fails to comply the terms & conditions of the RfP and MoU, the undersigned is liable to take stern action against it. The action may include forfeiting of both EMD and Performance Guarantee (PG) as well as blacklisting of the Applicant Organization.

### **6.7. Arbitration**

The cases of conflict issues in implementation between MPSSDEGB vs. Training Providers shall be resolved in a committee chaired by the Principal Secretary, Department of Technical Education and representatives from NSDC.

### **6.8. Jurisdiction**

All disputes between MPSSDEGB and Applicant shall be subject to the exclusive jurisdiction of the honourable High Court of Madhya Pradesh. The parties agree to submit themselves to the jurisdiction of such court. This document shall be governed by the laws of India.

### **6.9. Force Majeure**

Neither of the Party shall be liable for default, failure or delay in the performance of any of obligations under this Agreement for the time and to the extent such default, failure or delay is caused due to a “Force Majeure” event, and includes but not limited to riots, civil commotion, wars, Hostilities between nations, government laws, orders regulations, embargos, action by the government(s) or any agency thereof act of God, storms, fires, epidemics, accidents, strikes, sabotages, explosions, and other similar events, beyond the reasonable control of the affected party. In the event that either party wholly or in part, prevented from or hindered in carrying out or observing any of the terms or conditions of this Agreement due to Force Majeure event, such party shall give written notice to the other party in writing as soon as possible after the occurrence of such event, by giving full particulars of the reason for such prevention or hindrances, and the parties shall, in good faith, consult each other and take necessary measures for the resolution of the affairs so prevented or hindered.

### **6.10. Tax/Levy**

In case a new tax rule/levy is enforced on services of such nature during the project period, the same shall be reimbursed to the parties on actual.

### **6.11. Amendments**

Any amendments/modification to this agreement can only be made in writing signed by Authorized Representatives of all stake holders.

**6.12. Participation in similar activity:**

This agreement in no way restricts any of the Applicant/TSP from participating in similar activities with other public or private agencies, organizations, and individuals.

**6.13. Targets and Timeline**

1. The training providers will initiate implementation of the scheme within 1 month from the signing of the MoU, else the MoU will be treated as null and void.
2. 50000 beneficiaries will be assessed under the pilot RPL, implemented over a period of 1-2 months.
3. Out of the total target of 50000 candidates, initial target of 30000 will be allocated to the eligible TSPs after evaluation. The remaining target of 20000 candidates will be distributed to the successful TSPs as per their performance. i.e. TSPs who will achieve their initial allocated targets within least possible time. However, the undersigned reserves the right to increase, decrease and split the targets mentioned in this RfP depending on the situation whatever it may be.
4. Funds Disbursement: The quantum of funds disbursed shall be as per PMKVY (3.0)



Chief Executive Officer  
MPSSDEGB

## 7. Payment to Training Providers

Tranches	% of Total Training Cost Per Batch	Amount
1	100%	<ol style="list-style-type: none"><li>a. On Successful Certification of targets.</li><li>b. On successful submission of evidence based proofs of certification distribution ceremony (Batch-wise photos of candidates with certificates and video of certification distribution ceremony)</li></ol>



## **8. Roles and Responsibilities of Training Providers**

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1. Training Providers shall identify the scheme sites in the allotted districts/blocks/villages of MP.
2. Training Providers shall enrol and mobilise the beneficiaries for the pre-assessment and pilot training.
3. Training Providers shall develop a training curriculum in alignment with NSQF and share the same with MPSSDEGB before initiation of training.
4. Training Providers shall ensure that the training curriculum is developed in Hindi.
5. Training Providers shall set up training centres and testing sites at the identified sites and make all infrastructure arrangements required for imparting training.
6. Training Providers shall upload the list of mobilised candidates on the portal developed within 3 days of completion of training.
7. Training Providers shall recruit qualified and trained staff required for imparting training to beneficiaries and discharging the related activities.
8. Training Providers shall impart the required training on core and support competencies in Hindi.
9. Training Providers shall update information on the MPSSDEGB portal on a timely basis.
10. The training providers will be responsible for establishing the testing sites based on the specifications provided by NSQF.
11. The Training Provider will have to share a readiness report with photographs.
12. The Training Providers shall strictly follow the training calendar updated by MPSSDEGB.

## 9. Evaluation Criteria

The technical evaluation by MPSSDEGB shall involve document based evaluation of the Technical Capability. Final score will be assigned to the applicants after assessing all the parameters. Marking criteria for document based evaluation will include the following parameters and will be evaluated based on credentials submitted online by the applicant.

SN	Evaluation Criteria	Max. Marks
A.	Age of Applicant Organization <b>3 – 4 years – 5 marks (minimum 5 marks)</b> <b>4 – 5 years – 6 marks</b> <b>5 – 6 years – 7 marks and so on in cumulative order</b> <i>*Based on Certificate of Registration/ incorporation.</i>	10
B.	Applicant organization's Average Turnover during the last five financial years. <b>Min. 2 crore to less than 3 crore – 10 marks (minimum 10 marks)</b> <b>3 to less than 4 crores – 12 marks,</b> <b>4 to less than 5 crores – 14 marks and so on in cumulative order)</b> <i>*Based on CA certified Turnover Certificate.</i>	20
C.	No. of candidates trained and certified in last five financial years through STT/RPL or any other short term training program conducted by any State/Central Government Department. <b>Min 1500 to less than 2000 candidates – 10 marks</b> <b>2000 – less than 3000 – 11 marks</b> <b>3000 – less than 4000 – 12 marks and so on in cumulative order)</b> <i>*Based on Completion/Compliance report issued by a State/Central Government entity.</i>	20
D.	Trainer with valid ToT in the relevant Job Role (Validity till 31st March 2022) <b>1 trainer – 1 marks</b> <b>2 trainers – 2 marks</b> <b>3 trainers – 3 marks and so on in cumulative order.</b> <i>*Based on Applicant Organization's appointment letter, valid certificate of Trainer's ToT with his/her declaration. 5 in each Job role. (Marks to be counted separately for each Job Role)</i> <i>Minimum 1 ToT for each Job Role is acceptable for applying for maximum 10 districts. So TSPs are advised to apply accordingly.</i>	20
E.	Applicant Organization who has experience of training candidates in rural areas in Madhya Pradesh through any Govt. Department	5
F.	Applicant Organization having registered office in Madhya Pradesh	5
G.	Proposed Location of RPL Training <b>For each Aspirational &amp; Backward Districts – 2 marks,</b> <b>For each district other than Aspirational &amp; Backward – 1 marks</b>	20
<b>Total</b>		<b>100</b>

  
 Chief Executive Officer  
 MPSSDEGB

## 10. Annexure

### 10.1. Format of Covering Letter

Ref No: .....

Date: .....

To,

**Chief Executive Officer,**  
MADHYA PRADESH STATE SKILL DEVELOPMENT AND EMPLOYMENT GENERATION BOARD  
Gas Rahat ITI Campus Raisen Road Govindpura Bhopal – 462023

**Sub: Response to RFP No. MPSSDEGB/2020-21/RPL/\_\_\_\_ for Empanelment of Agencies for conducting Recognition of Prior Learning (RPL) under MPSSDEGB**

Dear Sir,

This is in response to the RfP issued by the MADHYA Pradesh State Skill Development and Employment Generation Board (Ref No.....) dated; we ..... (Name of the Bidder) are keen to get selected for the project and hereby express our interest.

We hereby confirm that:

1. We have examined in detail and have understood the terms and conditions stipulated in the RfP issued by MPSSDEGB and in any subsequent communication sent by MPSSDEGB. We agree and undertake to abide by all these terms and conditions. Our proposal is consistent with all the requirements of submission as stated in the RfP or in any of the subsequent communications from MPSSDEGB.
2. The information submitted in our response document is complete and correct to the best of our knowledge and understanding. We would be solely responsible for any errors or omissions in our document. We acknowledge that MPSSDEGB will be relying on the information provided in our documents accompanying and we certify that all information provided in the application is true and correct; nothing has been omitted which renders such information misleading; and all documents accompanying are true copies of their respective originals.
3. We acknowledge the right of MPSSDEGB to reject our proposal without assigning any reason or otherwise and hereby waive, to the fullest extent permitted by applicable law, our right to challenge the same on any account whatsoever.
4. We declare that we satisfy all legal requirements and meet all the eligibility criteria laid down in the RfP.
5. This proposal is unconditional, and we hereby undertake to abide by the terms and conditions of the RfP.
6. We understand that any work sanctioned in pursuance to the bidding process detailed in this proposal shall be on the terms and conditions specified in the Letter of Award / Work Order / Agreement pertaining to such work, which shall be thoroughly reviewed and accepted by us before undertaking such work.
7. We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice.

For and on behalf of:

Signature & Seal of PIA			
Name			
Designation			
Date		Place	

Note: The Covering Letter is to be submitted by Authorized Signatory on the organization's letterhead with his/her signature and seal.

**10.2. Proposal Submission Template**

Description	Details
Name of the PIA	
Registered Address	
State	
Authorized Person Name	
Authorized Person Mobile No	
Landline No	
Email	
Website	
Organization Type	
Registration Date	
Registering Authority	
PAN	
GSTIN	

For and on behalf of:

Signature & Seal of PIA			
Name			
Designation			
Date		Place	

**10.3. Annual Turnover Statement****(To be fill in prescribed format only duly certified by Chartered Accountant)**

The Annual Turnover of M/s\_\_\_\_\_Address\_\_\_\_\_ for the past three years and concurrent commitment for the current financial year are given below and certified that the statement is true and correct.

SN	Financial Year	Turnover (INR)
1	2016 – 17	In Figure
		In words
2	2017 – 18	In Figure
		In words
3	2018 – 19	In Figure
		In words
4	2019 – 20	In Figure
		In words
5	2020 – 21	In Figure
		In words
<b>Total (INR)</b>		In Figure
		In words
<b>Average Turnover Per Annum (INR)</b>		In Figure
		In words

Signature & Seal of PIA			
UDIN			
Name of CA			
Designation			
Date		Place	

**10.4. Self-Declaration of Non- Blacklisted/Bankrupted /Debarred Organization**

***(To be submit in prescribed format only on the letter head of the PIA duly Notarized)***

TO WHOMSOEVER THIS MAY CONCERN

This is to certify that we ..... (Name of the PIA) registered under..... (Name of the Act) vide registration no. .... do hereby declare and confirm that we have never been Blacklisted/Bankrupted /Debarred by any Ministry/ Department/ Board/Corporation / Any other entity of the Central or State Government or by any quasi-government or any Public Sector Undertaking or any bank or any Other Entity till date.

We further confirm that we are aware that our Application for the captioned Project would be liable for rejection in case any material misrepresentation is made or discovered with regard to the requirements of this RfP at any stage of the Bidding Process or thereafter during the agreement period.

Signature & Seal of PIA			
Name			
Designation			
Date		Place	

**10.5. List of ToT Qualified Trainer(s)**

List in the below table and provide complete resumes of all staff to be involved in the proposed project

SN	Name of PIA	Trainer's Name	Aadhar No	ToT Job Role Name - QP Code	ToT Certificate Issue Date	ToT Certificate Valid Up to	Willingness Attached (Yes/No)	Mobile No

*(Please Upload Trainer's willingness and their ToT Certificate received from SSC/Recognized University which is having experience in assessment and certification and above data to be filled uploaded in prescribed Excel Sheet)*

**10.6. Declaration from Trainer(s)*****(To be submit in prescribed format only on the letter head of the PIA)***

Name of PIA	
Name of the Trainer	
UID (AADHAR) No	
Job Role	
QP Code	
ToT Certificate Issue Date	
ToT Certificate Valid up to	
Details of Takshashila Portal Registration:	
Trainer's Mobile No	
Trainer's E-Mail	

*I provide my consent for my association as a trainer for trainings organized by \_\_\_\_\_ (Name of PIA). I declare that I have not provided my consent to any other PIA who is applying/engaged to MPSSDEGB for any other training programmes. I declare that I understand that any wilful mis-statement described herein may lead to my disqualification or dismissal.*

*I, the undersigned, certify that declarations made above by me are based on best of my knowledge and belief.*

Date:

[Signature of trainer]

Enclosure: Valid ToT Certificate

Signature & Seal of PIA			
Name			
Designation			
Date		Place	

***(Please enclose Certification Document received from SSC / Recognized University which is having experience in assessment and certification)***



**10.7. Candidates trained and certified through STT/RPL**

SN	Name of PIA	Name of Training Programme	Work Order No.	Work Order Date	Target allotted by (Name of Govt Department)	Dept. Type	State of Work	Place of Work	Financial Year	Compliance Certificate No.	Compliance Certificate Issue Date	Allotted Target	No. of Certified Candidates

**10.8. Pre-Bid Query**

SN	Reference Page No. in the RFP	Clause No.	Observation/Clarification sought	Suggestion by the prospective Agency
1.				
2.				
3.				
4.				

Pre-bid query form sends us via E-mail to **proposals.mpsdegb@gmail.com** before date mentioned.

For and on behalf of:

Name of PIA			
Signature & Seal of PIA			
Name			
Designation			
Date		Place	

**10.9. List of District Pool**

SN	Division	District	Aspirational /Backward	No. of Block	No. of G.P.	Plumber (Pipeline)	Mason General	Assistant Electrician	Construction Fitter	Target
1.	Agar	Agar Malwa	Y	4	227	72	72	92	92	328
2.	Alirajpur	Alirajpur	Y	6	288	97	97	97	97	388
3.	Annupur	Annupur	Y	4	282	77	77	107	107	368
4.	Ashok Nagar	Ashok Nagar	Y	4	334	67	67	107	107	348
5.	Balaghat	Balaghat	Y	10	690	362	362	112	112	948
6.	Barwani	Barwani	Y	7	416	317	317	112	112	858
7.	Betul	Betul	Y	10	556	182	182	122	122	608
8.	Bhind	Bhind	Y	6	447	82	82	122	122	408
9.	Bhopal	Bhopal		2	187	282	282	122	122	808
10.	Burhanpur	Burhanpur		2	167	247	247	127	127	748
11.	Chhatarpur	Chhatarpur	Y	8	558	82	82	127	127	418
12.	Chhindwara	Chhindwara	Y	6	406	117	117	127	127	488
13.	Parasia	Chhindwara	Y	5	378	77	77	127	127	408
14.	Damoh	Damoh	Y	7	460	117	117	137	137	508
15.	Datia	Datia	Y	3	290	292	292	142	142	868
16.	Dewas	Dewas		6	495	172	172	157	157	658
17.	Dhar	Dhar	Y	6	372	182	182	157	157	678
18.	Sardarpur	Dhar	Y	7	389	157	157	167	162	643
19.	Dindori	Dindori	Y	7	364	77	77	167	167	488
20.	Guna	Guna	Y	5	425	77	77	172	172	498
21.	Gwalior	Gwalior		4	256	147	147	177	177	648
22.	Harda	Harda		3	210	82	82	177	177	518
23.	Hoshangabad	Hoshangabad		7	425	152	152	177	177	658
24.	Indore	Indore		4	312	352	352	192	192	1088
25.	Jabalpur	Jabalpur		7	516	167	167	192	192	718
26.	Jhabua	Jhabua	Y	6	375	132	132	197	197	658
27.	Katni	Katni		6	407	167	167	217	212	763
28.	Khandwa	Khandwa		7	422	217	217	222	222	878
29.	Khargone	Khargone	Y	9	594	277	277	227	227	1008
30.	Mandla	Mandla	Y	9	486	237	237	227	227	928
31.	Mandsaur	Mandsaur	Y	5	440	117	117	227	227	688
32.	Morena	Morena	Y	7	478	387	387	242	237	1253
33.	Narshinghpur	Narshinghpur	Y	6	446	582	582	242	242	1648
34.	Neemuch	Neemuch		3	236	137	137	242	242	758
35.	Panna	Panna	Y	5	395	62	62	252	252	628
36.	Raisen	Raisen	Y	7	494	172	172	252	252	848
37.	Rajgarh	Rajgarh	Y	6	622	987	987	272	272	2518
38.	Ratlam	Ratlam	Y	6	418	162	162	272	272	868
39.	Rewa	Rewa		4	474	157	157	277	277	868
40.	Mauganj	Rewa		5	353	82	82	287	287	738
41.	Sagar	Sagar		5	423	172	172	287	287	918
42.	Khurai	Sagar		6	332	77	77	342	342	838
43.	Satna	Satna		8	692	132	132	337	332	933
44.	Sehore	Sehore	Y	5	497	227	227	352	347	1153
45.	Seoni	Seoni	Y	8	645	102	102	382	382	968
46.	Shahdol	Shahdol		5	391	87	87	377	377	928
47.	Shajapur	Shajapur	Y	4	326	97	97	362	362	918
48.	Sheopur	Sheopur		3	225	77	77	377	377	908
49.	Shivpuri	Shivpuri		8	600	112	112	417	417	1058
50.	Sidhi	Sidhi		5	400	102	102	442	437	1083
51.	Singrauli	Singrauli	Y	3	316	72	72	512	507	1163
52.	Tikamgarh	Tikamgarh	Y	6	459	172	172	527	522	1393
53.	Ujjain	Ujjain		6	609	177	177	627	622	1603
54.	Umaria	Umaria		3	234	332	332	927	922	2513
55.	Vidisha	Vidisha	Y	7	577	157	157	1587	1577	3478
<b>Total</b>				<b>313</b>	<b>22816</b>	<b>10083</b>	<b>10083</b>	<b>14944</b>	<b>14890</b>	<b>50000</b>

*\*Schedule provided by JJM***Signature Not Verified**

Digitally signed by SUDHIR KUMAR NIGAM

Date: 2021.09.22 15:42:25 IST  
Location: Madhya Pradesh-MP